

**PUBLIC NOTICE AND AGENDA
KEWAUNEE COUNTY BOARD MEETING**

MONTH: MARCH

DATE: March 15, 2016

TIME: 6:00 PM

**PLACE: County Board Room
Administrative Center
810 Lincoln Street
Kewaunee, WI**

- 1. Call to Order**
- 2. Pledge of Allegiance and Prayer**
- 3. Roll Call**
- 4. Approve County Board Agenda**
- 5. Approve Previous County Board Minutes**
- 6. Citizen's Input (maximum 3 minutes per appearance)
(20 minutes total per meeting)**
- 7. Appointments**
 - a. Coordinated Service Teams Advisory Committee**
 - b. Coordinated Service Teams Advisory Committee - Haske**
 - c. Children's Community Options Program Advisory Committee**
 - d. Children's Community Options Program Advisory Committee - Shillin**
- 8. Annual Reports and Other Reports to the Board as Requested by the
County Board or Committee:**
 - a. Kewaunee County Zoning – Glenn Selner**
 - b. Kewaunee County Coroner – Rory Groessl**
 - c. Kewaunee County Register of Deeds – Janet Wolf**
 - d. Kewaunee County Administrator – Scott Feldt**
- 9. Committee Reports:**
 - a. Highway/Solid Waste Committee**
 - b. Personnel, Advisory & Legislative Committee**
 - c. Health Vets & ~~Child Support~~ Committee**
 - d. Extension Education & Zoning Committee**
 - e. Land & Water Conservation Committee**
 - f. Law Enforcement & Emergency Mgmt. Committee – *No Meeting***
 - g. Finance and Public Property Committee**
 - h. Human Services Committee**
 - i. Promotion and Recreation Committee**
 - j. Groundwater Task Force Committee**
 - k. Revolving Loan Fund Committee**
 - l. Bay Lake Regional Planning Commission**

10. **First Reading of Ordinance (vote to be taken at the next County Board meeting)**
 - a. **Kewaunee County Sexual Offender Residency Ordinance**
11. **Recess, if needed**
12. **Consideration of Resolutions:**
 - a. **Resolution Authorizing an Application for and Acceptance of Financial Assistance for 2016/2017 County Snowmobile Trail and ATV Trail Rehabilitation Projects**
 - b. **Resolution Designating the Week of April 11-15, 2016 as “Work Zone Awareness Week” in Kewaunee County**
 - c. **Resolution Approving Personnel Policies – Use of Equipment and Vehicles**
 - d. **Resolution Establishing Total Annual Compensation for County Elected Officials – Salary Schedule I**
13. **Consideration of Ordinance read at previous County Board Meeting**
 - a. **None**
14. **Communications:**
 - a. **Resolutions from Other Counties**
 - b. **Kewaunee County Events**
15. **Chair Comments**
 - a. **Recap of current county board activities**
16. **Set meeting date for next County Board Meeting**
 - a. **April 20, 2016 (Wednesday) - Organizational Session at 5:00 p.m. (previously scheduled)**
 - b. **May 17, 2016 at 6:00 p.m. (previously scheduled)**
 - c. **June 21, 2016 at 6:00 p.m. (proposed)**
17. **Adjournment**

/s/ Ron Heuer
Ron Heuer
Kewaunee County Board Chairman

/s/Jamie Annoye
Jamie Annoye
Kewaunee County Clerk

Persons with disabilities needing special accommodations to attend or participate should contact the County Clerk's Office at (920) 388-7133 at least 24 hours prior to the meeting so that accommodations may be arranged.

**FEBRUARY SESSION
KEWAUNEE COUNTY ADMINISTRATION CENTER
FEBRUARY 17, 2016**

The meeting of the Kewaunee County Board of Supervisors was called to order by the Kewaunee County Chairman, Ron Heuer, on February 17, 2016 at 6:03 PM.

The Pledge of Allegiance was recited, followed by prayer.

Roll Call: Supervisors Benes, Cravillion, Doell, Garfinkel, Haske, Heuer, Jahnke, Kirchman, Luft, Mastalir, Paape, Paider, Romdenne, Shillin, Sinkula, Tebon, Wagner and Weidner (18) were present. Supervisors Heidmann and Pagel were excused.

Supervisors Haske moved and Shillin seconded to approve the County Board agenda. Motion carried.

Supervisors Benes moved and Weidner seconded to approve the January County Board minutes. Motion carried.

Citizens Input:

Bruce Vandervest spoke regarding liquid manure solution suggestions – cow tax
Dick Swanson spoke regarding polluted wells and urging the county board for help
Bill Iwen – spoke regarding opposition to spray irrigation manure and on March 14th the Health Dept- USDA Spray Irrigation - urge members to attend
Bruce Vandervest – Spoke regarding pesticide spray concerns

REPORTS

Kewaunee County Administrator – Scott Feldt

Committee Reports:

Highway/Solid Waste Committee - Supervisor Kirchman
Personnel, Advisory & Legislative Committee – Supervisor Heuer
Health and Vets Committee – Supervisor Shillin
University Extension & Zoning Committee - Supervisor Romdenne
Land & Water Conservation Committee – Supervisor Paider for Supervisor Pagel
Law Enforcement & Emergency Management Committee – Supervisor Weidner
Finance & Public Property Committee - Supervisor Luft
Human Services Committee – Supervisor Haske
Promotion & Recreation Committee – Supervisor Cravillion for Heidmann
Groundwater Task Force Committee – Supervisor Luft
Bay-Lake Regional Planning – No Meeting
Revolving Loan Fund Committee – No Meeting

First Reading of Ordinances:
None

Consideration of Resolutions:

RESOLUTION NO. 30-2-16

RESOLUTION TO DESIGNATE WORKING BANK & PUBLIC DEPOSITORIES

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Finance and Public Property Committee considered and hereby recommends the following banking institutions be approved as public depositories by Kewaunee County:

American Deposit Management	Harbor Credit Union
Associated Bank	Local Government Investment Pool
Bank of Luxemburg	Nicolet Bank
Baylake Bank	BMO Harris
Charles Schwab	First Merit
First Business Bank	

NOW, THEREFORE BE IT RESOLVED, that the Kewaunee County Board of Supervisors duly assembled this 17th day of February 2016, designate the Baylake Bank as the working bank for Kewaunee County; and

BE IT FURTHER RESOLVED, the above-named banking institutions are qualified as public depositories under Chapter 34 of the Wisconsin Statutes and are hereby designated depositories of public monies coming into the hands of the Kewaunee County Treasurer.

Respectfully Submitted,
Finance & Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

FISCAL IMPACT STATEMENT:

No financial impact.

Supervisors Romdenne moved and Wagner seconded for adoption. Roll call vote: 18 ayes, 0 nays. Motion carried.

RESOLUTION NO. 31-2-16

A RESOLUTION AWARDING THE CONTRACTS FOR THE
COUNTY HIGHWAY H BRIDGE REHABILITATION

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Highway and Solid Waste Committee received bids for the rehabilitation of the County Highway H Bridge; and

WHEREAS, the bids received by the Highway and Solid Waste Committee are as follows:

Lunda Construction Company, Little Chute, WI	\$319,441.20
Zenith Tech., Inc., Waukesha, WI	\$351,448.00
Pheifer Brothers Construction Company, Inc., Neenah, WI	\$369,805.24
Concrete Structures Inc., Janesville, WI	\$379,208.00
NuGen Johnson, Sussex, WI	\$394,494.30

WHEREAS, the Highway and Solid Waste Committee considered and hereby recommends awarding the contract for the rehabilitation of the County Highway H Bridge to the lowest qualified and responsible bidder, Lunda Construction Company of Little Chute, Wisconsin, for a total bid of \$319,441.20.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 17th day of February 2016, that the County hereby awards the contract for the rehabilitation of the County Highway H Bridge to the lowest qualified and responsible bidder, Lunda Construction Company of Little Chute, Wisconsin, for a total bid of \$319,441.20; and

BE IT FURTHER RESOLVED, the Kewaunee County Highway Commissioner is authorized to negotiate the final terms of the contract, including negotiations to achieve project savings, but the final terms of the contract shall not detract from the scope of the project as authorized by this resolution; and

BE IT FURTHER RESOLVED, that the Kewaunee County Highway Commissioner is authorized to execute all necessary contracts or agreements consistent with this Resolution.

Respectfully Submitted,
Highway and Solid Waste Committee
HEIDMANN, KIRCHMAN, MASTALIR, PAAPE, ROMDENNE

FISCAL IMPACT STATEMENT: \$319,441.20 from budgeted funds.

Supervisors Paape moved and Kirchman seconded for adoption. Roll call vote: 18 ayes, 0 nays. Motion carried.

RESOLUTION NO. 32-2-16

A RESOLUTION APPROVING TRANSFER OF BUDGETED FUNDS
Sheriff's Department -- purchase new server, Linux OS & data migration

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, in accordance with Section 65.90(5)(a), Wis. Stats., the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, The Finance and Public Property Committee considered and hereby recommends purchasing a server, Linux OS, and data migration for the Kewaunee County Sheriff's Department for a total cost of \$33,935.59; and

WHEREAS, The Finance and Public Property Committee recommends utilizing the following funds to purchase the server, Linux OS, and data migration:

1. Fund Balance in the General Fund to the extent of the Sheriff Department's 2015 budget surplus, and if needed,
2. Fund balance in the Jail Assessment Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 17th day of February 2016, that the Board approves purchasing the server, Linux OS and data migration for a total cost of \$33,935.59 utilizing the fund sources identified above; and

BE IT FURTHER RESOLVED, that within 10 days the County Clerk shall file a Class 1 notice of this transfer of budgeted funds.

Respectfully Submitted,
Finance & Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

FISCAL IMPACT STATEMENT: \$33,935.59 from the funds outlined above.
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Supervisors Sinkula moved and Benes seconded for adoption. Roll call vote: 16 ayes, 2 nays (Mastalir & Tebon). Motion carried.

RESOLUTION NO. 33-2-16

A RESOLUTION APPROVING TRANSFER OF BUDGETED FUNDS
Vanguard Systems, Inc. -- document scanning & imaging software

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, in accordance with Section 65.90(5)(a), Wis. Stats., the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, The Finance and Public Property Committee considered and hereby recommends purchasing the Vanguard document scanning and imaging system for a total cost of \$47,018; and

WHEREAS, The Finance and Public Property Committee recommends utilizing the following funds to purchase the Vanguard imaging system:

1. Land Information Office 2016 budgeted funds of \$20,000
2. County Clerk elections 2015 budget surplus of \$21,795
3. Fund Balance from the General Fund of \$5,323
4. Any additional grant money that may become available

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 17th day of February 2016, that the Board approves purchasing the Vanguard document scanning and imaging system for a total cost of \$47,018 utilizing the fund sources identified above; and

BE IT FURTHER RESOLVED, that within 10 days the County Clerk shall file a Class 1 notice of this transfer of budgeted funds.

Respectfully Submitted,
Finance & Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

FISCAL IMPACT STATEMENT: \$47,018.00 from the funds outlined above.
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Supervisors Tebon moved and Haske seconded for adoption. Roll call vote: 18 ayes, 0 nays. Motion carried.

RESOLUTION NO. 34-2-16

A RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WITH KEWAUNEE COUNTY COURTHOUSE EMPLOYEES, LOCAL 2959, AFSCME, AFL-CIO

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, negotiations have been conducted between the Personnel, Advisory, and Legislative Committee of the Kewaunee County Board and the Bargaining Committee of Local 2959, AFSCME, AFL-CIO, on behalf of the courthouse employees of Kewaunee County; and

WHEREAS, the successor agreement reached between the above-mentioned parties is attached hereto and incorporated herein by reference as if fully set forth herein; and

WHEREAS, the membership of the Local 2959 has ratified the proposal for a successor agreement with Kewaunee County.

NOW, THEREFORE, BE IT RESOLVED, that the Kewaunee County Board of Supervisors, duly assembled this 17th day of February 2016, hereby approves and ratifies the 2016 Collective Bargaining Agreement between Kewaunee County and Local 2959.

Respectfully Submitted,
Personnel, Advisory & Legislative Committee
HASKE, HEIDMANN, HEUER, KIRCHMAN, LUFT, PAGEL, ROMDENNE, SHILLIN, WEIDNER

FISCAL IMPACT STATEMENT: 0.73% wage increase for 2016
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COLLECTIVE BARGAINING AGREEMENT
COURTHOUSE EMPLOYEES

THIS AGREEMENT made and entered into at Kewaunee, Wisconsin, by and between the Kewaunee County Board of Supervisors, hereinafter referred to as the "County", and the Kewaunee County Courthouse Employees, Local 2959 of the Wisconsin Council of County and Municipal Employees #40, AFSCME, AFL-CIO, hereinafter referred to as the "Union".

1. **Recognition.** County recognizes the Union as the exclusive bargaining agent of all employees of Kewaunee County employed in the Courthouse and associated departments, excluding elected officials, supervisory, managerial, confidential, and deputized law enforcement employees, professional employees in the Department of Human Services and Public Health, and Highway Department employees, other than secretarial-clerical employees, in regard to base wage.
2. **Term.** This agreement is effective January 1, 2016 and remains in effect to and including December 31, 2016.
3. **Wages.** Wages paid to employees shall increase 0.73% for calendar year 2016. County will adhere to the pay schedule attached hereto for calendar year 2016.
4. **Complete Agreement.** This document contains all the terms of agreement between the parties hereto:

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, by their duly authorized representatives this ____ day of January 2016.

Kewaunee County

Kewaunee County Courthouse
Employees Local 2959, Wisconsin
Council of County and Municipal
Employees #40 AFSCME, AFL-CIO

Ron Heuer, Chairman

President

Scott Feldt, Administrator

Secretary

District Representative

Class Grade 7	Class Grade 6	Class Grade 5
Accounting Specialist	Assistant EM Director	Account Clerk II
Child Support Specialist	Account Clerk III	Clerk of Court Assistant
Custodian/Maintenance	Child Support Worker	Emergency Management Assistant
Payroll Technician	Deputy Clerk of Courts	Legal Secretary
Economic Support Specialist	Deputy County Treasurer	Medical Records Assistant
	Deputy Register in Probate	Register in Probate Secretary
	Deputy Register of Deeds	Register of Deeds Secretary
	Human Services Administrative Assistant	Sheriff's Assistant
	Judicial Administrative Assistant	
	LIO Administrative Assistant	
	Program Specialist	
	UW Extension Program Assistant	
	Veteran's Services Administrative Assistant	
	Zoning Administrative Assistant	
	Deputy County Clerk	

Class Grade 4	Class Grade 3	Class Grade 2
Account Clerk I	Human Services Clerk	Custodian
Aging Unit Secretary		
Clerk of Court Secretary		
District Attorney Secretary		
Health and HS Secretary		
Hwy/Promotions & Recreation Secretary		
Human Services Secretary		
Land & Water Conservation Secretary		
Public Health Secretary		
WIC Aide		

	7	6	5	4	3	2
Step 5	21.38	19.94	18.6	17.41	16.31	15.25
Step 4	20.48	19.11	17.88	16.77	15.77	14.83
Step 3	19.53	18.31	17.18	16.15	15.20	14.23
Step 2	18.65	17.49	16.46	15.52	14.64	13.71
Start	17.71	16.69	15.75	14.93	14.12	13.16

Supervisors Weidner moved and Romdenne seconded for adoption. Roll call vote: 18 ayes, 0 nays. Motion carried.

