

MEETING NOTICE & AGENDA

Board of Health **Committee Meeting** **(Regular) or (Special)**

Date: **Monday, April 11, 2016**

Time: **Noon**

Place: **Public Health and Human
Services Center **Medium Conference
Room****

810 Lincoln Street

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Citizen input (maximum 3 minutes per appearance) (15 minutes total per meeting)
5. Approval of March Minutes
6. Reports from Cindy:
 - a. March Monthly Report
7. Disease Update from Cindy
8. Job Opening Update
9. Grant Update
10. Discussion on Last Month's Presentations
11. Comments from Dr. Kurowski
10. Travel Request & Approval
11. Approval of Bills (regular monthly meeting only)
12. Overtime Report
13. Next Meeting Date
14. Such other matter as authorized by law
15. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including:

- Finance & Public Property
- Personnel, Advisory & Legislative
- Health, Child Support, & Veterans Service
- Human Services
- Aging Services Unit Advisory
- Extension Education, County Farm, & Zoning
- Law Enforcement & Emergency Management
- Land & Water Conservation
- Highway & Solid Waste
- Promotion & Recreation

may be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel.*

Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**Kewaunee County Public Health Department
Monthly Report
March, 2016**

Total Visits – 5

TB Tests – 5

Immunization Program

Kewaunee – 0

Algoma – 1

Luxemburg – 2

WIC Imm. - 0

Other Imm. – 15

WIC Program

Contracted Caseload – 272

Caseload served – 245

12 Month Average – 263

Lead Testings – 9

Vaccine Total – 18

Blood Pressure Screening Program

Individuals Screened – 23

Client Total – 13

Communicable Diseases

Reported Cases - 19

Confirmed- 13

Suspect – 3

Probable - 2

Home Visits - 3

Complaints

Follow-up - 2

Office Visits:

03/28/2016 Installed a Car Seat

03/29/2016 Performed a Hearing Test

03/31/2016 Performed a Dental Varnish

School Visits:

Meetings/Conferences/Activities:

03/01/2016 Attended a Child Death Review Meeting

03/02/2016 Participated in an Emergency Preparedness Webinar

03/04/2016 Participated in a MCH (Maternal Child Health) Webinar

03/05/2016 Participated in a Car Seat Event at Broadway Automotive in Green Bay

03/08/2016 Attended a WEDSS Training in Oshkosh

03/09/2016-

03/10/2016 Attended the 2016 Governor's Conference on Emergency Management and Homeland Security in Appleton

03/09/2016 Attended a LEPC (Local Emergency Planning Committee) Meeting at the Luxemburg Fairgrounds

03/09/2016 Attended a Transportation Meeting

03/09/2016 Attended a Ground Water Task Force Meeting

03/10/2016 Attended a WALHDAB (Wisconsin Association of Local Health Departments and Broads) at Liberty Hall in Kimberly

03/10/2016 Attended the 2016 Annual Statewide Meeting – Perinatal Program in Madison

03/11/2016 Attended a Quit Line Update Meeting

03/11/2016 Participated in a Management Webinar

03/14/2016 Attended the Board of Health Meeting

03/16/2016 Attended a Breastfeeding Community Work Group Meeting

03/17/2016 Attended a Health Literacy Meeting

03/17/2016 Held a Public Health Staff Meeting

03/22/2016 Participated in a CYSHCN (Children and Youth with Special Health Care Needs) Webinar

03/22/2016 Attended a Meeting with Cathy Sendelbach concerning PNCC (Prenatal Care Coordination)
03/23/2016 Participated in a Breastfeeding Coordinator Teleconference
03/23/2016 Attended a Dementia Coalition Meeting
03/28/2016 Attended a Meeting with Scott Feldt
03/29/2016 Attended a Department Head Meeting
03/29/2016 Participated in a CYSHCN (Children and Youth with Special Health Care Needs) Mentoring
Teleconference
03/29/2016 Attended a Foster Care Review Meeting
03/30/2016 Attended a Hazard Vulnerability Assessment in Green Bay

Regular Board of Health Minutes March 14, 2016

The monthly meeting of the Board of Health was called to order at 12:05 pm at the Public Health & Human Services Building on Monday, March 14, 2016 by Chairperson Kaye Shillin.

