

Kewaunee County
FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: Month May 17, 2016 Time: During County Board recess
Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Conference Room

Call to Order: The meeting was called to order at 6:38PM by Chairman Lee Luft

Roll Call: Members present were Lee Luft, Tom Romdenne, Virginia Haske, Chris Rasmussen. Excused: John Mastalir

Others Present: Paul Kunesh

Approve the Agenda: Motion by Tom Romdenne, second by Virginia Haske to adopt the May 17, 2016 agenda. Motion carried.

Approve Minutes: None

Approve Additional Bills for Payment: Motion by Tom Romdenne, second by Chris Rasmussen to approve the bills as presented. Motion carried.

Approve County Board and Supplementary Payroll: Motion by Tom Romdenne, second by Chris Rasmussen to approve the County Board and Supplementary payroll as presented. Motion carried.

Such Other Matters as Authorized by law: None

Adjournment: Motion by Tom Romdenne, second by Virginia Haske to adjourn the meeting. Motion carried. Meeting adjourned at 6:53 PM.

Submitted by:



Paul Kunesh, Recording Secretary

Kewaunee County
FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: May 12, 2016 Time: 8:00 AM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Conference Room

Call to Order: The meeting was called to order at 8:00AM by Chairman Lee Luft.

Roll Call: Members present were Lee Luft, John Mastalir, Tom Romdenne, Virginia Haske, Chris Rasmussen.

Others Present: Scott Feldt, Paul Kunesh, Jeff Wisnicky, Michelle Dax, Jeff Belongia, Jamie Annoye, Steve Hanson, Sue Weisser

Approve the Agenda: Motion by John Mastalir, second by Tom Romdenne to adopt the May 12, 2016 agenda with item 7 moving up before item 5. Motion carried.

Approve Minutes: Motion by Tom Romdenne, second by John Mastalir to adopt the April 20, 2016 Finance Committee minutes. Motion carried.

Review & Approve Resolution Regarding 2012 Delinquent Taxes: Michelle Dax handed out a list of property to be included in this year's tax deed process and is requesting a resolution to continue the tax deed process with Title Trends performing the title searches. Motion by Virginia Haske, second by John Mastalir recommending approval to start the tax deed process & select Title Trends as the a title company. Motion carried.

Overtime Report: Scott Feldt discussed the April report. The department of most concern is the Sheriff. Scott has had conversations with the sheriff about overtime, scheduling, and upcoming staffing turnovers.

Monthly Financial Report: Paul Kunesh updated the committee on financial reports for March 2016 and year end 2015. The 2015 (unaudited) results remain the same for most funds and departments since the last presentation in March. Updates include: Highway Enterprise Fund audit was recently completed and will have about a \$41,000 operating surplus. Human Services is anticipated to end up with a \$680,000 deficit mostly due a \$700,000 additional amount due to the State for the 2014 WIMCR payment. The Dental Fund will have a \$1000 surplus for 2015. Health Insurance Fund will end 2015 with a \$226,000 deficit, resulting in a negative fund balance of \$86,000.

2016 March YTD. There are no unexpected or unexplainable outliers for the 2016 March YTD reports. Several departments have larger one-time up-front payments, such as contracts, memberships, or insurance. Some budget adjustments have not been entered yet such as the imaging system in IS.

Proposed 2016 bond refinancing. Jeff Belongia of Hutchinson, Shockey, Erley & Co. reviewed the proposed refinance information, savings, & the refinance process. A credit rating is required as a part of the refinance. The County just received the results from the 2016 rating from Standard and Poor's. The county has been rated AA-, resulting in a two-step increase from last year's rating (Moody's A2). In addition, the outlook was changed from 'negative' to 'stable'. This will have a direct effect on current and future financing activities. Jeff also reviewed some information in the preliminary official statement.

Resolution to accept UWX Healthier Lunchrooms Grant: Review and discussion of the resolution and supporting documents. Motion by Tom Romdenne, second by Virginia Haske to recommend accepting the Healthier Lunchrooms Grant. Motion carried

Resolution to accept EMGT Hazard Mitigation Emergency Preparedness (HMEP) Grant: Review and discussion of the resolution and supporting documents. Motion by Chris Rasmussen, second by John Mastalir to recommend accepting the Emergency Management HMEP grant. Motion carried.

Resolution to approve RLF loan to Thumb Knuckle Brewing Inc: Review and discussion of the resolution. Motion by Tom Romdenne second by John Mastalir to recommend approve the RLF loan to Thumb Knuckle Brewing Inc as presented by the RLF Committee. Motion carried.

Resolution to approve RLF loan settlement with ICL Printing: Review and discussion of the resolution. Motion by John Mastalir second by Chris Rasmussen to approve the RLF loan settlement with ICL Printing as presented. Motion carried.

Discussion: County budget, projected YE 2015, Projected 2016, Revenue options for 2017: Scott Feldt presented financial projections for 2017 through 2021. Assumptions and projections of revenue, expenditures, and Fund Balance, as well as revenue and expenditure options. Options include: a referendum to exceed the levy limit, sales tax, additional fees, wheel tax, reduction of health insurance claims, and department operational savings. The County is not on a sustainable path & needs to look at a combination of options. Motion by John Mastalir, second by Virginia Haske to direct the County Administrator to come return to the committee with suggested expense reductions, and additional fee options that will help contribute to the budget shortfall. The committee will also review the health insurance fund, plan, and options.

Approve Bills for Payment: Motion by John Mastalir second by Chris Rasmussen to approve the bills as presented. Motion carried.

Next Meetings: Wednesday June 8th 8AM, Thursday July 7th 8AM, and then the 2nd Thursday of each month at 8AM until the end of 2016.

Public Comment: Sue Weisser had questioned what happens if the RLF loan recipients would not be able to make full payment on the loans.

Adjournment: Motion by Chris Rasmussen, second by Tom Romdenne to adjourn the meeting. Motion carried. Meeting adjourned at 10:15 AM.

Submitted by: 
Paul Kunesh, Recording Secretary