Consideration of Ordinances:

None

Communications:

Resolutions from other counties

Kewaunee County Events:

Ray Archuleta – February 29, 2016 from 1:00 – 3:00 p.m. at Luxemburg Fairgrounds – Healthier Soil Conditions

KCEDC Annual Dinner – Rendezvous March 9th at 5:30 p.m. / 6:00 p.m. Dinner – Farm Technology Days

May 14 & 15 – Kewaunee International Carp Championship – Kewaunee River

Supervisors Paape moved and Mastalir seconded that the May County Board Meeting will be held on May 17, 2016 at 6:00 p.m. Motion carried.

Supervisors Doell moved and Sinkula seconded to adjourn. Motion carried.

Board adjourned at 7:09 p.m.

Ron Heuer, Kewaunee County Board Chairman

Jamie Annoye, Kewaunee County Clerk

CERTIFICATION

STATE OF WISCONSIN:

SS

COUNTY OF KEWAUNEE:

I, Jamie Annoye, County Clerk in and for Kewaunee County, Wisconsin do hereby certify that the following is a true and correct copy of the minutes of the meeting of the Kewaunee County Board of Supervisors held in regular Board Chambers at the Administration Center in Kewaunee on February 17, 2016.

Jamie Annoye, Kewaunee County Clerk



KEWAUNEE COUNTY ADMINISTRATOR'S OFFICE

Scott Feldt
County Administrator

March 15, 2016

Coordinated Service Teams Advisory Committee

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 46.56(3) I hereby make the following appointments to the Coordinated Service Teams Advisory Committee subject to County Board approval.

Term March 15, 2016 to December 31, 2016

Child Welfare Representatives: Lori Nellis, Rhonda Rummell

Mental Health Representatives: Denise Harmann, Joanne Tulachka

Developmental Disabilities Representative: Melissa Annoye

Family Support Program Representative: Melissa Annoye

Representative Appointed by the Judge: Jeff Wisnicky

School District Representatives: Nick Cochart, Glen Schlender, Karen Tremel

Delegate: Mary Janssen

County Health Department Representative: Cindy Kinnard

Law Enforcement Representatives: Dave Cornelius, Matt Joski

Economic Support Representative: Terry Schleis

Community Service Providers: Heather Gozdziwski, Dan Holstead, Jane Lepak,
Deborah Moutry

CST Parents/Consumer Representatives: Tracy Anderegg, Tia Bellisle, Aaron Schone

CCS Consumer Representatives: Edwin Lund, Aaron Schone, Mike Urmanski,
Don Wierichs

Respectfully submitted,

Scott Feldt

Kewaunee County Administrator

Kewaunee County
810 Lincoln Street
Kewaunee, WI 54216

PHONE (920) 388-7164
FAX (920) 388-7101
WEB SITE <http://www.kewauneeeco.org>



KEWAUNEE COUNTY

RONALD H. HEUER

COUNTY BOARD CHAIRMAN

March 15, 2016

Coordinated Service Teams Advisory Committee

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 46.56(3) I hereby make the following appointment to the Coordinated Service Teams Advisory Committee subject to County Board approval.

Term March 15, 2016 to April 2016

Virginia Haske
Elected Official

Respectfully submitted,

Ron Heuer

Kewaunee County Board Chairman

Kewaunee County
810 Lincoln Street
Kewaunee, WI 54216

PHONE (920) 388-7164
FAX (920) 388-7101
WEB SITE <http://www.kewauneeco.org>



KEWAUNEE COUNTY ADMINISTRATOR'S OFFICE

Scott Feldt
County Administrator

March 15, 2016

Children's Community Options Program Advisory Committee

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 46.272(4)(a) I hereby make the following appointments to the Children's Community Options Program Advisory Committee subject to County Board approval.

Term March 15, 2016 to December 31, 2016

Sara Funk, Carly Merrill, Jessica Miller, Jenny Shaw, Mike Shaw	Parent
Cindy Kinnard	Public Health
Tracy Ledvina, Tami Prucha	Kewaunee Schools
Mary Janssen	Luxemburg-Casco Schools
Nick Cochart	Algoma Schools
Dan Holstead	Advocates for Healthy Transitional Living

Respectfully submitted,

Scott Feldt

Kewaunee County Administrator

Kewaunee County
810 Lincoln Street
Kewaunee, WI 54216

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WEB SITE <http://www.kewauneeco.org>



KEWAUNEE COUNTY

RONALD H. HEUER

COUNTY BOARD CHAIRMAN

March 15, 2016

Children's Community Options Program Advisory Committee

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 46.272(4)(a) I hereby make the following appointment to the Children's Community Options Program Advisory Committee subject to County Board approval.

Term March 15, 2016 to April 2016

Kaye Shillin
County Board Supervisor

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ron Heuer".

Ron Heuer

Kewaunee County Board Chairman

Kewaunee County
810 Lincoln Street
Kewaunee, WI 54216

PHONE (920) 388-7164
FAX (920) 388-7101
WEB SITE <http://www.kewauneeco.org>

Kewaunee County Sexual Offender Residency Ordinance

- 1.01 Findings and Intent
 - 1.02 Authority
 - 1.03 Definitions
 - 1.04 Original Domicile Restriction
 - 1.05 Property Owners Prohibited from Renting Real Property to Certain Sexual Offenders and Sexual Predators
 - 1.06 Appeal
 - 1.07 Penalties
 - 1.08 Severability
-

- 1.01 Findings and Intent. Chapter 980 of the Wisconsin Statutes provides for the civil commitment of sexually violent persons, a more dangerous type of sex offender due to their likelihood to reoffend, and specifically, Wis. Stat. § 980.08 provides for the supervised release of such persons into the community.

Kewaunee County places a high priority on maintaining public safety through highly skilled and trained law enforcement as well as dependency on laws that deter and punish criminal behavior.

Kewaunee County finds and declares that sexually violent persons are a serious threat to public safety. When sexually violent persons reenter society, they are much more likely than any other type of offender to be rearrested for a new rape or sexual assault. Given the high rate of recidivism for sexually violent persons and that reducing opportunity and temptation is important to minimizing the risk of reoffense, there is a need to protect children where they congregate or play in public places in addition to the protections afforded by state law near schools and daycare centers. Kewaunee County finds and declares that, in addition to schools and daycare centers, children congregate or play in a number of public places, including public parks and houses of worship.

This section is a regulatory measure aimed at protecting the health and safety of children in Kewaunee County from the risk that sexually violent persons may reoffend in locations close to their residences. It is the intent of this Ordinance to serve the Kewaunee County's compelling interest to promote, protect and improve the health, safety and welfare of the citizens of Kewaunee County by creating areas around locations where children regularly congregate in concentrated numbers wherein certain sexually violent persons are prohibited from establishing temporary or permanent residence; and by creating child safety zones where children regularly congregate in concentrated numbers wherein

access by certain sexually violent persons to such zones shall be restricted or excluded.

1.02 Authority. This Ordinance is enacted under the authority of Wis. Stat. §§59.54(6) and (22).

1.03 Definitions. As used in this section, and unless the context requires otherwise:

- (1) “Facility for children” means a public or private primary or secondary school; a church, synagogue, or house of worship; a group home, as defined in Wis. Stat. § 48.02(7); a residential care center for children or youth, as defined in Wis. Stat. § 48.02(15d); a daycare center licensed under Wis. Stat. § 48.65; a daycare program established under Wis. Stat. § 120.13(14); or a daycare provider certified under Wis. Stat. § 48.651.
- (2) “Loiter” or “Prowl” shall mean:
 - (a) Remaining in any one place with no apparent purpose in a manner unusual for law-abiding citizens; and
 - (b) The person's behavior is alarming in nature.
 - (c) Alarming in nature is presumed if the defendant flees, conceals himself/herself or any object, or refuses to identify himself/herself when a law enforcement officer appears.
- (3) “Permanent residence” means the place where a person sleeps, abides, lodges, or resides for 14 or more consecutive days or which qualifies as a residence under the laws of the State of Wisconsin, and may be mobile or transitory.
- (4) “Sex Offense” shall mean a violation, or the solicitation, conspiracy, or attempt to commit a violation of Wis. Stat. §§940.22 (2), 940.225 (1), (2) or (3), 944.06, 948.02 (1) or (2), 948.025, 948.05, 948.051, 948.055, 948.06, 948.07 (1) to (4), 948.075, 948.08, 948.085, 948.095, 948.11 (2) (a) or (am), 948.12, 948.13, or 948.30, of §940.302 (2) if §940.302 (2) (a) 1. b. applies, or of §§940.30 or 940.31 if the victim was a minor and the person who committed the violation was not the victim's parent.
- (5) “Sexual Offender” shall mean a person who was convicted, adjudicated or found not guilty or not responsible by reason of mental disease or defect of a sex offense or of the law of another state that is comparable to a Wisconsin sex offense and is required to comply with the reporting requirements of Wis. Stat. §301.45.

- (6) “Sexually violent person” shall mean a person who was subject to a petition under Wis. Stat. §980.02 and was determined by a court or jury to be a sexually violent person as that term is defined under Wis. Stat. §980.01(7) and was committed to the custody of the State of Wisconsin Department of Health Services for control, care and treatment.
- (7) “Temporary residence” means residence or premises meeting any of the following criteria:
 - (a) A place where the person sleeps, abides, lodges, or resides for a period of 14 or more days in the aggregate during any calendar year and which is not that person’s permanent residence as defined in this section;
 - (b) A place where the person routinely sleeps, abides, lodges or resides for a period of four or more consecutive or nonconsecutive days in any month and which is not that person’s permanent residence as defined in this section; or
 - (c) A place where a person sleeps, or which qualifies as a temporary residence under the holdings of the Wisconsin Supreme Court, and which may include more than one location, and may be mobile or transitory.

1.04 Original Domicile Restriction.

- (1) *Residency Prohibited.* No sexually violent person shall be permitted to reside in Kewaunee County, and no supervised release of such sexually violent person shall be established in Kewaunee County, unless the sexually violent person was domiciled in Kewaunee County at the time of the Wis. Stat. Ch. 980 commitment or the person previously resided in Kewaunee County for over five years.
- (2) *Exemptions.* A sexually violent person does not commit a violation of this section if any of the following apply:
 - (a) The sexually violent person is required to serve a sentence or is otherwise involuntarily required to reside in a jail or other correctional institution or mental facility.
 - (b) The sexually violent person has established a residence prior to the effective date of the ordinance codified in this section.
 - (c) The sexually violent person is a minor or ward under guardianship.
 - (d) The residence is also the primary residence of the person’s parents, grandparents, siblings, spouse, or child; provided, that such parent, grandparent, sibling, spouse, or child established the residence at least five years before the designated sexually violent person established residence at that location.

- 1.05 Property Owners Prohibited from Renting Real Property to Certain Sexual Offenders and Sexual Predators. It is unlawful for a property owner to let or rent any place, structure, or part thereof, trailer, or other conveyance, if the property owner knows or should have known that it will be used as a permanent or temporary residence by any sexually violent person prohibited from establishing such residence by this Ordinance.
- 1.06 Loitering.
- (1) *Unlawful to Loiter or Prowl.* It is unlawful for a sexually violent person or a sexual offender to loiter or prowl within 500 feet of real property that supports or upon which there exists a facility for children, a public park, a public swimming pool, a public library, or a public recreational trail.
 - (2) *Measurement of Distance.* The distance of 500 feet shall be measured from the closest boundary line of the real property that supports or upon which there exists any of the uses enumerated in subsection (1) of this section to the closest boundary line of the real property where the sexually violent person or sexual offender is loitering or prowling.
- 1.07 Appeal. The residency restrictions of this section may be waived upon approval of the Kewaunee County Board of Supervisors through an appeal by the affected sexually violent person. Such appeal shall be made in writing to Kewaunee County Clerk, who shall forward the request to the Law Enforcement/Emergency Management Committee and the Sheriff. The Sheriff shall forward a report on the appeal request to the Law Enforcement/Emergency Management Committee. The Law Enforcement/Emergency Management Committee will convene within 30 days of the appeal being filed with the Clerk to hear from the Sheriff and the affected sexually violent person or their counsel. After deliberation, the Law Enforcement/Emergency Management Committee shall forward a recommendation to the Kewaunee County Board of Supervisors, who shall act on the recommendation at their next regularly scheduled meeting. A written copy of the decision shall be provided to the affected sexually violent person by Kewaunee County Clerk. The Law Enforcement/Emergency Management Committee may reject a waiver request when the request is filed with Kewaunee County Clerk within 90 days of denial by the committee of a prior identical waiver request of the requester, absent a change in circumstances.
- 1.08 Penalties. Any person found guilty of violating this section shall be penalized by a forfeiture not less than \$300.00 and not to exceed \$1,000. Each day a sexually violent person maintains a residence in violation of this section constitutes a separate violation. Kewaunee County may also seek equitable relief.
- 1.09 Severability. Should any portion of this section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this section shall not be affected.



RESOLUTION NO.

A RESOLUTION AUTHORIZING AN APPLICATION FOR AND ACCEPTANCE OF FINANCIAL ASSISTANCE FOR 2016/2017 COUNTY SNOWMOBILE TRAIL AND ATV TRAIL REHABILITATION PROJECTS

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, grant monies are available annually through State of Wisconsin, Department of Natural
 2 Resources for recreational trail maintenance and rehabilitation; and
 3

4 **WHEREAS**, Kewaunee County seeks financial assistance through the State of Wisconsin for ATV and
 5 snowmobile trail rehabilitation of:

- 6 ▪ 176.3 miles of State-funded Snowmobile Trails
- 7 ▪ 20 miles of All Terrain Vehicle (ATV) trails at the Riverview ATV Park ; and

8
 9 **WHEREAS**, the State of Wisconsin and the Department of Natural Resources annually provide 100% of
 10 the eligible project costs; and

11
 12 **WHEREAS**, the Kewaunee County Board has reviewed the need for the proposed project(s) and the
 13 benefit(s) to be gained therefrom; and

14
 15 **WHEREAS**, it is necessary for the Kewaunee County Board, to approve the application before funds can
 16 be disbursed from this account.

17
 18 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
 19 assembled this 15th day of March 2016, that the Board does approve and authorize the application for
 20 the above-named projects; the Kewaunee County Promotion and Recreation Director is hereby
 21 authorized to sign all necessary documents on behalf of the County of Kewaunee; and that authority is
 22 hereby granted to the Promotion and Recreation Director to take the necessary steps to disburse funds
 23 under this program in accordance with this resolution.

24
 25 **BE IT FURTHER RESOLVED** that Kewaunee County will comply with
 26 the project grant award contract mandates.

Respectfully Submitted,

PROMOTION & RECREATION COMMITTEE

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 \$53,575 in Grant Funding.

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillon, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

**RESOLUTION DESIGNATING THE WEEK OF APRIL 11-15, 2016 AS
"WORK ZONE AWARENESS WEEK" IN KEWAUNEE COUNTY**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, in 1999, the Federal Highway Administration partnered with the American Association of
 2 State Highway and Transportation officials to create the "National Work Zone Awareness Week"
 3 campaign, held annually in April prior to the construction season in much of the nation, and
 4
 5 **WHEREAS**, according to the most recent compiled data, 2013 Wisconsin Traffic Crash Facts prepared
 6 by Wisconsin Department of Transportation, there were 1,596 work zone crashes in Wisconsin alone,
 7 which resulted in 1,129 property damages, 458 injuries and 9 fatalities, and
 8
 9 **WHEREAS**, in 2015 alone 3 separate Wisconsin County Highway Department workers were killed while
 10 working within a work zone, and
 11
 12 **WHEREAS**, construction and maintenance activities on our streets and highway require that periodically
 13 work zones be established; and
 14
 15 **WHEREAS**, work zones also include locations where emergency vehicles, utility vehicles, tow trucks, law
 16 enforcement, fire and EMS services are operating with their lights flashing, requiring motorists to move
 17 over or slow down; and
 18
 19 **WHEREAS**, the Kewaunee County Highway Department and Kewaunee County Board urge travelers on
 20 our highways to slow down and pay attention especially within work zones, and
 21
 22 **WHEREAS**, the Federal Highway Administration has designated April 11-15, 2016, as "National Work
 23 Zone Awareness Week",
 24
 25 **NOW, THEREFORE, BE IT RESOLVED** by the Kewaunee County Board
 26 of Supervisors duly assembled this 15th day of March 2016, that the week
 27 of April 11-15, 2016 be designated as **"Work Zone Awareness Week"**
 28 in Kewaunee County.