Gary Paape made a motion that a change be made to the Board of Health Agenda moving number four ~Citizen input (maximum 3 minutes per appearance)(15 minutes total per meeting) to number ten (a) and to allow 30 minutes total for the meeting, the motion was seconded by Charles Wagner. The motion carried.

Members present were: Kaye Shillin, Pat Benes, Kathy Janosky, Cindy Kinnard, Gary Paape, Shirley Kirchman, Charles Wagner and Linda Teske. Dr. Kurt Kurowski and Douglas Doell were absent. Also present were Cynthia Farrell, Public Health Nurse, Jeff Wisnicky, Corporation Counsel/Asst. District Attorney, Lee Luft, County Supervisor/Groundwater Task Force Chairman, Rob Thiboldeaux, Toxicologist, with the Department Health Services and Becky Larson, Ag. Engineer from the UW-Extension Manure Work Group.

Public present were: Please see attached list.

A motion was made by Pat Benes and seconded by Gary Paape to approve the agenda as mailed except for the motion that made and approved above. The motion carried.

A motion was made by Charles Wagner and seconded by Pat Benes to approve the February 8, 2016 minutes as mailed with one minor grammatical error correction. The motion carried.

February Monthly Report was given by Cindy Kinnard. Cindy indicated that WIC numbers are just below our contract numbers and we have received our full grant amount from the State. Cindy further indicated that immunization numbers are low for the month of February and Communicable Diseases were also down for the month. There were no questions from the Board, a motion was made by Kathy Janosky and seconded by Gary Paape to approve the February Monthly Report as mailed. The motion carried.

Cindy Kinnard updated the Board as to diseases in the County/area. She advised the Board that the flu has hit Wisconsin and is more severe than last year and there have been hospitalizations. Cindy indicated that the Zika virus is a mosquito born virus and there are no cases in Wisconsin. Cindy further reported on the Elizabethkingia Bacteria which is a blood infection and currently there has been four fatal cases in Wisconsin. There have been a total of 48 cases reported in Wisconsin with one being in Sheboygan and another one in Fond du Lac, none of which were fatal.

Cindy advised the Board that there were seven applicants who applied for the WIC aide position and they have been notified of the testing date of March 22, 2016. Interviews will be set up after the testing. Deanne Schultz has started full-time with the Public Health Department as of February 22, 2016 continuing as the Public Health Secretary position and to encompass the Immunization Aide duties.

Rob Thiboldeaux, Bureau of Environmental and Occupation Health, State Health Department conducted a presentation on spray irrigation. Becky Larson, UW-Extension Manure Work Group followed with a presentation concerning manure spray irrigation and the Work Group's Report to be made available to the public by the beginning of April, 2016.

The following Citizens gave input concerning manure spray irrigation, water quality, CAFOs and/or public health concerns: Dick Swanson, Patti Chaivre, Paul Lenzmeyer, Jodi Parins, Pat Finder-Stone, Michael Fenney, Nancy Utesch, Bruce Vandervest, Annette Paul, Joseph Musial, John Pabich, Paul Summerside, Bill Iwen and Chris Seidl.

Lee Luft, County Supervisor/Groundwater Task Force Chairman gave input concerning the DNR, CAFOs and manure spray irrigation.

No comments from Dr. Kurowski as he was absent from our meeting.

Travel request(s): None.

A motion was made by Pat Benes and seconded by Shirley Kirchman to approve the monthly bills. The motion carried.

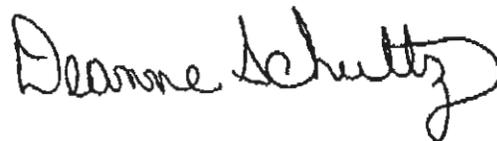
No overtime to report.

The next meeting date was scheduled at the April 11, 2016 meeting but was confirmed for Monday, March 14, 2015 at Noon.

Other items as authorized by law: None.

A motion was made by Pat Benes and seconded by Gary Paape to adjourn the meeting. The meeting was adjourned at 2:35 pm. The motion was carried.

