

**Kewaunee County**  
**FINANCE & PUBLIC PROPERTY COMMITTEE MEETING**

**MEETING MINUTES**

Date: July 7, 2016 Time: 8:00 AM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216  
Conference Room

Call to Order: The meeting was called to order at 8:00 AM by Chairman Lee Luft

Roll Call: Members present were: Lee Luft, John Mastalir, Tom Romdenne, Virginia Haske, Chris Rasmussen.

Others Present: Scott Feldt, Paul Kunesh, Jeff Wisnicky, Gerald Paape, Kaye Shillin, Larry Kirchman, Linda Sinkula, Mary Ellen Dobbins, Bob Weidner, Sue Weisser, Dave Cornelius, Matt Joski, John Roach

Approve the Agenda: Motion by Virginia Haske, second by Tom Romdenne to adopt the July 7, 2016 agenda. Motion carried.

Approve Minutes: Motion by Virginia Haske, second by Tom Romdenne to adopt the June 29, 2016 Finance Committee minutes. Motion carried.

Overtime Report: OT is mostly at YTD levels as expected, the Sheriff & Jail are above anticipated levels as in previous months. Sheriff Joski and Deputy Cornelius were present to discuss the department OT. The Sheriff listed items that caused the increase in OT including staffing levels, time off, 24/7 operations, & coverage levels as well as the new schedule for the Jail, with anticipated test period from July 10<sup>th</sup> to year end. Tom Romdenne requested an update at the three month point of the new schedule by the Sheriff & Chief Deputy at the October Finance Committee meeting.

Monthly Financial Report: May YTD reports were reviewed. No 'red flags' so far this year, and no issues other than what has been discussed in previous months.

Presentation by John Roach of Roach & Associates RE invoice for Project Phoenix: A memo was handed out by Scott Feldt on the history of the RFP, the award to Roach, & work completed. Mr. Roach handed out a timeline with additional information, as well as a review of the original proposal by Roach. There is a language difference between the RFP & proposal.

The committee discussed the information presented. Motion by Tom Romdenne, second by Virginia Haske to deny the claim by Roach & Associates in full. Discussion followed. Roll call vote: Yes votes by: Lee Luft, Virginia Haske, Tom Romdenne. NO votes by: John Mastalir & Chris Rasmussen. Motion passed 3 – 2.

Review suggested cost savings budget initiatives: Chris Rasmussen gave a summary of his list of proposals. A handout of a modified five year forecast including those proposals was distributed. Discussion followed.

Review revenue enhancements such as fees for service: no discussion.

Review sales tax or other tax proposals: Discussion of the necessary timeline and referendum vs Board vote. Chairman Luft offered to send sales tax information to Administrator Feldt. The Administrator will assemble information for a 'fact sheet' to be provided to Chairman Luft, the other Finance Committee members, & then disseminate the information to the County Board and public.

Finalize recommendations for 2017 budget process: none due to lack of time, but an additional Finance Committee meeting is scheduled August 2<sup>nd</sup> to continue the discussion and recommendations.

Consider a motion to convene in closed session pursuant to s. 19.85(1)(f) to consider medical histories or data which if discussed in public would have a substantial adverse effect upon the reputation of any person referred to in such histories or data, to wit: discuss aggregate health insurance claims data with health insurance consultant:

HEALTH INSUR / HORTON: Horton presented an update on the County health insurance plan including: a summary of health plan changes from the last few years, a comparison of the 2015 year vs 2014 history, a preliminary view of 2016 YTD, and a several suggestions for the future.

Motion by Virginia Haske second by John Mastalir to convene in closed session pursuant to s.19.85(1)(f) to discuss health insurance claims data with health insurance consultant. Motion passed 5-0.

Consider a motion to convene in open session: Motion by Virginia Haske second by John Mastalir to convene in open session. Motion passed 5-0.

Approve Additional Bills for Payment: Motion by John Mastalir second by Chris Rasmussen to approve the bills as presented. Motion carried.

Next Meetings: Tuesday Aug 2<sup>nd</sup> 4:30  
Thursday, August 10, 4:30PM

Public Comment: none

Adjournment: Motion by Chris Rasmussen, second by Virginia Haske to adjourn the meeting. Motion carried. Meeting adjourned at 11:45 AM.

Submitted by:   
Paul Kunesh, Recording Secretary