Respectfully Submitted,
HIGHWAY AND SOLID WASTE COMMITTEE

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

A RESOLUTION APPROVING PERSONNEL POLICIES Use of Equipment and Vehicles

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the Personnel, Advisory and Legislative Committee has considered and hereby
2 recommends approval of the following Personnel Policies:

3
4 **Q. Use of Equipment and Vehicles**

5
6 Equipment and vehicles essential in accomplishing job duties are expensive and may be difficult to
7 replace. When using property for County business, employees are expected to exercise care, perform
8 required maintenance and follow all operating instructions, safety standards and guidelines.

9
10 Employees shall notify the supervisor if any equipment, machines, tools, or vehicles appears to be
11 damaged, defective, or in need of repair. Prompt reporting of damages, defects, and the need for repairs
12 could prevent deterioration of equipment and possible injury to employees or others. The supervisor will
13 answer any questions about an employee's responsibility for maintenance and care of equipment and
14 vehicles on the job.

15
16 The improper, careless negligent, destructive or unsafe use or operation of equipment or vehicles, as
17 well as excessive or avoidable traffic and parking violations, will result in disciplinary action, up to and
18 including discharge. No smoking is allowed in County owned vehicles.

19
20 In order to minimize the use of personal vehicles while conducting County business, Kewaunee County
21 provides a pool of vehicles for employee use. It is the policy of Kewaunee County that the pool of county
22 owned vehicles shall be used for travel associated with official Kewaunee County business. It is the
23 obligation of each employee requesting to use a vehicle to make reservations in advance with the County
24 Clerk's office. Failure to request a County owned vehicle may result in non-payment of a voucher for
25 personal mileage if a vehicle was available and not used. Vehicle keys, as well as a trip ticket, are to be
26 picked up in the County Clerk's office the day of travel. However, if travel is required prior to normal
27 office hours, it is the responsibility of the employee to make arrangements with the County Clerk's office
28 to pick up the keys the day before actual use. Employees will be allowed to take such vehicle home for
29 early departure the next day. It is also the responsibility of the employee to make sure the vehicle is
30 returned promptly for use by other staff.

31
32 In certain circumstances, a County owned vehicle may be provided for certain employees in order to
33 carry out their assigned duties. These vehicles should be housed on County-owned property during non-
34 working hours and used by employees only to carry out their job duties as needed. The County requires
35 that no personal items other than incidentals be stored in the vehicle. The vehicle is to be locked each
36 night with work articles stored either in the lock box or trunk during times when the vehicle is not in use.

37
38 In instances where a County-owned vehicle is provided to an employee on a 24-hour basis, it is the
39 policy of the County that the only personal use allowed would be commuting between an employee's
40 home and his/her work.

41
42 The County may grant permission to use a County owned vehicle to commute to and from an employee's
43 residence to his/her assigned office or job site provided the following criteria are met:

- 1
- 2 1. The employee's job description specifies being available on a 24/7 basis; and
- 3 2. The county owned vehicle is essential to the performance of his or her duties by being equipped
- 4 to facilitate performance of these duties; and
- 5 3. It is not efficient or practical to have a personal vehicle with similar capabilities; and
- 6 4. The employee may be called to report to a location other than the customary job location.

7

8 The County Administrator is authorized to grant short-term vehicle use. Short-term vehicle use means

9 two workweeks or less and not more than four workweeks in any given calendar year. The Personnel,

10 Advisory and Legislative Committee will consider authorizations of more than two weeks. Employees

11 commuting to and from work in a County owned vehicle shall pay to the County when required and in a

12 manner permissible under the then current IRS regulations.

13

14 Except for persons authorized by the Kewaunee County Department of Human Services, only Kewaunee

15 County employees, contract employees or elected officials may operate or drive County equipment and

16 vehicles. Spouses, family members, acquaintances or clients served by Kewaunee County are strictly

17 prohibited from operating or driving County owned equipment of vehicles.

18

19 The Director of the Kewaunee County Department of Human Services or a Human Services Manager

20 assigned to supervise the transportation program may authorize individuals to drive County vehicles. The

21 authority of the Human Services Director or Manager to authorize individuals to drive County vehicles is

22 strictly limited to securing drivers in furtherance of the transportation program. The Human Services

23 Director or Manager shall only authorize individuals that meet the following requirements:

- 24 1. Has a valid Wisconsin driver's license.
- 25 2. Will not jeopardize County's insurability by any insurance carrier.
- 26 3. Submits to a caregiver background check.
- 27 4. Submits to a driving record check.
- 28 5. Has the ability to work with, and be sensitive to, the needs of the elderly and disabled.
- 29 6. Signs an agreement requiring the individual to abide by all County policies and any rule or
- 30 requirement established by the Kewaunee County Department of Human Services.

31

32 **NOW, THEREFORE, BE IT RESOLEVED**, by the Kewaunee County

33 Board of Supervisors duly assembled this 15th day of March 2016, that

34 the Board approves and adopts the proposed Personnel Policies.

Respectfully Submitted,
PERSONNEL, ADVISORY & LEGISLATIVE COMMITTEE

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

SALARY SCHEDULE I

**A RESOLUTION ESTABLISHING TOTAL ANNUAL COMPENSATION
FOR COUNTY ELECTED OFFICIALS**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the board shall establish the total annual compensation for services to be paid to
2 elected officials pursuant to §59.22 of the Wisconsin Statutes; and
3

4 **WHEREAS**, the Personnel, Advisory and Legislative Committee met, considered, and
5 recommends the annual compensation of the County Clerk, County Treasurer and Register of
6 Deeds as set forth below:
7

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
9 County Clerk	\$62,164	\$63,221	\$64,169	\$65,132
10 County Treasurer	\$62,164	\$63,221	\$64,169	\$65,132
11 Register of Deeds	\$62,164	\$63,221	\$64,169	\$65,132

12
13 **WHEREAS**, the intent of the Personnel, Advisory and Legislative Committee recommendation is
14 to establish the total annual compensation for county elected officials, which is separate and
15 distinct from fringe benefits offered by the County to elected officials, and which fringe benefits
16 are subject to increase or decrease during the officer's terms at the discretion of the Board and
17 in accordance with state and federal law; and
18

19 **WHEREAS**, as part of the County's fringe benefit program, county elected officials may
20 participate in the Wisconsin Retirement System in accordance with state law; and
21

22 **WHEREAS**, as part of the County's fringe benefit program, county elected officials may elect to
23 receive health and dental insurance coverage under the same terms and conditions as the
24 health and dental insurance coverage offered to non-represented managerial county employees
25 who are not law enforcement managerial employees or non-represented managerial employees
26 described in Wis. Stat. §111.70(1)(mm)2.
27

28 **NOW, THEREFORE, BE IT RESOVLED**, by the Kewaunee County Board of Supervisors, duly
29 assembled this 15th day of March 2016, that the above-stated compensation affecting elected
30 officials of Kewaunee County shall be the annual compensation effective and payable for the
31 year commencing January 1, 2017; such payments shall be made in accordance with the usual
32 procedures; and that the compensation described above shall remain in effect until December
33 31, 2020, thus superseding Salary Schedule I now in effect until December 31, 2016; and
34

1 **BE IT FURTHER RESOLVED**, the aforementioned county elected officials are entitled to
 2 participate in the Wisconsin Retirement System. Each participating county elected official shall
 3 contribute a percentage of each payment of earnings equal to the percentage required by law of
 4 the total actuarially required contribution rate, as approved by the Wisconsin Employee Trust
 5 Fund Board. Kewaunee County will likewise contribute a percentage of each payment of earning
 6 equal to the percentage required by law of the total actuarially required contribution rate, as
 7 approved by the Wisconsin Employee Trust Fund Board.

8
 9 **BE IT FUTHER RESOLVED**, that the aforementioned county elected officials may elect to
 10 receive health and dental insurance coverage under the same terms and conditions, which may
 11 be changed from time to time, as the health and dental insurance coverage offered to non-
 12 represented managerial county employees who are not law enforcement managerial employees
 13 or non-represented managerial employees described in Wis. Stat. §111.70(1)(mm)2.

Respectfully Submitted,

PERSONNEL, ADVISORY & LEGISLATIVE COMMITTEE

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 For the four year period, increase in Salaries of \$12,021, increase in benefits of \$1,751, for a total increase of \$13,772.

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				

Highway/Landfill Committee Minutes

February 4, 2016

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral, Office Manager Mary O'Leary and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer and County Board Supervisor Pat Benes.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their January 14th 2016 meeting. Second by Gary Paape. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Joe Dax had the following to report:

- ❖ Over the last few weeks, crews have finished installing what Snow Fence we could (Some not up this year due to weather)
- ❖ Crews have been tree trimming in the towns of Red River & Luxemburg
- ❖ We've been plowing snow as needed
- ❖ Mechanics have had an average amount of equipment repairs (nothing major)

Chairman Kirchman complimented Joe & his crew on their nice job of plowing and working the long hours needed to do so. Joe mentioned he brought in 4 Part-time Snow Plow Drivers to help including 2 of which are highway department retirees. Due to the timing of the most recent storm, Commissioner Every added he flexed the start time of the snow plow crew to start at 10 AM. They plowed until approximately 9:00 and then came back at midnight to head out for the next day. We were fortunate we did not get as much snow as was predicted.

Office Manager Mary O'Leary had the following to report:

- ❖ Hand-Outs:
 - Roads and Bridges Budget Report (January 1 thru December 31, 2015)

Landfill Facility Manager Mike Paral had the following to report:

- ❖ Normal Business as usual at the Landfill
- ❖ Hand-Outs:
 - Tonnage & Charge Summary by Refuse (January 1 – 31 2016)
 - Tonnage & Charge Summary by Refuse (January 1 – 31 2015 To use as a comparison)
 - Revenue & Expenditures (December 2015) *Prepared by Finance Dept.
- ❖ 2016 project included drilling some new monitoring wells and grading of the borrow-pit

County Board Chairman Ron Heuer asked about 2 budget item categories: Grounds & Grounds Improvement and Land Improvement and Cell Work. Commissioner Every gave a quick over-view of examples of expenditures for both categories. Committee Chairman Kirchman asked about daily cover. Since we have a small working space, the amount of ADC has been adequate.

Commissioner Todd Every had the following to report:

- ❖ Update (employee recruitment): Advertisement has been published in the newspaper & applications are due February 12th
- ❖ Kewaunee County was awarded a \$1,000 Refueling Readiness Grant, the contract was received in January from the State
- ❖ Wednesday, May 4th will be the NE District Commissioners/Committeemen Meeting in Fond du Lac

- ❖ We have sent invites to the Towns & Municipalities for a Bridge Program Meeting on February 29th. Brian Schroeder from Ayres Associates will be here to answer questions about the bridge inspection program, bridge maintenance for the local bridges.
- ❖ The Administrative offices here in the Highway Dept Building have been experiencing a sewer gas smell. After several attempts by staff to correct the problem, Commissioner Every has scheduled a certified inspector to take a look at the issue. We are concerned the 2nd smell could possibly be mold.
- ❖ Hand-Outs:
 - County Roads & Bridges Revenue & Expense Report (December 2015) *Prepared by Finance Dept.
 - Highway Internal Service Fund Revenue & Expense Report (December 2015) *Prepared by Finance Dept.

Committee Chairman Kirchman asked about our Salt Supply. We are in good standing with our salt supply. We still have several tons for both delivery & pick-up, plus additional amounts above those commitments in reserve.

Chairman Kirchman asked about the status of the “Stock Room”. Office Manager Mary O’Leary, Shop Supervisor Mike Lardo, and Account Clerk Julie Repitz have been working very hard on invoicing and charging things to proper equipment in order to stay current in the Stock Room. Mr. Kirchman thanked the staff for completing these additional duties. Staff will be analyzing the job duties and paper flow to best determine how we are going to be completing these duties in the future.

Discuss CTH “H” Bridge Deck Rehabilitation Bids:

Bids Received:

Lunda Construction	\$ 319,441.20
Zenith Tech Inc.	\$ 351,448.00
Pheifer Brothers	\$ 369,805.24
Concrete Structures Inc.	\$ 379,208.00
NuGen Johnson, Sussex, WI	\$ 397,494.30

The Highway Dept will complete the bridge approaches ourselves. This will involve adding gravel to bring the road to grade and paving.

Motion made to enter into a contract with *Lunda Construction Company*, Little Chute, WI whom was the low bidder for the CTH “H” Bridge by Bruce Heidmann. Second by John Mastalir. All in favor. Motion carried unanimously.

Discuss Asphalt Plant Maintenance Items and Upgrades: The report came back from ASTEC. Upgrading to use RAP (Recycled Asphalt) in our system would require a new recycle feed bin, conveyor, and screen. Ballpark numbers to upgrade & install would be about \$300,000.00. Maintenance items may included: drum work, bags in bag house, and bins. As we analyze our operations, we will determine how/if these upgrades will fit into the hot mix operation.

Discuss 2016 – 2020 Transportation Improvement Plan: Commissioner Every asked if there was questions regarding the plan handed out at the previous meeting. No one had any questions. Chairman Kirchman would like to schedule a road tour in the spring with the committee to look at some of the projects.

Discuss Equipment Inventory: Commissioner Every reviewed information regarding the process of liquidation of some equipment inventory items.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$21,542.31. Highway Vouchers paid by credit card: \$46,435.71. Solid Waste Vouchers paid by check: \$49,438.55. Solid Waste Vouchers paid by credit card: \$254.40. Motion to approve vouchers as presented made by Gary Paape. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: None

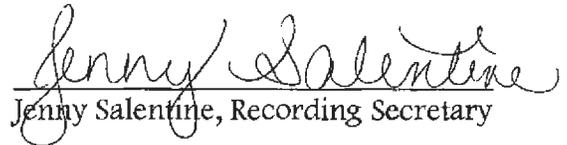
Any other business as allowed by law: John Mastalir reviewed an email which he received from a local state legislator in response to his request to work on increase funding to the State's Transportation Fund. A general discussion about the TDA's "Just Fix It" campaign was reviewed. Mr. Mastalir believes the committee should go on record making a recommendation about this issue from Kewaunee County's view. This item will be discussed as work is completed on the next state budget.

Next Meeting Dates:

- ❖ Thurs., February 18th @ 8:45 AM (Committee Member Bruce Heidmann is excused from this mtg)
- ❖ Thurs., March 10th @ 8:45 AM
- ❖ Wed., March 23rd @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by Gary Paape. Second by Bruce Heidmann. All in favor. Motion carried. Meeting adjourned at 10:55 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

Highway/Landfill Committee Minutes

February 18, 2016

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer, County Board Supervisor Pat Benes, and resident Mary Ellen Dobbins. Committee Member Bruce Heidmann was excused.