Respectfully Submitted,

A handwritten signature in black ink that reads "Deanne Schultz". The signature is written in a cursive style with a large, looping initial "D".

Citizens Attending March 14, 2016 Board of Health Meeting:

1. Sue Weisser, N2650 County B, Kewaunee
2. Mary Goodner, 80 Villa Heights Court, Algoma
3. Dale Wahlers, 508 Buchanan, Algoma
4. Paul Kinjerski, E3346 Krok Road, Kewaunee
5. Mark Teske, 1002 Adams, Algoma
6. Vashni Seitzen, 5424 Quarry Drive, Pulaski
7. Joe Johnson, Luxemburg
8. M. Naysmith, 232 North 14th Street, Algoma
9. Dick Swanson, 710 Third Street, Algoma
10. Maria Schmitz, 3855 Redwood Drive, Pulaski
11. Ron Paider, N1751 County Road V, Denmark
12. Lizzy Kroll, 3304 Thompson Court
13. Suzanne Parks Luft, N4702 Lakeshore Dr., Kewaunee
14. Patti Chaivre, N7297 State Highway 42, Algoma
15. Paul Linzmeyer, 831 West St. Francis, DePere
16. Edith/Paul Lauscher, E4794 Lonesome Lane, Kewaunee
17. Krassimira Hristove, Marquette University
18. Jill Birrer, Marquette University
19. Jodi Parins, N8750 Back Ash
20. Pat Finder-Stone, 985 North Broadway, DePere
21. Michael Fenney, 2786 Quiet Woods Trail, Green Bay
22. Nancy Utesch, E5173 Fourth Road, Kewaunee
23. Marlene Ackley, E3258 Krok Road
24. Bruce Vandervest, 412 First Street, Luxemburg
25. Betty Schleis, N1441 Knutson Road, Denmark
26. Annette Paul, 314 Jackson Street, Mishicot
27. Joseph Musial, E4640 Pheasant Road, Algoma
28. Cathy Pabich, 305 Fremont Street, Algoma
29. John H. Pabich, 305 Fremont Street, Algoma
30. Jim Peot, N3753 Park Lane
31. Paul Summerside, 614 Roudolph Avenue
32. Sue Hass, N8444 County Road S, Algoma
33. Dan Hass, N8444 County Road S, Algoma
34. William Iwen, E5400 12th Road, Algoma
35. Karen Yancey, 208 Ellis Street, Kewaunee
36. Todd Lenz, E5972 10th, Algoma
37. Chris Seidl, N5137 Lakeshore Drive, Kewaunee
38. Nick Chalb, E0602 Borley Lane, Luxemburg
39. Lynn Utesch, E5173 Fourth Road, Kewaunee
40. Sam Utesch, E5173 Fourth Road, Kewaunee
41. Lynda Cochart, N8824 Spruce, Casco

VETERANS SERVICE COMMITTEE MEETING

March 14, 2016

KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

Call to Order:

The meeting was called to order at 2:40 p.m. by Chairperson Kaye Shillin.

Roll Call:

Members present were Chairperson Kaye Shillin, Pat Benes, Gary Paape, Chuck Wagner and CVSO Jane Babcock. Doug Doell was absent.

Others present included Lynn Utesch.

Approval of Agenda:

A motion was made by Pat Benes and seconded by Gary Paape to approve the agenda. The motion carried.

Approval of Previous Month Meeting Minutes:

A motion was made by Pat Benes and seconded by Chuck Wagner to approve the minutes. The motion carried.

Approval of Bills:

A motion was made by Gary Paape and seconded by Pat Benes to approve the bills as presented. The motion carried.

Department Operations:

CVSO Babcock discussed a claims closed report that compared Kewaunee County to six similar six counties. We currently have closed out 66 claims and have 69 pending claims since January 2016.

A discussion was held on the Assembly and Senate Bills, stating that these bills will resurface when the new sessions begin so we need to stay vigilant on the changes being proposed.

CVSO Babcock discussed the loss of Wisconsin benefits given to counties since 2011. A report was discussed that compared the money spent from our county budget compared to the money brought in from federal VA benefits to Kewaunee County.

