

**KEWAUNEE COUNTY
HUMAN SERVICES COMMITTEE MINUTES
April 13, 2016**

The meeting was called to order by Chairperson Virginia Haske at 9:01 a.m. Present for the meeting were Doug Doell, Virginia Haske, Shirley Kirchman, John Mastalir, Rose Quinlan, Paul Ravet, Kaye Shillin, Mary Ann Szydel, and Chuck Wagner. Also present were Tracy Nelson from East Shore Industries and Jack Schad.

Absent: Mark Buchanan

Excused: Ken Tebon

A motion was made by Kaye Shillin and seconded by Mary Ann Szydel to approve the agenda as mailed. Motion carried.

A motion was made by Chuck Wagner and seconded by Shirley Kirchman to approve the March 9, 2016 minutes. Motion carried.

Introduced to the committee was Sue Norton. Sue is the new Behavioral Health Manager, a county position. Sue gave the Board an overview of her background and then was introduced to those in attendance.

Joanne Tulachka, Crisis Director, was introduced to the Board. Joanne gave a synopsis of how a behavioral or AODA crisis is handled both during the work week and during non-working hours and weekends. The Agency belongs to the Behavioral Health Training Partnership and makes use of the Columbia Suicide Rating Scale to assess both children and adults in crisis. After-hours crisis are handled by Family Services Crisis Center with whom we contract for their services. Joanne not only counsels a referral but also coordinates with hospital staff, parents, family, etc.

Another part of crisis is the agency's partnership with the county jail. Joanne meets once a week with inmates. As of this date, 17 inmates have met with Joanne. Any referrals for drugs or medications are given to Katie Lyons, APNP for screening. Joanne has been with the county for 15 years.

Trauma Informed Care, as explained by Child Welfare Supervisor Bob Mattice at last month's meeting, still needs project approval by the Human Services Board. Jack clarified that TIC is not a grant. Kewaunee County and Door County are partners on the project with Door County being the fiscal agent. There is no money involved as the State provides the trainers, but there may be some wages involved. Jack explained the three parts – Parenting, County Collaboration and Counselor Training. Motion made by Chuck Wagner to approve the project and seconded by Kaye Shillin. Motion carried.

Jack told the Board that the county is still looking for a therapist and psychologist. The new Children's COP Committee will meet in May. The Annual Report is being worked on and Paul Kunesh is working with staff to clean up the financial areas in the books. In the future, more program financial information will be shared with the managers in order to keep them better informed of expenditures in their units.

United Health completed their insurance audit and the Agency received a 97% rating and the therapy area received a 96% rating. Barb Benzshawel and all involved are to be commended.

Three "catch-up" contracts for 2015 and three current contracts for 2016 for a total of \$193,348 were submitted for approval. Motion made by Paul Ravet and seconded by Chuck Wagner to approve the contracts as presented. Motion carried.

Motion made by Chuck Wagner and seconded by Kaye Shillin to approve the vouchers as presented. Motion carried.

Motion made by Chuck Wagner and seconded by Paul Ravet to approve the credit card vouchers as presented. Motion carried.

Motion made by Kaye Shillin and seconded by Shirley Kirchman to approve the travel requests as presented. Motion approved.

There were no public comments or other items.

Motion made by Chuck Wagner and seconded by Mary Ann Szydel to set the next human services Board meeting for Wednesday, May 11, 2016 at 9:00 a.m. Motion carried

Motion made by Kaye Shillin and seconded by Doug Doell to adjourn the meeting. The meeting adjourned at 9:56 a.m.

Respectfully submitted,



Rita Paul

Administrative Assistant