Adoption of Agenda: Gary Paape made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Gary Paape made a motion to approve the Highway Committee Minutes from their February 4th 2016 meeting. Second by John Mastalir. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Joe Dax had the following to report:

- ❖ We've been out 7 times plowing snow in the last 2 weeks (including widening)
- ❖ Crews have been trimming/cutting trees as time allows
- ❖ We had a small ice problem on CTH "K" in Rio Creek. Water from the new pit at the Rio Creek Feed Mill is freezing on the road before it gets to the storm sewer. The feed mill will be working to discharge the water into the storm sewer system in the spring.
- ❖ We pre-treated the State Roads yesterday & will be pre-treating the County Roads today
- ❖ Salt Update: 1,964 tons remaining for delivery & 545 tons remaining for self pick-up
- ❖ Shop Repairs: Normal maintenance on equipment

Gary Paape asked about the Brine making system coming from Manitowoc County. The unit is here, we are working on design for plumbing, piping, & tanks.

Commissioner Todd Every had the following to report:

- ❖ Landfill Updates:
 - Hand-outs: Account Aging Report ~ Receivables (Feb. 2, 2016)
 - A draft copy of a letter to send to municipalities regarding the upcoming landfill closure was presented to all committee members
 - Chairman Kirchman stated the approval of the letter should be an action item on our next agenda. If Committee members have additional suggestions, please get them to Todd.
 - Chairman Kirchman also suggested we contact others that will be impacted by the closure of the landfill (ie: haulers, businesses, etc.)
 - Commissioner Every gave an update from *Ayres Associates* regarding the results from the Fall Ground-Water testing. All test results were in compliance.
- ❖ Highway Updates:
 - Hand-Outs:
 - Roads & Bridges Budget Report (January 1-31, 2016)
 - Kewaunee County Roads & Bridge Fund (Draft) Budget 2016
 - Office Building Update (regarding unknown odor): A certified building inspector came to do air testing. Results showed no issues. We do need to seal up areas between the old building & the new edition, and we'll need to replace vents in the toilet system.
 - We are hosting a Bridge Program Meeting on February 29th here at the Highway Dept Conference Room. A representative from *Ayres Associates* will be on hand to answer questions.
 - We've completed developing an internal policy for the refueling grant. It will be included in the Emergency Operation Center plans. We also completed the grant's quarterly report and submitted an invoice to the state for grant reimbursement.

- State Hwy. 54 project in Brown County has been moved up to 2016 from originally scheduled for 2017

Update on Employee Recruitment: We have received 45 applications. We will interview 10 individuals the first week of March.

Discuss Equipment Inventory: We are currently establishing values of the equipment items to list for sale. We've been monitoring the WI Surplus Auction Site (online bidding only) for comparable items as we'd like to utilize this service as well.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$34,858.44. Highway Vouchers paid by credit card: \$66,252.21. Solid Waste Vouchers paid by check: \$17,156.34. Solid Waste Vouchers paid by credit card: \$708.25. Motion to approve vouchers as presented made by Tom Romdenne. Second by Gary Paape. All in favor. Motion carried unanimously.

Approve Travel Requests: NE Region Spring Commissioner & Committee Member Meeting to be held May 4th, 2016 in Fond du lac. Motion made to approve Commissioner Every & 5 Committee Members to attend this meeting made by Gary Paape. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Any other business as allowed by law: Commissioner Every reminded the Committee this is the final year of the lease agreement for the property the asphalt plant is located in the Town of Casco. The current agreement ran 2012-2016. We will need to negotiate a new agreement for 2017 & moving forward.

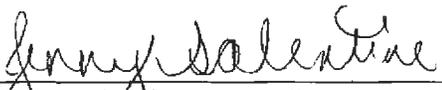
Gary Paape also asked about future plans for CTH "E" / River Rd. stating there are very bad pot-holes in the road. Commissioner Every stated we may need to temporarily do some maintenance to address the bad spots, but reconstruction is scheduled for 2019.

Next Meeting Dates:

- ❖ Thurs., March 10th @ 8:45 AM
- ❖ Wed., March 23rd @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by Tom Romdenne. Second by John Mastalir. All in favor. Motion carried. Meeting adjourned at 10:55 AM.

Respectfully submitted:



Jenny Salentine, Recording Secretary

Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING

Meeting Minutes

Date: Wednesday, March 9, 2016 / Time: 11:00 a.m., Conference Room
Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216

Call to Order: The meeting was called to order at 11:00 a.m. by Ron Heuer.

Roll Call: Members present were Ron Heuer, Tom Romdenne, Lee Luft, Kaye Shillin, Larry Kirchman, Bruce Heidmann, Virginia Haske. John Pagel and Bob Weidner excused.

Others present: Scott Feldt, Jeff Wisnicky, Aerica Bjurstrom, Pat Benes, Jamie Annoye, Michelle Dax, Janet Wolf, Jack Schad

Approve March 9, 2016 Agenda and Approve February 10, 2016 Meeting Minutes: Motion by Bruce Heidmann, second by Virginia Haske to approve the March 9, 2016 agenda and to approve the February 10, 2016 meeting minutes. Motion carried.

Discuss UW Extension Job Description/Duties and Assignments for Replacement of Program Assistant: Aerica Bjurstrom referenced the draft position description the committee received last month. The proposed position description is 50% of the duties the position had in the past. They moved roles to the other program assistant and added communications/technology functions on this draft position description. Short discussion continued regarding some of these duties in relation to the Public Information Officer duties.

Motion by Tom Romdenne, second by Lee Luft to approve the job description and fill the position, second by Lee Luft. Tom Romdenne withdrew the motion, Lee Luft withdrew the motion. The committee agreed that on the agenda for next month to include an agenda item to approve the job description and to authorize the filling of this position.

Review and Approve Resolution Establishing Total Annual Compensation for County Elected Officials (Clerk, Treasurer, Register of Deeds): Scott Feldt informed the committee that for Salary Schedule I we have three county wide elected officials taking out papers (April 15) and the best thing to do is set compensation prior to them taking out papers. Scott Feldt referenced a resolution with the proposed salaries for the next two years. Scott did not put in any recommendation for years 2019 and 2020 indicating that it is a matter of policy and up to the Board. Scott Feldt referenced a spreadsheet with 2 methodologies 1. look at neighbors and regions 2. look at counties of similar size. Financial impact is \$7,200 for the three positions for the first two years 2017 and 2018. These salary increases would be effective January 1, 2017.

Motion by Bruce Heidmann, second by Tom Romdenne to go with the proposed increases for three elected positions for Salary Schedule I: 1.7% for 2017 = \$62,164 and 1.7% for 2018 = \$63,221. Bruce Heidmann amended the motion, second by Tom Romdenne, to include 1.5% increase for year 2019 = \$64,169 and 1.5% for 2020 = \$65,132. Motion carried.

Request for Additional .52% Wage Supplement for Professional & Courthouse Employees – Possible Action: Scott Feldt referenced the memo he gave the committee regarding his recommendation of a .52% wage supplement for professional and courthouse employees. The fiscal impact would be \$15,001. This would be on paychecks in June 2016 and is a .52% wage supplement.

Motion by Lee Luft, second by Kaye Shillin to approve the .52% wage supplement for members of the Courthouse Local 2959 and Professional Local 2959A. Motion carried.

Review and Discuss Resolution Regarding Vehicle Use Policy and Discuss Vehicle Use Policy for Volunteers – Possible Action: Jack Schad indicated the personnel policy references employees only and we have a system with volunteer drivers and also contracted employees.

Motion by Virginia Haske, second by Kaye Shillin to approve the policy as amended and to go to the full Board for approval and incorporate agenda item #9 that is listed on this agenda. Motion carried.

Sex Offender Ordinance Recommendation to County Board – Possible Action:

Ron Heuer indicated it is best to have a county wide approach with this ordinance. The committee reviewed the draft Sexual Offender Residency Ordinance. Representatives from the County, Luxemburg, Kewaunee and Algoma have participated in meetings regarding this draft ordinance. Jeff Wisnicky indicated this draft includes an amendment to not only apply to 980 offenders but also other sexual offenders. This ordinance would prevent a judge in another county or anyplace else to give us their 980 offenders. There is also a loitering or prowling piece to this ordinance where the individual could be cited. The County would handle the enforcement of this ordinance.

Motion by Bruce Heidmann, second by Lee Luft to bring this Sex Offender Ordinance to the full County Board for consideration. Motion carried.

Other Matters Authorized by Law:

Scott Feldt distributed a Personnel Report.

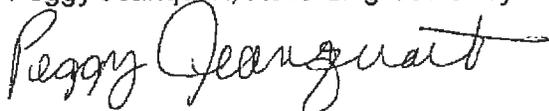
Scott Feldt informed the committee he received a petition for election that officers in the jail are petitioning to become a union. They will hold an election.

Next Meeting: Thursday, April 14, 2016 at 9:00 a.m.

Adjournment: Motion by Bruce Heidmann, second by Larry Kirchman to adjourn the meeting. Motion carried. Adjourned at 12:05 p.m.

Public Comment: Sue Weisser commented regarding elected official salaries.

Submitted by,
Peggy Jeanquart, Recording Secretary

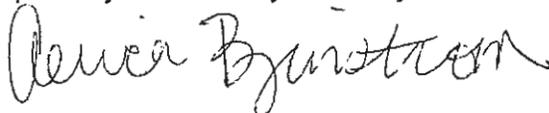


Agriculture & Extension Education Committee Meeting
March 9, 2016
3:00 P.M.
Kewaunee County Administration Center
County Board Room

Minutes

1. Call to Order by Chairman Tom Romdenne at 3:00 PM
2. Roll Call – Tom Romdenne, Gary Paape, Bob Garfinkel, Ron Paider, Aerica Bjurstrom, Claire Thompson, Renee Koenig.
3. Approval of Agenda and Minutes – Motion to approve made by Gary Paape, seconded by Ron Paider. Motion passed.
4. Citizen Input – none
5. Introduction of Door County UW-Extension Agriculture Agent, Annie Deutsch. Annie said her needs assessment has shown fruit crops and row crops will be her main focus. She is already working on projects in Kewaunee County and will work with Aerica Bjurstrom on forage projects over summer.
6. Educators Reports – Written (attached). There was some discussion on the open position left by Jan Tess. The Personnel Committee did not take action at March monthly meeting and it is on the agenda for the April meeting.
7. Overtime - None
8. Approval – Travel - None
9. Approval of bills – motion to approve bills made by Gary Paape, seconded by Ron Paider. Motion passed.
10. Set Future Committee Meeting Dates – April 6 at 3 PM.
11. Adjourn – Motion to adjourn made by Ron Paider, seconded by Bob Garfinkel. Meeting adjourned at 3:41 PM.

Respectfully submitted by Aerica Bjurstrom

 3/12/16

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including: Finance & Public Property, Personnel, Advisory & Legislative, Health, Child Support, & Veterans Service, Human Services, Aging Services Unit Advisory, Extension Education, County Farm, & Zoning, Law Enforcement & Emergency Management, Land & Water Conservation, Highway & Solid Waste, Promotion & Recreation, May be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Aerica Bjurstrom
Agriculture Agent
Prepared for March 9, 2016

Pesticide Applicator Training - Landowners who want to apply chemicals to their crops must have taken the Pesticide Applicator Training (PAT) every five years in order to purchase pesticides. The program curriculum has been developed by the WI Department of Ag, Trade, and Consumer Protection and UW-Extension. With the absence of the Door County Agent, I taught course to several Kewaunee County residents and have conducted the test at the UW-Extension office for those who were not able to make it to the training. Door County also held a training and Annie Deutsch conducted the training there.

Meat Animal Quality Assurance – Held Meat Animal Quality Assurance (MAQA) at the Kewaunee County Fairgrounds. Approximately 65 4-H and FFA youth attended the program that focused on animal ID, reading feed labels, and understanding how to share their agriculture story with the general public. The program is held three times (February, April, June) and is required for all youth intending to sell an animal at the livestock auction at the fair.

CAFO meeting – UW-Extension held the annual CAFO Update meeting at Tundra Lodge in Green Bay and at UW-Fond du Lac. Topics were spray irrigation, neighbor relations, leachate control, and a farmer panel discussing the DNR permitting process. Over 175 people attended the meeting in Green Bay with very good representation from Kewaunee County. Farmers from as far away as Merrill attended the Green Bay site.

Farm Management/Farm Calls – Visited several farms in February addressing modernization projects. Dr. David Kammel and I visited three farms in Kewaunee specifically addressing remodeling existing facilities and new facility planning. I visited three farms with Annie Deutsch in Door County to introduce her to farmers she could work with in the future. I will continue to plan farm stops with her when I have plans to visit Door County. I will also include her in the Alfalfa Persistency project sample collection and the Scissor Clip project in May and June. I also consulted with two farmers over the phone on budget analysis projects

Professional Development – A professional development session was held in Appleton addressing digital dermatitis in cattle. Digital dermatitis is defined as any issue with the hoof that causes lameness in cattle. I am currently working on writing protocols for a digital dermatitis project that will incorporate the use of iPads, pH meters, and thermoimaging cameras to evaluate and summarize the prevalence of digital dermatitis in dairy herds. The project will carry out over the summer and summary written in the fall and winter. The project will include participation of up to 30 dairy farms in eastern Wisconsin and will produce a series of fact sheets, videos and other information for farmers to prevent and manage digital dermatitis. The project will be replicable and has cooperators from the University of Wisconsin Veterinary School and Zynpro.

Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Agent

March 2016

STAR (Students Talking About Respect): In the month of February, I worked with 6th grade girls at a local middle school on the topic of relational aggression/bullying. As part of a community coalition, we developed a curriculum focused on relational aggression and treating others with respect. This program is presented over a four-week period. We work with the girls once a week using a number of teaching techniques and activities. Additionally, each week the class is assigned homework (not graded or counted toward the student's grade) to help them reflect on the material that was covered or to prepare them for next week's lesson. In addition, we have a great partner in the middle school counselor who is working with us during her class time to make this program happen. During the four sessions, we worked with the girls on:

Week 1: Relational Aggression: What is relational aggression/bullying? The effects of relational Aggression/bullying and how we can help others

Week 2: Stepping up as a leader, inclusive vs. exclusive groups, and random acts of kindness

Week 3: Leadership, being an ally and what to do if someone you know is being bullied, and cliques versus groups of friends

Week 4: Using "I Feel" statements, program evaluation, and group summary art project

During these sessions, we have seen the girls open up about these topics and how they are affecting their class dynamics. It has led to great discussions with the girls and they are opening up about treating each other with respect. There are four sessions in total and during the final session of the program, I conduct an evaluation about the overall program impact from the girls' perspective. I look forward to sharing what they have learned.

Winter Leadership Camp: I collaborated with Eastern District 4-H Youth Development Educators to build a program for middle school youth improve their leadership skills through hands-on, interactive workshops. In addition to attending leadership sessions, youth participated in a variety of winter recreational choices. I presented a workshop focused on communication. I worked with the youth on topics of such as, listening skills, nonverbal communication, and the three parts of a speech. This year we had two enthusiastic delegates attending the camp. Throughout the years, the youth from Kewaunee County that have attended Winter Leadership Camp have become dynamic young leaders in the county. They have put what they have learned to practice and continue to use those skills in their 4-H clubs, projects, activities and committees.

4-H Teen Association Fundraisers: In February we were busy working with the 4-H teen association on three different fundraisers for the year. The fundraisers provide funding for the teens to plan activities, support community efforts, and provide a \$500.00 scholarship for a fellow 4-H member. The teens were highly engaged throughout this process and learned a great number of life skills through the fund raising experience.