A brief discussion was held on the job descriptions for Benefit Specialists in Kenosha and Wood County and how they compare to the Administrative Assistant job in Kewaunee County to understand the pay differences.

Kewaunee County received the first WDVA CVSO Grant check, we received \$5,798 which is what we requested. Some counties are not being fully reimbursed and being asked to complete extra paperwork for the same charges that neighboring counties were approved for. CVSO Babcock

announced that we will be purchasing a new fax machine since the one in the office is no longer functioning, that charge will be requested to be reimbursed from the state with the second 2015 grant.

Travel Requests:

A discussion was held on the WICVSO Conference being held in Kenosha County from April 3 to April 8. A motion was made by Chuck Wagner and seconded by Pat Benes to approve the travel request as presented. The motion carried.

Overtime:

None

Such Other Matters as Authorized by Law:

A discussion was held on the possible reduction of perpetual care costs. It was discussed that the reductions will not occur immediately due to the fact that there are quite a few cemeteries that will need to be "paid off" on money owed. This will be done in a few years.

A discussion was held on CVSO Babcock's outreach to the local Posts. She discussed that she is not able to go to every Post meeting every month and that she focuses on the County Meetings so that her messages and information can quickly spread to all the Posts at one time.

A discussion was held on the Veteran's Voice and why it is not currently being published. Chairperson Shillin stated that these articles should start to be published again. CVSO Babcock stated that she requested that the local Posts help to write articles to attract new memberships but has yet to have any articles turned into the office.

The office mailed out 61 letters to local businesses to see if there is any interest to hold future informational sessions on VA Benefits.

Next Meeting Dates:

April 11, 2016 at 12:00 p.m. at Kewaunee County Public Health and Human Services Center.

Adjournment:

A motion to adjourn was made by Gary Paape, and seconded by Pat Benes. The motion carried and the meeting adjourned at 3:10 p.m.

Respectfully Submitted,



Tara LaCrosse
Recording Secretary

MEETING NOTICE AND AGENDA

CHILD SUPPORT

Committee Meeting

DATE: April 11, 2016
TIME: 12:00 P.M.
PLACE: Health/Human Service Center

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approval of January, 2016 minutes
5. Reports of Department Personnel
 - A. Cindy Kudick
 1. Monthly reports
 2. Review 2015 Annual Report
6. Approve travel request
7. Approval of bills
7. Overtime report
8. Miscellaneous
9. Such other matters as authorized by law
10. Schedule next meeting date
11. Adjournment

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CHILD SUPPORT COMMITTEE MEETING
PUBLIC HEALTH AND HUMAN SERVICES CENTER

January 11, 2016

The meeting of the Child Support Committee was called to order by Chairperson Kaye Shillin on January 11, 2016, at 12:50 p.m. Members present included: Kaye Shillin, Pat Benes and Gary Paape. Doug Doell and Charles Wagner were absent and unexcused.

A motion was made by Pat Benes and seconded by Gary Paape to approve the agenda. The motion carried.

A motion was made by Gary Paape and seconded by Pat Benes to approve the September, 2015, minutes. The motion carried.

Cindy Kudick reported the monthly statistics for December, 2015. The collections for the month were \$186,468.99 with a collection rate of 84.5%. Ms. Kudick reported that for the year 2015 the total Family Cases filed were 110 and the total Paternity Cases were 15.

The Committee members reviewed the monthly reports and Gary Paape requested that copies be provided to them in the future.

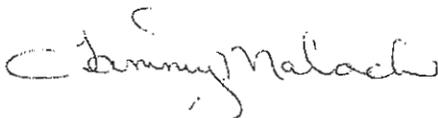
A motion was made by Pat Benes and seconded by Gary Paape to approve the monthly reports and bills. The motion carried.

There was no travel request or overtime to report

The next meetings are set for February 8, 2016, and March 14, 2016, at 12:00 p.m. at the Health and Human Services Center.

A motion was made to adjourn the meeting at 1:10 p.m. by Pat Benes and seconded by Gary Paape and approved by all.

Respectfully submitted,



Tammy Malach, Secretary