Project Day: The Kewaunee County annual Project Day was held on Saturday, March 5, 2016 from 9:30am until 2:45 pm. Approximately 80 participants took part in this education day. Youth (both 4-H and non 4-H members) participated in four hands-on project classes throughout the day. Youth could choose from the sixteen available classes based on their interests. Older youth members and adults conducted classes on topics ranging from wildlife and forestry activities to marbleizing paper and learning about dogs. This low cost program provides a safe, fun, and interactive day of activities for the youth. Not only does the program provide the youth with new life skills, but it also is a good method for promoting the 4-H program in Kewaunee County.

Upcoming Events that I am working on:

Camp: The overall camp planning is well under way for the 2016 summer camp season. We will be holding summer camp June 11-14th at Camp Bird with Door and Brown County. This year noted a change in our camp pairing because Calumet County decided to go to a different camp for the year. We are currently in the process of recruiting counselors and looking for other staff members such as lifeguards. Finding counselors with great leadership skills is an integral part of having a successful camp. Camp counselor interviews will be in March. We are currently planning a camp counselor training experience for the end of April. This will give counselors from the three counties an opportunity to work together as a team.



University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

Renee Koenig, Family Living Educator, UW-Extension Kewaunee County

Activities report for March 9, 2016

Parent Circles – Parent Circles are an opportunity for parents/guardians to connect with other parents through small group discussions while sharing successes, challenges, and insights about parenting. Parents learn about six protective factors. Research shows these six protective factors keep children safe and make families strong. A series of three weekly sessions were held at the Kewaunee Middle School. I am partnering with the Human Services department and we are planning another series to be held in the Luxemburg schools in April.

Healthy Aging Programs and Strong Bones – I am continuing to participate in several activities to help promote healthy aging for our county residents. These activities include partnerships with the Algoma Live Well committee and working with our Aging & Disability Resource Center. I am also continuing to teach Strong Bones exercise classes to a group of 26 people ages 55-87.

Health Literacy – I am helping the Health Literacy Committee plan an event called Health & Safety Night. The program will cover topics on basic first aid, choking, burns, fire safety and other home safety education. I am also continuing to meet with parents of newborns to provide UW-Extension's Parenting the First Years curriculum which includes health education topics and a reference book titled, "What to do when your child gets sick?" The participating families are primarily Latino English Language Learners (ELL).

Rural Safety Day – Planning has begun for Rural Safety Day. It will be held on May 25th at the county fairgrounds. Watch for your board invitation coming soon!

Co-Parenting Classes for Divorcing Parents – Classes are continually taught about every six weeks. A class was held in February with eight parents attending.

Presentation at VIP – I presented a program on the topic of Resiliency for a support group of women who meet at the Violence Intervention Project in Algoma.

Zoning Committee Meeting
Kewaunee County Administration Committee Room
March 9, 2016
Minutes

Call to Order:

Chairman Tom Romdenne called the meeting to order at 3:45 P.M.

Roll Call:

Members included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel, and Glenn Selner, Kewaunee County Zoning Administrator.

Approval of Agenda:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the agenda.
Motion carried.

Approval of Minutes:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the minutes.
Motion carried.

Department Report:

Glenn Selner and the committee discussed the WI Fund application fee. Any Wisconsin Fund applications completed this year will be funded by the 2017-2019 State budget. With some uncertainties as to whether the Wisconsin Fund Grant Program will be funded in the budget, Glenn asked the committee about the \$100 application fee. A motion was made by Bob Garfinkel and seconded by Gary Paape to table this topic until the April Committee meeting. Glenn will talk with other counties to see how they will handle the Wisconsin Fund application fee if the program will no longer be budgeted.

Glenn shared with the committee some enforcement letters that we will be sending out.

Glenn informed the committee that we are in the process of mailing out the 3 year maintenance pumping notices for this year.

Approval of Travel Request:

A motion was made by Gary Paape and seconded by Ron Paider for Glenn to attend the Wisconsin County Code Association Spring Conference to be held in Mosinee, WI on March 31 and April 1, 2016.

Next Meeting Date:

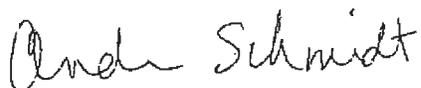
April 6, 2016 at 3:00 P.M. Kewaunee County Administration Committee room.

Adjournment:

A motion was made by Gary Paape and seconded by Bob Garfinkel to adjourn. Motion carried.
Meeting adjourned at 4:20 P.M.

Respectfully submitted:

Andrea Schmidt, Recording Secretary



Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Monday, January 25, 2016 at 8:30 A.M. to view the sites of Seth Lenss and Wayne Chaloupka, Red River Township.

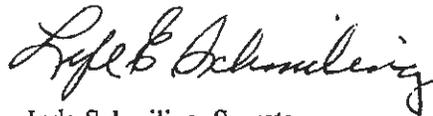
Board members present were Hub Jauquet, Lyle Schmiling, Ken Papham, Gary Ledvina, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

Seth Lenss and Wayne Chaloupka On-Site Meeting

The meeting was held so the committee could view the sites before the public hearing.

The meeting adjourned at 10:30 A.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lyle B. Schmiling". The signature is written in a cursive style with a large, looping initial "L".

Lyle Schmiling, Secretary

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Wednesday, January 27, 2016 to hear the variance appeals of Seth Lenss, Red River Township, and Wayne Chaloupka, Red River Township.

Board members present were Hub Jauquet, Lyle Schmiling, Ken Paplham, Gary Ledvina, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

Seth Lenss Hearing

Present: Seth Lenss.

Chairman Hub Jauquet opened the hearing at 7:02 P.M. and informed the attendants of the Board's authority and rules of the hearing.

Lyle Schmiling read the public hearing notice. Glenn Selner stated he sent notices to 11 neighboring property owners, the Town of Red River, and the Department of Natural Resources.

Glenn explained Seth Lenss wants to remove his existing house and construct a new house on his property with the same side yard setbacks. His existing house has a side yard setback of 8 feet on one side and 3 feet on the other side. The Kewaunee County Shoreland Zoning Ordinance requires a minimum side yard setback of 8 feet and a combined side yard setback of 20 feet.

Seth Lenss explained the existing house is old and the basement is falling down. Instead of trying to remodel the existing house, it is easier to tear down the old house and build a new house. He would utilize the same foundation hole so the existing side yard setbacks would remain the same. The building on the north side is located on a double lot and although his house is 3 feet from the lot line, his house would be approximately 35 feet from his neighbor's house. Seth also stated that his measurements are measured from the roof eave, so the actual building would be 5 feet from the property line. The Town of Red River has also approved this request.

After a few questions, a motion was made by Ken Paplham, seconded by Eric Corroy to approve the variance request to reconstruct the house 3 feet from the lot line. The vote was unanimous.

The hearing adjourned at 7:22 P.M.

Wayne Chaloupka Hearing

Present: Wayne & Vicki Chaloupka.

Chairman Hub Jauquet opened the hearing at 7:30 P.M. and informed the attendants of the Board's authority and rules of the hearing.

Lyle Schmiling read the public hearing notice. Glenn Selner stated he sent notices to 15 neighboring property owners, the Town of Red River, and the Department of Natural Resources.

Glenn explained Wayne Chaloupka wants to construct an addition to his small cottage with a building setback of 39 feet from the center line of a town road. The Kewaunee County Shoreland Zoning Ordinance requires a building setback of 63 feet from the center line of a town road.

Wayne Chaloupka stated he wants to put on an addition to his cottage to live at this location full time. Although he would be 39 feet from the center line of the road, his building setback would be the same as the adjoining properties. The present building is 47 feet from the center line, so he would only be 8 feet closer to the road. Because most of the lots in this area are small, and because they can't build closer to the water, all house improvements end up being closer to the road. The Town of Red River has also approved the house addition at 39 feet from the center line of the road.

Hearing few questions, a motion was made by Lyle Schmiling, seconded by Ken Paplham to approve the variance request to construct an addition 39 feet from the center line of Bay Shore Lane. The vote was unanimous.

The hearing adjourned at 7:52 P.M.

Respectfully submitted,


Lyle Schmiling, Secretary

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Monday, February 15, 2016 at 8:45 A.M. to view the site of Geof Krauss, Pierce Township.

Board members present were Hub Jauquet, Lyle Schmiling, Ken Papham, Randy Hallet, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

Geoffrey Krauss On-Site Meeting

The meeting was held so the committee could view the site before the public hearing.

The meeting adjourned at 9:30 A.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lyle B. Schmiling". The signature is written in black ink and is positioned centrally on the page.

Lyle Schmiling, Secretary

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Wednesday, February 17, 2016 at 7:00 P.M. to hear the special exception appeal of Mr. Geof Krauss, Pierce Township.

Board members present were Hub Jauquet, Lyle Schmiling, Ken Paplham, Randy Hallet, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

Geoffrey Krauss Hearing

Present: Geof & Paula Krauss, Chris Seidl, Edith Lauscher.

Chairman Hub Jauquet opened the hearing at 7:00 P.M. and informed the attendants of the Board's authority.

Lyle Schmiling read the public hearing notice. Glenn Selner stated he sent notices to 10 neighboring property owners, the Town of Pierce, and the Department of Natural Resources.

Glenn explained Geof Krauss wants to rent his house on a weekly basis and become licensed as a "tourist rooming house". The Kewaunee County Shoreland Zoning Ordinance regulates resorts and hotel activity in a residential district and this requires a Special Exception permit be granted by the Board of Adjustment.

Geof Krauss stated he recently purchased this property as a 2nd home. He was told by the owners of the Barnsite-Art Studio, where they host weddings, that there is a shortage of rentals for families on a weekly basis. The property has a great view of the lake and would be great to rent out to families that don't want to stay in a hotel. They will manage it and will market it specifically for families. They will have to become licensed by the State as a "Tourist Rooming House".

After some deliberation, a motion was made by Lyle Schmiling, seconded by Ken Paplham to approve the Special Exception to allow short-term rentals at this property. The following conditions were attached:

1. The Board of Adjustment to review any distractions, complaints or police calls to the property with the discretion to withdraw the Special Exception.
2. An annual review and evaluation of the rental property.
3. Garbage pick-up weekly or more frequently if necessary.
4. Obtain the necessary license and permits from the State and Town of Pierce.
5. Require a local contact person to respond to the needs of the property.
6. Approval of the short term housing is granted to the present owner and does not run with the property.

The vote was unanimous.

The hearing adjourned at 7:40 P.M.

Respectfully submitted, .



Lyle Schmiling, Secretary

Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: February 17, 2016 Time: 5:30 PM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Conference Room

Call to Order: The meeting was called to order at 5:42 PM by Chairman Lee Luft

Roll Call: Members present were Lee Luft, John Mastalir, Tom Romdenne, Virginia Haske, Ken Tebon.

Others Present: Scott Feldt, Paul Kunesh

Approve February 17, 2016 Agenda: Motion by Virginia Haske, second by John Mastalir to adopt the agenda. Motion carried.

Approve February 12, 2016 Minutes: February Meeting minutes will be approved at the next Finance Committee meeting to allow time for review.

Approve Additional Bills for Payment: Motion by Ken Tebon second by Tom Romdenne to approve the bills. Motion carried.

Approve County Board and Supplementary Payroll: Motion by John Mastalir, second by Virginia Haske to approve the Supplementary and County Board payroll. Motion carried.

Other Matters as Authorized by Law:

Paul Kunesh provided a handout with some preliminary financial information for 2015. Workers Compensation will be over by about \$36,200 due to the County's Experience Mod rating going up from .85 to 1.03 in 2015, and the rates used in the budget and payroll were not raised to match that increase.

The Health Insurance Fund is projected to have expenses exceed revenue by \$284,600. Claims for 2015 that are being paid in in 2016 have been estimated and will be updated as known. The fund balance in the Health Insurance Fund at the beginning of 2015 was \$139,179. A loss in 2015 as projected will result in a negative fund balance of \$145,425 at the end of 2015.

The Dental Insurance Fund is projected to have revenue over expenses of approximately \$6450. Claims for 2015 that will be paid in 2016 have been estimated as well. Fund balance for the Dental Fund at the end of 2015 is projected to be \$232,424.

The Health Insurance Fund has had significant losses over the last several years. The committee discussed the need for options including looking at the insurance plan suggested by the Teamsters, getting quotes from other insurance plans, and reviewing options again with Humana and Horton.

Adjournment: Motion by Virginia Haske, second by Tom Romdenne to adjourn the meeting. Motion carried. Meeting adjourned at 5:57PM.

Submitted by:

Paul Kunesh, Recording Secretary



Kewaunee County
FINANCE & PUBLIC PROPERTY COMMITTEE MEETING
MEETING MINUTES

Date: March 11, 2016 Time: 9:00 AM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Conference Room

Call to Order: The meeting was called to order at 9:00 AM by Chairman Lee Luft

Roll Call: Members present were Lee Luft, John Mastalir, Tom Romdenne, Virginia Haske. Ken Tebon was excused.

Others Present: Scott Feldt, Paul Kunesh, Steve Hanson, Ron Heuer, Kay Shillin, Gerald Paape, Mary Ellen Dobbins, Sue Weisser, Charles Schmidt.

Approve the Agenda: Motion by Tom Romdenne, second by Virginia Haske to adopt the March 11, 2016 agenda. Motion carried.

Approve Minutes: Motion by John Mastalir, second by Virginia Haske to adopt the February 12, 2016 and February 17 Finance Committee minutes. Motion carried.

Overtime Report: Administrator Feldt presented and reviewed the February YTD Overtime report. Sheriff & Jail appear to be high and on track to be over budget well before year end. The committee requested the Administrator meet with the Sheriff to discuss the reasons and report back to the committee in April. A more detailed review of Jail staffing and scheduling is anticipated later in the year.

Monthly Financial Report: Finance Director Paul Kunesh briefly reviewed the January 2016 financial reports. It is very early in the year and there are no unexpected deviations at this time. Preliminary work for the 2015 year-end financial reports is estimated about 80% complete, excluding the Human Services Fund. County fund balances overall are on track to increase by about \$500,000. Fund balance in the General Fund is on track to increase by about \$160,000, and Roads & Bridges Fund by \$840,000. Human Services is still unknown. Information for the Solid Waste Fund will be presented at the next Highway/SW committee meeting. The Revolving Loan Fund receipted \$130,000 of interest and principal payments, and made new loan of \$227,000, and still has a cash balance of over 1 million. Total cash balances have increased from the end of 2014 to the ends of 2015.

Travel Request: Motion by Tom Romdenne, second by John Mastalir to approve travel for Paul Kunesh to Elkhart Lake in April for a WGFOA conference. Motion carried.

Land Information Office Budget Request-Comprehensive and Farmland Preservation Planning: Steve Hanson explained the request to amend the Land Information Office 2016 budget for a \$15,000 DATCP grant. The project was already approved but a motion is needed to revise the budget to reflect this project. Motion by Virginia Haske, second by John Mastalir to approve accepting the \$15,000 DATCP grant, use of \$15,000 LIO fund balance, and expenditures of \$30,000 for the comprehensive and farmland preservation planning project in 2016. Motion carried.

Land Information Office recently received approval for an additional \$20,000 of base budget grant. A budget adjustment request will be at a future committee meeting.

Addressing the Projected 2017 Budget Shortfall: a) Sales Tax, b) Raising the County Levy Limit, c) Potential Budget Reductions, d) Other Cost Reductions

Chairman Luft asked committee and board members in attendance what ideas or feedback was received after the February committee meeting. Feedback included: A sales tax is not popular but reluctantly may be the best available option, a portion of sales tax revenue would come from non-residents, a wheel tax is not a popular option in most districts, an explanation on the effect of the power plant assessment on tax bills as well as the potential effects on tax bills should the assessment be reduced, and cut expenditures. Chairman Luft reviewed recent expenditure reductions including staff reduction from 176 to 142, changes in the Health insurance plan that has employees paying a larger portion of premium and claims as well as changes in coverage, employee portion of retirement contributions will be paid by all employees within three years. Operational efficiency improvements as well as cooperative or regional agreements with other municipalities and Counties should continue to be explored. All attending were encouraged to request and bring comments and ideas to the Finance Committee and County Board for future discussions and eventual decision. The Committee asked the Finance Director to request sales tax collection by industry code from the Department of Revenue and bring that information to the April meeting.

Preparation for the April 8th Finance Committee Meeting: Chairman Luft asked all municipalities to send a representative and ideas to the April meeting.

Public Comment: Gerald Paape mentioned that Town Board annual meetings are coming up in April and that would be a good time to pass this information to the town boards and residents. Chairman Luft will take the lead on listing meeting dates and coordinating county representatives to attend.

Mary Ellen Dobbins commented on a need to explain to taxpayers why their tax bills are down this year but there may be a need to increase them later. She also asked if some Finance Committee meetings could be in the evening.

Sue Weisser requested an update on a mandated vs non-mandated list of County programs, commented that elected salary increases, and the amount of County debt.

Ron Heuer suggested more volunteer opportunities and an adopt-a-park program.

Charles Schmidt would also like to see a mandated vs non-mandated list of County programs, commented that the February meeting had tax increase items rather than cost cutting items. A survey for County residents was suggested, possibly during the upcoming elections.

Chairman Luft reported that the DNR has provided some options for access to the tax deeded Hornig parcel that should help with the sale. He will be contacting realtors with the new information.

Next Meetings: April 8th at 9AM in the Human Services building training room.

Approve Additional Bills for Payment: Motion by Virginia Haske, second by Tom Romdenne to approve the bills. Motion carried.

Adjournment: Motion by Tom Romdenne, second by Virginia Haske to adjourn the meeting. Motion carried. Meeting adjourned at 11:31AM.

Submitted by 
Paul Kunesh, Recording Secretary

**KEWAUNEE COUNTY
HUMAN SERVICES COMMITTEE MINUTES
March 9, 2016**

The meeting was called to order by Chairperson Virginia Haske at 9:31 a.m. Present for the meeting were Mark Buchanan, Doug Doell, Virginia Haske, Shirley Kirchman, John Mastalir, Rose Quinlan, Paul Ravet, Kaye Shillin, Mary Ann Szydel, and Chuck Wagner. Also present were Mary Ellen Dobbins, Ron Heuer and Jack Schad.

Excused: Ken Tebon

A motion was made by Kaye Shillin and seconded by Chuck Wagner to approve the agenda as mailed. Motion carried.

A motion was made by Shirley Kirchman and seconded by Rose Quinlan to approve the February 10, 2016 minutes. Motion carried.

Introduced to the committee was Tara Morris. Tara is the new CCS Facilitator. Tara gave the Board a bit of her background. Tara's position is contracted through Helping Hands and she replaces Sue Norton, who has been hired as the new Behavioral Health Manager.

Bob Mattice, Child Welfare Supervisor, gave an overview of the new Trauma Informed Care Program. Kewaunee County applied for and received the grant which will be used for not only trainings of county staff but also of law enforcement, school personnel, collaborating agencies and select community members. Trauma Informed Care will work with not only children but also parents as they learn how to deal with any adverse childhood experiences they may be exhibiting through their behaviors. The effect of their trauma not only affects their ability to deal with stress but also has a direct affect on their family and community relationships. TIC can help by providing a secure environment, a system-wide understanding of the experienced trauma, provide cultural competence and humility, provide specified services and create trusting relationships. On April 7th there will be a presentation by two professionals who have experienced Trauma Informed Care and how it has impacted them.

Kim Vandermoss, Economic Support Specialist and Energy Assistance Coordinator, provided some information packets to the Board on WHEAP (Wisconsin Home Energy Assistance Program) and a synopsis of program specifics. The program runs from October 1st through May 15th of each year. The program provides assistance not only for heating but can also help with a furnace replacement and/or home weatherization to those households that qualify through income eligibility. Just recently, Kewaunee County received additional Federal funding designated as Spring Proactive Assistance in the amount of \$19,443. Kewaunee County sub-contracts with Energy Services of Wisconsin which administers WHEAP to Kewaunee County residents.

Jack handed out a description of a proposal, developed by the county corporation counsel that will allow the Kewaunee County Human Services Director or a Human Services Manager to authorize the use of a county vehicle to a non-county employee. Currently the Human Services Transportation vans are driven by volunteers and this is in direct conflict with the current county car usage policy. After an explanation of what was to be

requested at the Personnel committee meeting, Chuck Wagner made a motion that the proposal be recommended by the Human Services Board for approval with the addition of contract employees to the list. Kaye Shillin seconded the motion. Motion was carried by the board.

Jack handed out an example of the many different duties that are carried out by an account specialist of the agency and how we are working with Paul Kunesh, the County Finance Director, on how to more efficiently perform these duties.

Jack announced that Sue Norton has been hired as the Behavioral Health Manager, will be a county employee and will start on March 28th.

The hallway and waiting room murals are completed. The murals were funded at no cost to the county by Community Services Team monies in order to provide a more welcoming atmosphere to the agency.

The therapist position and the psychologist position are still open. Coming up there will be openings on the ADRC Board/a developmental disabilities representative. After the April election, there will be reappointments as well.

There were no contracts for approval.

Motion made by Chuck Wagner and seconded by Kaye Shillin to approve the vouchers as presented. Motion carried.

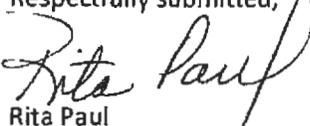
Motion made by Paul Ravet and seconded by Shirley Kirchman to approve the credit card vouchers as presented. Motion carried.

Motion made by Mark Buchanan and seconded by Paul Ravet to approve the travel requests as presented. Motion approved.

There were no public comments or other items.

Motion made by Kay Shillin and seconded by Rose Quinlan to set the next human services Board meeting for Wednesday, April 13, 2016 at 9:00 a.m. Motion carried

Motion made by Chuck Wagner and seconded by John Mastalir to adjourn the meeting. The meeting adjourned at 10:27 a.m.

Respectfully submitted,

Rita Paul
Administrative Assistant

Promotions & Recreation Committee Minutes

February 17th, 2016

The Promotions & Recreation Committee meeting was called to order at 5:30 PM by Vice-Chairman Dennis Cravillion. Members present included: Larry Kirchman, Scott Jahnke, Dennis Cravillion and Ken Tebon. Chairman Bruce Heidmann was excused. Also present was Promotions & Recreation Director Dave Myers & County Administrator Scott Feldt.

Adoption of Agenda: Ken Tebon made a motion to adopt today's agenda. Second by Larry Kirchman. All in Favor. Motion carried unanimously.

Discuss Lease with Rock'EM Entertainment for future use of the Kewaunee County Fairgrounds Racetrack: Rock'EM Entertainment signed the updated lease and gave the lease to Dave Myers to bring to the Promotions & Recreations Committee for approval. Scott Jahnke made a motion to adopt the lease. Second by Larry Kirchman. All in Favor. Motion carried unanimously.

Any other business as allowed by law: Scott Feldt mentioned that we are reviewing the current Fair Board Contract. He also mentioned that the County was contacted by GSA to review a bid for office space available at the Fairgrounds Office building in Luxemburg.

Adjournment: Motion made to adjourn today's meeting by Larry Kirchman. Second by Scott Jahnke. All in favor. Motion carried. Meeting adjourned at 5:41 PM.

Respectfully submitted:

Dave Myers, Promotions & Recreation Director

PROMOTIONS & RECREATION COMMITTEE

Monthly Meeting

March 8th, 2016

Call to Order:

Chairman Bruce Heidman called the meeting to order at 5:00 p.m. at the Kewaunee County Highway Dept. Conference Room. Committee Members present include: Dennis Cravillion, Scott Jahnke, and Larry Kirchman. Also present: Dave Myers, Jerry Jonet, Lee Luft, Barry Nelson, and Mary Ellen Dobbins

Approval of Minutes and Agenda:

Larry motioned to approve. Dennis second. Motion carried.

Discuss possibly adding a Beginner's Hill at Winter Park:

With attendance numbers up again this season, there is a need for more area for beginner skiers and snow boarders. Beginners are using the present hills and there is a concern for safety. Committee agreed to give Dave the green light to start the process of getting plans and estimates together.

Discuss Parking Issues at Winter Park:

Committee agreed to give Dave permission to get estimates on improving the parking facilities.

Discuss and Approve Snowmobile and ATV Trail Maintenance Grants:

Scott motioned to approve applications for the 2016/2017 Snowmobile and ATV Trail Maintenance Grants. Dennis second. Motion carried

Discuss Plans for New Park and Welcome to Kewaunee County Signs

Lee gave a report on the process of getting new signs entering the County. He will meet with JAG Sign, or new owners, in order to get help with regulations and designs. NWTC will draw up the prints at no cost, and Algoma and Kewaunee High Schools will build the signs. Project will look at completion in early 2017

Discuss Status of Racetrack and Previous Promoter's Personal Property and Damages to the Grounds with Action:

Motion was made by Larry to have Corp Council contact the Former Promoter to:

- A. Accept the offer of the new Promoter for personal property, not to include the scoreboard or transponders. In turn Kewaunee County would not pursue restitution for damages and cleanup of grounds.

If not possible,

- B. Former Promoter must remove his personal property by March 14th at 4pm and face litigation for damages to property, clean-up of grounds, and clay loss on track.

Dennis second. Motion carried.

Director's Report: Winter Park is closed. Snowmobile trails were open for 23 days this season. (See Director's report)

Discussion and Approval of Bills:

Scott motioned to approve payment of the bills. Larry second. Motion carried

Set Regular Monthly Meeting Date:

The next meeting is scheduled for Tuesday April 12th 2016 at 5p.m. in the Kewaunee County Highway Dept. Conference Room.

Adjournment:

Larry motioned to adjourn at 6:06p.m. Dennis second. Motion carried.

Respectfully Submitted
Scott Jahnke

**KEWAUNEE COUNTY
REVOLVING LOAN FUND COMMITTEE MEETING
MINUTES**

Date: February 29, 2014 Time 1:00 PM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Conference Room

1. Call to order: The meeting was called to order at 1:02 PM by Chairman Jim Lamack

2. Roll call: Members present: Jim Lamack, Jeff Wisnicky, Paul Kunesh, David Luebbers, Jennifer Brown, Ron Heuer, Dan Vincent. Excused: Robert Weidner. Absent: Dennis Cravillion

3&4. Approve agenda: Motion by Ron Heuer, second by Jennifer Brown to adopt the February 29, 2016 agenda and approve the October 12, 2015 minutes. Motion carried.

5. Kewaunee County RLF Manual Revision, Sec 3.6(2) Cost per Job Created from \$20,000 to \$35,000:
The state increased the limit several years ago and the County can increase by committee approval, no additional state approval needed.
Motion by Dan Vincent, second by David Luebbers to revise the Kewaunee County RLF manual Sec 3.6(2), increasing the cost per job created from \$20,000 to \$35,000. Motion carried.

6A. Kewaunee County RLF Manual Revision, Sec 3.6(1) Private Funds Leveraged: The committee reviewed the requirement and determined it was OK as written.

6B. Kewaunee County RLF Manual Revision, Sec 4.2(2) Interest Rate: The committee reviewed discussed the requirement and determined it was OK as written, and could be reviewed and changed if circumstances change.

7. Consider motion to go into closed session pursuant to Sec. 19.85 (1)(f) –Considering the loan status ICL Printing: Motion by Ron Heuer second by Dan Vincent to go into closed session pursuant to Sec. 19.85(1)(f) to consider the loan status of ICL Printing. Motion carried.

Consider motion to return to open session: Motion by Dan Vincent, second by Ron Heuer to return to open session pursuant to Sec. 19.85(1)(f). Motion Carried

Consider action on ICL Printing Loan: Motion by David Luebbers, second by Dan Vincent to pursue a money judgement against ICL Printing and make a formal demand for payment on the amount due to Kewaunee County RLF Fund. Motion carried.

8. Administrators report: One applicant began the application process and later decided to discontinue. An application for purchase of cows is anticipated in the spring of 2016. All existing loans other than ICL Printing are current.

9. Update on amount of Program Income Retained: In February 2008 the County Board passed a resolution requesting to exceed the \$750,000 limit of program income to be retained by the County, and an application was drafted and sent with a date of 02/20/2008. The County has maintained a higher balance since.

10. Other matters as allowed by law: Motion by Jeff Wisnicky, second by Ron Heuer to amend the Kewaunee County RLF manual Sec 4.2(3)(c) to clarify livestock should be listed along with machinery, and should have a maximum ten year loan term. Motion carried.
Use of ACH payments for existing loans is encouraged. This is a requirement of all new loans.
The committee discussed ways to promote the RLF program.

11. Next meeting: Next meeting will be set as needed

12. Adjournment: Motion by Ron Heuer, second by Dan Vincent to adjourn the meeting. Motion carried.
Meeting adjourned at 2:10PM.

Submitted by: Paul Kunesh, RLF Administrator



KEWAUNEE COUNTY ZONING DEPARTMENT

2015 ANNUAL REPORT

SANITARY PERMITS	2015	2014	2013
Total Sanitary Permits	123	140	168
Conventional Systems	15	26	36
Holding Tanks	15	13	12
Mound Systems	60	81	99
In-Ground Pressure Systems	1	0	0
At-Grade Systems	15	11	8
Pretreatment Systems	1	0	3
Replacements of Septic Tanks Only	7	5	3
Reconnections	6	4	7
Privies	0	0	0
Sanitary Permits Transferred/Renewals	3	1	1
Holding Tank Reviews	15	13	12
Wisconsin Fund Grant Applications	32	34	47
Soil Test Reports	93	117	175
BUILDING PERMITS	2015	2014	2013
Footprint <100 Square Feet (\$50)	1	1	1
Footprint 101 – 500 Square Feet (\$75)	5	3	3
Footprint 501 – 1,000 Square Feet (\$150)	3	3	1
Footprint 1,001 – 2,000 Square Feet (\$200)	3	3	1
Footprint 2,001 – 5,000 Square Feet (\$400)	6	4	8
Footprint >5,000 Square Feet (\$500)	0	3	0
Commercial/Industrial New (\$500)	0	0	0
Commercial/Industrial Additions (\$250)	0	0	0
Nuclear Dry Storage Structures (\$1,500)	0	42	0
Total Permits	18	59	14
OTHER	2015	2014	2013
Land-Use Permits			
1,000 – 5,000 Square Feet (\$50)	5	3	2
5,000 – 20,000 Square Feet (\$100)	0	0	0
>20,000 Square Feet (\$300)	0	0	0
Total Permits	5	3	2
Variances & Special Exception Hearings	3	2	0
Rezoning Hearings	0	0	0
Subdivision Plat Review	0	0	0
County Ordinances	0	1	0

RECEIPTS

SANITARY PERMITS	2015	2014	2013
Conventional Systems/Holding Tanks (\$400)	\$12,000.00	\$15,600.00	\$18,000.00
Mounds, In-Ground Pressures, At-Grades (\$500) *1 – DF (Mound)	38,500.00	46,000.00	50,825.00
Pretreatment Systems (\$600)	600.00	0.00	1,800.00
Replacements of Septic Tanks Only (\$250)	1,750.00	1,250.00	750.00
Reconnections/Privies (\$150)	900.00	600.00	1,050.00
Sanitary Permits Transferred/Renewals (\$75)	225.00	75.00	75.00
Holding Tank Reviews (\$100)	1,500.00	1,300.00	1,200.00
Wisconsin Fund Grant Applications (\$100)	3,200.00	3,400.00	4,700.00
Soil Test Reports (\$25)	2,325.00	2,925.00	4,375.00
Total	\$61,000.00	\$71,150.00	\$82,775.00

BUILDING PERMITS	2015	2014	2013
Footprint <100 Square Feet (\$50)	\$50.00	\$50.00	\$50.00
Footprint 101 – 500 Square Feet (\$75)	375.00	300.00	225.00
Footprint 501 – 1,000 Square Feet (\$150)	450.00	450.00	150.00
Footprint 1,001 – 2,000 Square Feet (\$200)	600.00	600.00	200.00
Footprint 2,001–5,000 Square Feet (\$400)	2,400.00	2,000.00	2,200.00
Footprint >5,000 Square Feet (\$500)	0.00	1,500.00	0.00
Commercial/Industrial New (\$500)	0.00	0.00	0.00
Commercial/Industrial Additions (\$250)	0.00	0.00	0.00
Nuclear Dry Storage Structures (\$1,500)	0.00	47,000.00	0.00
Total	\$3,875.00	\$51,900.00	\$2,825.00

OTHER	2015	2014	2013
Land-Use Permits *1 – DF	\$300.00	\$150.00	\$100.00
Variances & Special Exception Hearings	1,650.00	1,100.00	0.00
Rezoning Hearings	0.00	0.00	0.00
Subdivision Plat Review	0.00	0.00	0.00
County Ordinances	0.00	5.00	0.00
Miscellaneous (Copies)	0.00	63.75	70.00
Total	\$1,950.00	\$1,318.75	\$170.00

GRAND TOTAL	\$66,825.00	\$124,368.75	\$85,770.00
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Special Fee for Septic System Maintenance – 4,789 Septic Systems/\$5.00 each

Total	\$23,945.00	\$23,860.00	\$23,780.00
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*DF = Double Fee

2015 SANITARY PERMIT SUMMARY

TOWNSHIPS	1	2	3	4	5	6	7	8	9
	TOTAL SANITARY PERMITS	TOTAL CONVENTIONAL SEPTIC SYSTEMS & REPLACED TANKS	TOTAL HOLDING TANKS	TOTAL MOUND, IN- GROUND PRESSURE, AT-GRADE & PRETREATMENT SYSTEMS	TOTAL RECONNECTIONS & MODIFICATIONS	TOTAL NEW HOMES	TOTAL REPLACEMENT SEPTIC SYSTEMS	TOTAL REPLACEMENTS OF SEPTIC TANKS ONLY	TOTAL MILK HOUSES & SHOPS
Ahnapee	22	5	1	15	1	1	18	3	0
Carlton	18	0	2	15	1	2	16	0	0
Casco	8	2	0	5	1	3	5	0	0
Franklin	9	4	0	4	1	3	6	0	0
Lincoln	10	1	4	5	0	2	6	0	2
Luxemburg	18	4	1	11	2	4	12	2	0
Montpelier	18	3	2	11	2	1	16	0	1
Pierce	4	0	2	2	0	1	2	0	1
Red River	5	2	1	2	0	1	1	2	1
West Kewaunee	11	2	2	6	1	2	9	0	0
Cities and Villages	0	0	0	0	0	0	0	0	0
Totals	123	23	15	76	9	20	91	7	5

Columns 2, 3, 4 and 5 = Column 1
 Columns 6, 7, 8 and 9 = Column 1

WISCONSIN FUND
Private Sewage Grant Program
February 1, 2014 to January 31, 2015

Property Owner	Township	Requested	Awarded
1. Dale & Margie Anders	Ahnapee	\$4,325	\$4,070.17
2. Jeff & Karen Baird	Pierce	2,800	0
3. Ray Bauer	Carlton	5,300	3,418.22
4. Tom Blahnik	Ahnapee	3,770	3,547.87
5. Randy & Jill Bosman	Luxemburg	6,100	5,740.59
6. Brian Boulanger	Red River	6,100	3,934.18
7. Dale & Donna Bruechert	Carlton	6,100	5,740.59
8. Garfield Davister	Montpelier	6,100	5,740.59
9. Sharon Davister	Montpelier	6,100	3,934.18
10. Dan & Marilyn DeGrand	Montpelier	6,100	5,740.59
11. Rebecca Duescher	Montpelier	2,900	2,710.31
12. David & Brenda Dworak	Montpelier	6,305	5,933.51
13. Eugene Ericksen	Carlton	4,600	4,328.97
14. Bonnie Gilson	Carlton	6,025	5,670.01
15. Paul Hanna	Montpelier	6,875	4,434.01
16. Diane Hardtke	Carlton	6,400	6,022.91
17. Gary Harmann	Ahnapee	6,400	4,127.66
18. John & Sue Heim	Montpelier	6,098	5,738.71
19. Nita Hill	Ahnapee	1,059	996.60
20. John Ihlenfeldt	Ahnapee	6,400	6,022.91
21. Don Knipp	West Kewaunee	6,100	5,740.59
22. Thomas Konop	Franklin	5,488	5,164.65
23. Eben & Lois Koss	Carlton	4,297	4,043.82
24. Tom & Mary Kunesh	Montpelier	6,400	6,022.91
25. Shirley Kust	West Kewaunee	6,400	6,022.91
26. Erwin & Lorraine Laluzerne	Ahnapee	4,100	3,858.43
27. Rosemary Lesperance	Ahnapee	6,400	0
28. Francis Mack Jr.	Ahnapee	3,100	0
29. Patricia Martin	Pierce	3,050	2,870.29
30. Ken & Carol Paplham	Carlton	6,400	6,022.91
31. Mark Paul	Luxemburg	4,325	4,070.17
32. Dale & Corrine Pekarek	Carlton	3,050	2,870.29
33. Regina Prudhomme	Ahnapee	6,400	6,022.91
34. Gordon Prue	Luxemburg	3,125	2,940.87
35. Geraldine Rankle	Ahnapee	3,050	2,870.29
36. Robert Robinson	Pierce	3,325	3,129.09
37. Pat Schuller	West Kewaunee	6,400	4,127.66
38. Robert & Corrine Severin	West Kewaunee	6,400	6,022.91
39. Lois Siegmund	West Kewaunee	6,100	5,740.59
40. Carl Smidel	Carlton	6,875	6,469.92
41. Ron & Lila Stangel	Montpelier	2,225	2,093.90

WISCONSIN FUND
Private Sewage Grant Program
February 1, 2014 to January 31, 2015

Property Owner	Township	Requested	Awarded
42. George & Mary Ann Stodola	Montpelier	6,100	5,552.69
43. Carl & Sandra Swagel	West Kewaunee	6,025	5,670.01
44. Frank & Janice Vandermause	Lincoln	6,100	5,740.59
45. Patricia Vandonsel	Montpelier	6,100	5,740.59
46. Leonard Willems	Lincoln	5,350	5,034.78

Total			\$201,696.35
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Wisconsin Fund Grant Totals 1984 – January 31, 2015
Number of Applicants – 902
Money Received – \$2,886,583.35

WISCONSIN FUND
Private Sewage Grant Program
February 1, 2015 to January 31, 2016

Property Owner	Township	Requested
1. TED BADER	CASCO	\$6,400.00
2. BARBARA BERGER	AHNAPEE	6,050.00
3. REBECCA CHARLES	LINCOLN	4,600.00
4. ALGERNON FENENDAEL	LINCOLN	4,325.00
5. KEVIN FERRY	MONTPELIER	6,100.00
6. KEVIN FERRY	MONTPELIER	5,622.40
7. BURT HARDING	AHNAPEE	4,096.90
8. BRIAN KLIMESH	CARLTON	6,400.00
9. TERRY MARQUARDT	AHNAPEE	6,100.00
10. KURT MUELLER	LINCOLN	6,400.00
11. DAN NESSINGER	AHNAPEE	6,400.00
12. MARVIN SCHLEIS	CARLTON	4,969.90
13. RYAN SCHLEIS	CARLTON	6,400.00
14. ROBERT STEINHORST	WEST KEWAUNEE	6,400.00
15. ROBERT WESSEL	AHNAPEE	4,250.00

Fiscal Year February 1, 2015 – January 31, 2016
Eligible Applicants – 15
Grant Amount Applied for – \$84,514.20

**OFFICE OF THE
KEWAUNEE COUNTY CORONER
Rory A Groessl**

50 Villa Heights Ct
Algoma, Wi 54201

(920)255-0666
groessler@kewauneeeco.org

2015 Year End Report

This is the 2015 year-end report for the Kewaunee County Coroner's Office. I feel it is the duty of our office to provide the constituency with the information herein. Our mission is to provide a high quality service to the residents of Kewaunee County while maintaining fiduciary responsibility below budgeted amounts. I feel that I have carried out this mission, reflected by the numbers contained in this report.

2015 marks my fourth year in office since gubernatorial appointment through the term of former Coroner, David Hudson, and my first full year since being elected. Al Tlachac, Kelly Koss, Karen Schmidt, Mitch Groessl and Kris Dejardin continue to assist with operations; each deputy has a degree of medical training and experience with Coroner operations.

The Coroner's Office has experienced consistent volumes when comparing past years. There were 262 total requests in 2015 up from 244 in 2014 (264 in 2013); however, case numbers were overall down. A large amount of this year's increase were due to record requests from outside agencies in accidental death cases (5 -2014, 12-2015) and an increase in autopsies (1-2014, 4-2015); these are both labor intensive areas. 43 cases were fully investigated deaths; down from 48 in 2014. 61 requests were made where no jurisdiction was assumed; comparable to 63 in 2014. These deaths include all home hospice deaths, as well as deaths reported at community based residential facilities where a physician wasn't present but was deemed the appropriate medical certifier. 43 death certificates were signed; down from 48 in 2015. 32 cremation permits issued; down from 42 in 2014. Recent legislation passed that does not allow an increase in Coroner's Fees. The fee for death certificates remains at \$35 and \$150 for cremation permits. There were no disinterment requests in 2015; this fee remains at \$50. Fees generated approximately \$5760. Total operational cost of Coroner's services for 2015 after fees collected (\$25,524 total budget used -\$5,760 fees collected) was \$19,764 of the \$30,247 total budget.

Changes in 2015 include a contract that was signed with RTI-Donor services to fulfill statutory requirements to report all qualifying out of facility deaths to an organ and tissue procurement organization. The largest change was how we are handling autopsy services. In the past, we have relied on the Brown County Medical Examiner's Office. Brown County has since entered into an agreement where their services are now being administered by the Dane County Medical Examiner's Office. Despite these changes, to stay cost effective, we will continue to use the same pathologist and continue to have autopsies performed at St. Vincent Hospital. Furthermore, from 2014-2016 the Coroner's Office budget has been cut by 12%.

Going forward in 2016 training continues to be a hot topic. As of February 18, 2016, Assembly Bill 867 passed 95-0 with bipartisan support. This bill establishes a requirement that certain individuals performing the duties of a medical examiner, or a person assisting a medical examiner or coroner, must be licensed and trained under a newly created Medicolegal Investigation Examining Board. Wisconsin is lagging compared to the nation in requiring a minimum level of training for Coroners. This bill is now in the hands of the Senate. Over the past year, not initially knowing the exact requirements of this bill, I've

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KEWAUNEE COUNTY CORONER
Rory A Groessl**

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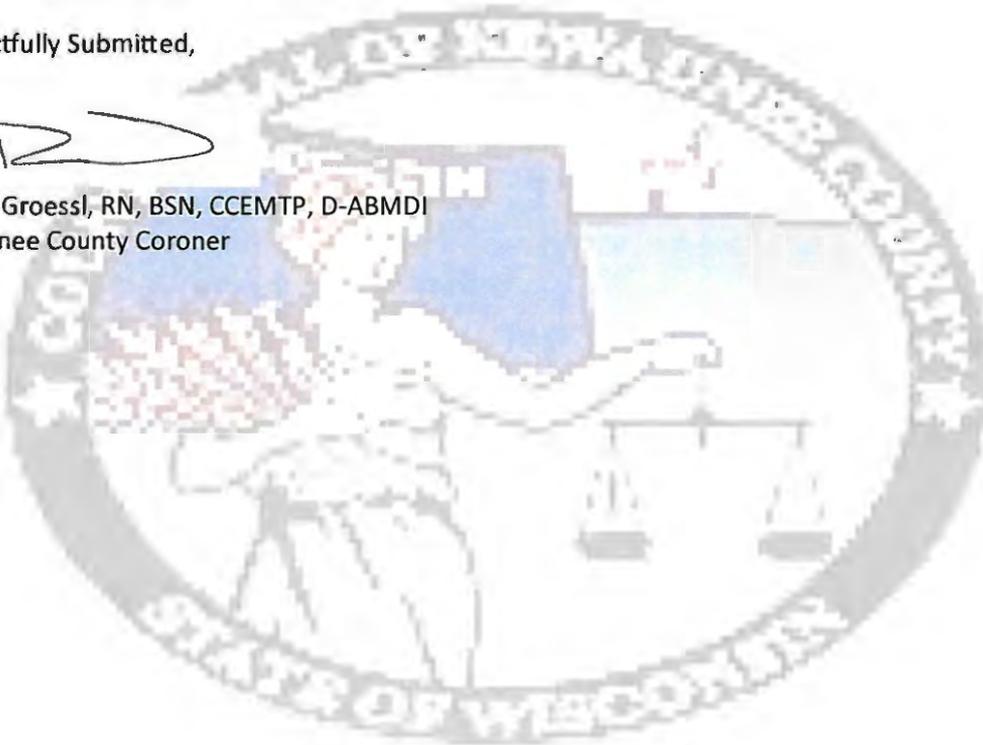
personally obtained Registry certification as a Delegate to the American Board of Medicolegal Death Investigators. The Registry certification is the initial certification that provides official recognition that an individual has acquired basic knowledge and demonstrated proficiency in the standards of practice necessary to properly conduct a competent, thorough medicolegal death investigation.

In closing, we will continue to strive to serve our residents with professionalism, integrity, and compassion. Going forward for 2016 and beyond, we will continue to maintain cost effective, competent services in a rapidly changing field. Further changes will largely be dictated by the passage of state legislation and how they affect our office.

Respectfully Submitted,



Rory A Groessl, RN, BSN, CCEMTP, D-ABMDI
Kewaunee County Coroner



Kewaunee County
Register of Deeds
2015
Annual Report



Kewaunee County Register of Deeds

Administration Center
810 Lincoln Street • Kewaunee, WI 54216
(920) 388-7126 • (920) 388-7129 Fax • wolfj@kewauneeeco.org • www.kewauneeeco.org

Janet L. Wolf
Register of Deeds

Honorable Members of the Kewaunee County Board of Supervisors,

The state budget raised the flat fee for recording real estate documents from \$25 to \$30, effective July 1, 2013. As of January 1, 2015, the \$5 previously collected for redaction purposes, is now sent to DOA for statewide parcel mapping, in addition to the \$2 they already get for the Land Information Program. The County gets \$8 of recording fee for Land Information Program also.

Back scanned images are all online now back to the mid 1930's. Any documents available on the internet can only be viewed by customers, such as attorneys and title companies that sign a contract and pay a subscription or escrow account fee. Complete indexes and images are available from March 12, 1987 to present. The rest of the documents can be searched by volume and page or document number to view the image, and the index contains the recording information, but not names and legal.

Due to a change in the statutes, as of July, the recording requirements for Termination of Decedent's Property Interest and Transfer of Death to Beneficiary documents, were changed to collect and distribute the recording fee of \$30 the same as any other real estate recording, except plats.

Online access to our recorded document index and images is available to interested parties. We presently have 51 escrow accounts for online access. Escrow account holders have fees taken off their account per usage. To see details of an index is 50 cents, and to view and/or print copies, is the statutory copy fee per document of \$2 for the first page and \$1 for each additional page. We have 3 subscription accounts with unlimited access for \$300 per month.

For marriage licenses issued prior to May 18, 2015, we received paper copies of marriage certificates to file, if they occurred in our county. Marriages issued after that date are now registered by our office online with State Vitals, if they occurred in our county, and a paper marriage certificate is no longer filed here. We can then issue certified copies of them from the online system. We still issue certified copies from paper copies that were filed in our office prior to this new system of registering online.

We no longer get paper copies of births since February 1, 2011 and deaths since September 1, 2013. Deaths prior to that date are still issued from our paper copies. We receive deaths online now from the funeral home, if a death occurred in our county. After reviewing, it is submitted electronically to Vital Records in Madison. After they register it, we can then issue certified copies from the online system. We also issue certified copies online for ones that died in another county, but were residents here at time of death. Births prior to 1979 that are not on the State online system, are issued from our paper copies. We complete all of our vital applications on the online system with the state vitals office in Madison.

I had ten volumes of old discharges scanned to a CD and had them imported into our confidential program. The scanning company also inverted the images from black with white print to white with black print, so they can be easily printed directly from the computer, when the Veteran's Service Office requests a certified copy. This was also done for security backup purposes.

In the confidential program on our computers, we completed indexing old vitals and in the latter part of the year, we started scanning old births, deaths and marriages in order to preserve them. Many vitals from the 1800's are folded and kept in pocket envelopes. Paper that old becomes brittle and tears easily with handling. Viewing and printing from a computer image will save the original copy.

Preservation of the records and prompt, courteous and efficient service to all customers continues to be the priority of this office. Following is the 2015 Annual Report of the Kewaunee County Register of Deeds.

In conclusion, this will be my final annual report, as I have decided not to take out papers in April to run for another four year term. I will retire at the end of my term, which will be the end of this year. In August of this year, I will have worked in the Register of Deeds Office 34 years. I'm presently serving my tenth year as Register of Deeds. It has been a pleasure to serve the public as Register of Deeds and work for Kewaunee County.

Respectfully submitted,

Janet L. Wolf
Register of Deeds

2015 RECORDING FEES

2015	TRANSFER FEES	RECORDING & FILING FEES	MISCELLANEOUS FEES	FAX FEES	MONTHLY TOTALS
January	\$ 11,391.90	\$ 7,350.00	\$ 3,268.00		\$ 22,009.90
February	\$ 6,731.70	\$ 6,720.00	\$ 3,328.00	\$ -	\$ 16,779.70
March	\$ 10,719.90	\$ 8,940.00	\$ 3,766.00	\$ -	\$ 23,425.90
April	\$ 35,505.90	\$ 9,870.00	\$ 4,626.00	\$ -	\$ 50,001.90
May	\$ 10,566.60	\$ 9,390.00	\$ 4,008.00	\$ 1.00	\$ 23,965.60
June	\$ 18,767.40	\$ 9,630.00	\$ 6,917.00	\$ -	\$ 35,314.40
July	\$ 13,333.20	\$ 9,570.00	\$ 3,618.00	\$ -	\$ 26,521.20
August	\$ 17,270.40	\$ 10,140.00	\$ 4,243.00	\$ -	\$ 31,653.40
September	\$ 22,416.00	\$ 8,970.00	\$ 5,617.00	\$ -	\$ 37,003.00
October	\$ 17,063.40	\$ 8,970.00	\$ 4,139.00	\$ 4.00	\$ 30,176.40
November	\$ 18,372.90	\$ 8,280.00	\$ 3,206.00	\$ -	\$ 29,858.90
December	\$ 15,223.80	\$ 8,520.00	\$ 4,371.00	\$ -	\$ 28,114.80
TOTALS	\$ 197,363.10	\$ 106,350.00	\$ 51,107.00	\$ 5.00	\$ 354,825.10

2015 TRANSFER FEES

2015	Electr Returns 30 cents per \$100	Electr Returns No Fee	Total Returns	State Share @ 80%	County Share @ 20%	Total
Jan	29	23	52	\$ 9,113.52	\$ 2,278.38	\$ 11,391.90
Feb	23	25	48	\$ 5,385.36	\$ 1,346.34	\$ 6,731.70
Mar	33	23	56	\$ 8,575.92	\$ 2,143.98	\$ 10,719.90
April	45	21	66	\$ 28,404.72	\$ 7,101.18	\$ 35,505.90
May	35	25	60	\$ 8,453.28	\$ 2,113.32	\$ 10,566.60
June	42	22	64	\$ 15,013.92	\$ 3,753.48	\$ 18,767.40
July	44	18	62	\$ 10,666.56	\$ 2,666.64	\$ 13,333.20
Aug	48	34	82	\$ 13,816.32	\$ 3,454.08	\$ 17,270.40
Sept	55	26	81	\$ 17,932.80	\$ 4,483.20	\$ 22,416.00
Oct	58	24	82	\$ 13,650.72	\$ 3,412.68	\$ 17,063.40
Nov	37	30	67	\$ 14,698.32	\$ 3,674.58	\$ 18,372.90
Dec	43	22	65	\$ 12,179.04	\$ 3,044.76	\$ 15,223.80
TOTALS	492	293	785	\$ 157,890.48	\$ 39,472.62	\$ 197,363.10
DOR AUDIT	T.F.DUE	interest	penalty	total	state share	co. share
2012 RETURN	\$ 491.10	\$ 109.43	\$ 142.50	\$ 743.03	\$ 594.43	\$ 148.60

2015 LAND INFORMATION FEES

2015	Total No Doc's	Total No Pages	Wisconsin Land Information Program			Remaining \$15 of Rec fees-- Co Share	TOTAL \$30 per doc Recording Fees
			WLIP No of Doc's	State LIO \$2 per doc & \$5 per doc-- for statewide PARCEL MAPPING	County Share \$8 per doc		
January	245	1063	242	\$ 1,694.00	\$ 1,936.00	\$ 3,720.00	\$ 7,350.00
February	224	978	219	\$ 1,533.00	\$ 1,752.00	\$ 3,435.00	\$ 6,720.00
March	298	1306	293	\$ 2,051.00	\$ 2,344.00	\$ 4,545.00	\$ 8,940.00
April	329	1406	322	\$ 2,254.00	\$ 2,576.00	\$ 5,040.00	\$ 9,870.00
May	313	1635	305	\$ 2,135.00	\$ 2,440.00	\$ 4,815.00	\$ 9,390.00
June	321	1336	312	\$ 2,184.00	\$ 2,496.00	\$ 4,950.00	\$ 9,630.00
July	319	1535	319	\$ 2,233.00	\$ 2,552.00	\$ 4,785.00	\$ 9,570.00
August	338	1579	338	\$ 2,366.00	\$ 2,704.00	\$ 5,070.00	\$ 10,140.00
September	299	1281	299	\$ 2,093.00	\$ 2,392.00	\$ 4,485.00	\$ 8,970.00
October	299	1230	299	\$ 2,093.00	\$ 2,392.00	\$ 4,485.00	\$ 8,970.00
November	276	1216	276	\$ 1,932.00	\$ 2,208.00	\$ 4,140.00	\$ 8,280.00
December	284	1311	284	\$ 1,988.00	\$ 2,272.00	\$ 4,260.00	\$ 8,520.00
TOTALS	3545	15876	3508	\$ 24,556.00	\$ 28,064.00	\$ 53,730.00	\$ 106,350.00

2015 MISCELLANEOUS FEES

2015	Certified & Uncertified Births	Certified & Uncertified Deaths	Certified & Uncertified Marriages	Certified & Uncertified Real Estate- \$2-- 1st pg \$1--add'l pgs	Internet Access Fees	VITAL SEARCH--\$7 PER SEARCH	Total
January	\$ 692.00	\$ 721.00	\$ 368.00	\$ 407.00	\$ 1,080.00	\$ -	\$ 3,268.00
February	\$ 817.00	\$ 429.00	\$ 218.00	\$ 397.00	\$ 1,460.00	\$ 7.00	\$ 3,328.00
March	\$ 958.00	\$ 536.00	\$ 156.00	\$ 521.00	\$ 1,595.00	\$ -	\$ 3,766.00
April	\$ 873.00	\$ 650.00	\$ 255.00	\$ 519.00	\$ 2,315.00	\$ 14.00	\$ 4,626.00
May	\$ 742.00	\$ 452.00	\$ 441.00	\$ 368.00	\$ 2,005.00	\$ -	\$ 4,008.00
June	\$ 945.00	\$ 636.00	\$ 707.00	\$ 539.00	\$ 4,090.00	\$ -	\$ 6,917.00
July	\$ 993.00	\$ 452.00	\$ 474.00	\$ 564.00	\$ 1,135.00	\$ -	\$ 3,618.00
August	\$ 801.00	\$ 397.00	\$ 285.00	\$ 603.00	\$ 2,150.00	\$ 7.00	\$ 4,243.00
September	\$ 537.00	\$ 807.00	\$ 421.00	\$ 582.00	\$ 3,270.00	\$ -	\$ 5,617.00
October	\$ 611.00	\$ 448.00	\$ 673.00	\$ 372.00	\$ 2,035.00	\$ -	\$ 4,139.00
November	\$ 717.00	\$ 179.00	\$ 319.00	\$ 366.00	\$ 1,625.00	\$ -	\$ 3,206.00
December	\$ 376.00	\$ 300.00	\$ 287.00	\$ 283.00	\$ 3,125.00	\$ -	\$ 4,371.00
TOTALS	\$ 9,062.00	\$ 6,007.00	\$ 4,604.00	\$ 5,521.00	\$ 25,885.00	\$ 28.00	\$ 51,107.00

BIRTHS

	STATE SHARE	CO. SHARE	TOTAL CO.
409 Issued @ \$20 each	\$ 8,180.00		
County Share 409@ \$5		\$ 2,045.00	
294 Add'l issued at time of request @ \$3 ea (co fund)		\$ 882.00	
Total County Share			\$ 2,927.00
State Share @ \$7 ea for 409	\$ 2,863.00		
State Share @ \$8 ea for 409	\$ 3,272.00		

DEATHS

140 Issued @ \$20 each	\$ 2,800.00		
County Share @ \$7 for 140		\$ 980.00	
1069 Add'l issued at time of request @ \$3 each (co. fund)		\$ 3,207.00	
Total County Share			\$ 4,187.00
State share @ \$13 ea for 140	\$ 1,820.00		

MARRIAGES

193 Issued @ \$20 each	\$ 3,860.00		
County Share @ \$7 ea for 193		\$ 1,351.00	
248 Add'l issued at time of request @ \$3 each (co. fund)		\$ 744.00	
Total County Share			\$ 2,095.00
State share @ \$13 ea for 193	\$ 2,509.00		

TOTAL STATE SHARE (VITALS)

\$ 10,464.00

TOTAL COUNTY SHARE (VITALS)

\$ 9,209.00

Vitals searches 4 @ \$7 ea

\$ 28.00

COPIES OF REAL ESTATE(\$2159 COPIES & \$3362 ESCROW)

\$ 5,521.00

INTERNET CONTRACTS- INDEX & IMAGES -ACCTS

\$ 25,885.00

(\$300/MON-3 SUBSCRIPTIONS & 51 ESCROW ACCOUNTS

TOTAL MISCELLANEOUS FEES

\$ 51,107.00

2015 NUMBER OF DOCUMENTS

FILED DOCUMENTS

Certified Survey Maps	47
UCC Real Estate Fixture Filings	<u>15</u>
TOTAL DOCUMENTS FILED	

62

RECORDED DOCUMENTS

Federal Tax Liens	14
Release Federal Tax Liens	8
Warranty Deeds	447
Quit Claim Deeds	193
Personal Representative Deeds	38
Sheriff's Deeds	17
Transfer on Death Deeds	42
Condominium Deeds	10
Land Contracts	22
Amendments/Assignments of Land Contracts	8
Trust Deeds	67
Easements	16
Holding Tank Agreements	12
Power of Attorney	11
Affidavits	19
Transfers by Affidavit	3
Agreements	15
Real Estate Mortgages	930
Satisfactions of Real Estate Mortgages	982
Partial Releases of Mortgages	39
Assignments of Mortgages	85
Subordination of Mtg	49
Modification of Mortgages	11
Assignment of Rents	28
Satisfaction of Assignment of Rents	15
Security Agreements	25
Satisfaction of Security Agreements	34
Lis Pendens	46
Release of Lis Pendens	18
Weatherization Certificate of Compliance	4
Weatherization stipulation	19
Weatherization satisfaction of stipulation	3
Weatherization Waiver	1
Weatherization Satisfaction of Waiver	1
Other legal documents	168
**Termination of Decedent's Property Interest (HT-110)	35
Termination of Decedent's Property Interest after 7-6-15	42
**TOD to Beneficiary	2
TOD to Beneficiary after 7-6-15	<u>4</u>
TOTAL DOCUMENTS RECORDED	

3483

TOTAL DOCUMENTS FILED AND RECORDED

3545

**Jan. to July 5, 2015 HT110's & TOD 110's were under separate statute and full recording fee stayed in county. As of July 6, 2015 statute changed to include these documents to be recorded same as other documents and fees collected are to be distributed the same as other recorded documents. Part going to county and state LIO.

2015 ALLOCATION OF DOCUMENTS

COUNTY SHARE

Transfer Fees	\$	39,472.62
Certificates of Birth	\$	2,927.00
Certificates of Deaths	\$	4,187.00
Certificates of Marriages	\$	2,095.00
Other Recording and Filing Fees	\$	53,730.00
Fax Fees	\$	5.00
Other Misc. Fees -vital searches, R/E copies, internet accts	\$	31,434.00
Wisconsin Land Information Program	\$	28,064.00

TOTAL COUNTY SHARE \$ 161,914.62

STATE SHARE

Transfer Fees	\$	157,890.48
Certificates of Birth-Children's Trust Fund	\$	2,863.00
Certificates of Birth-Online Revenue	\$	3,272.00
Certificates of Deaths-Online Revenue	\$	1,820.00
Certificates of Marriages-Online Revenue	\$	2,509.00
Wis LIO program & statewide parcel mapping	\$	24,556.00

TOTAL STATE SHARE \$ 192,910.48

TOTAL \$ 354,825.10

2015 STATISTICS

FREE COPIES ISSUED TO:

Veterans' Service Office

Births	2
Deaths	21
Marriages	10
Discharges	<u>225</u>

TOTAL 258

Various Other County Agencies

Real Estate	17
Birth	<u>5</u>

TOTAL 22

TOTAL FREE COPIES ISSUED 280

REAL ESTATE

Real Estate documents recorded & filed 3545

VITALS

As of Feb 2011 we no longer receive new births to file,
& started issuing from State Vitals online system

DEATHS

As of Sept 2013 we no longer receive paper copies
of deaths to file & issue from State vitals online system.
We file deaths online that occurred in our county.

MARRIAGES that occurred in Kewaunee Co--we have
paper copies if license was issued prior to 5-18-15 35
After that they are issued from SVRIS (state vitals online)
We now register marriages online that occur in our county.

DISCHARGES

Veteran's Discharges recorded 15

TOTAL FILED & RECORDED 3595