

Regular Board of Health Minutes July 11, 2016

The monthly meeting of the Board of Health was called to order at Noon at the Public Health & Human Services Building on Monday, July 11, 2016 by Chairperson Gary Paape.

Members present were: Gary Paape, Kaye Shillin, Kathy Janosky, Cindy Kinnard, Shirley Kirchman, Linda Teske, Douglas Doell, Julie Janicsek, Donna Thomas and Dr. Kurt Kurowski.

Members excused: None.

Public present were: None.

A motion was made by Kaye Shillin and seconded by Kathy Janosky to approve the agenda as mailed. The motion carried.

No citizen input.

A motion was made by Julie Janicsek and seconded by Shirley Kirchman to approve the June 13, 2016 minutes as mailed. The motion carried.

June Monthly Report was given by Cindy Kinnard. Immunizations for the month of June were down in comparison to May immunizations which were up due to mass clinics held at the three public schools districts for Tdap vaccinations to 5th graders. WIC numbers continue to hold in the 240s. Communicable Diseases has seen a rise in lyme disease cases. There being no questions from the Board, a motion was made by Kathy Janosky and seconded by Douglas Doell to approve the June Monthly Report as presented. The motion carried.

Cindy Kinnard introduced Marcia Dorner, the new WIC aide who was hired. Marcia does the clerical part of the WIC program and will be eventually be trained on the front desk as a back-up person.

Cindy updated the Board regarding the recent well contaminations. On May 4, 2016, 255 letters were sent out to homeowners within a ½ mile radius of the 11 contaminated wells that were found by the Research Group. As of date 166 free kits have been picked up at our office to test their wells (the DNR is paying for the total coliform and e.coli testing). We have received results from 134 with 7 being positive for coliform. One test showed positive for e.coli and coliform thereby requiring us to send out another 68 letters to homeowners on May 24, 2016 advising them of a contamination within a ½ mile radius. It was found by the DNR that this homeowner had a well not up to code (there was a cracked cap and casing). The DNR is working with this homeowner to correct the problems and then retest. Cindy further advised that another round of well testing will be done by the Research Group and 500 letters were

sent out to homeowners at random. Homeowners needed to send back a postcard in order to participate in the well testing. Well tests will be mailed to homeowners and will test for bacteria and nitrates. Test kits will be returned to designated areas at the end of July.

Cindy Kinnard updated the Board as to diseases in the County/area. Cindy indicated that the Zika virus is a mosquito born virus and there are a few cases reported in Wisconsin but came from people who traveled to the Caribbean. Kewaunee County received a report of our first person tested for Zika. Result of the test was negative. Cindy further reported on the Elizabethkingia Bacteria which is a blood infection. There are 63 reported cases in Wisconsin with none being reported in Kewaunee County. There have been 18 deaths in the State. No source has been determined and no children have been reported.

Cindy Kinnard further indicated that a dead crow found in Kewaunee County was submitted to the State for testing. The bird tested negative for West Nile Disease.

Cindy Kinnard reviewed a letter from Jeffrey Wisnicky, Corporation Counsel and discussed the new HIPPA Guidelines that were developed by Jeffrey Wisnicky, Jack Schad, Cindy Kinnard and Ross Loining. The last time the HIPPA Guidelines were reviewed was 2003, every Department was surveyed and the main changes were with regards to social media, cell phones, computers and software. Two binders were compiled (one for Public Health and the other for Human Services) with the information to be kept in their individual Departments for future reference. Board members were asked to review the new guidelines. Next month the board will be asked to make a formal motion to accept these guidelines.

Cindy Kinnard proceeded to review the CHIP (Community Health Improvement Plan) Summary from meetings that were held in September 2015. The CHIP is a five year work plan to address key issues in the Kewaunee County area. The CHIP summary is accessible on our Public Health website and includes our strategic plan and four main issues that will be address by the Public Health Department and other partnering agencies. Gary Paape requested that the County Board receive a copy of the CHIP Summary and Cindy Kinnard indicated that she will distribute copies when she presents her Annual Report in November.

Comments from Dr. Kurowski: Discussion took place on the over-prescribing of pain medication that is being seen state-wide. This has received a lot of media coverage recently.

Travel request(s): None.

A motion was made by Douglas Doell and seconded by Julie Janicsek to approve the monthly bills. The motion carried.

No overtime to report.

The next meeting dates were scheduled on August 8, 2016 at Noon and September 12, 2016 at Noon.

Other items as authorized by law: Gary Paape asked to confirm the dates of the Healthy Choices Farmers' Market that is held in the lower level parking lot of the Health & Human Services Building. The July 7th Market was cancelled due to no produce being available to sell by our vendors. The remaining dates for the summer will be August 4, September 1 and October 6 from 9:00 am to 1:00 pm.

Gary Paape raised a question about the Back to School Program after being contacted by a Kewaunee County resident. Deanne Schultz informed the Board that there will be an article in the Kewaunee County Star News about the Back to School Program. The event will be held on Wednesday, August 17th at the Lakehaven Hall. A change in venue was needed since the Hillcrest Building is no longer available and the Board of Lakehaven Hall was gracious enough to donate that space. Donations of supplies and money are needed from area business and community members. Currently we have about 120 children registered for the event and purchasing of supplies has started. All supplies purchased are done so from the donations we receive.

A motion was made by Kaye Shillin and seconded by Kathy Janosky to adjourn the meeting. The meeting was adjourned at 1:03 pm. The motion was carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Deanne Schultz". The signature is written in black ink and is positioned to the right of the typed name "Deanne Schultz".

CHILD SUPPORT COMMITTEE MEETING

July 11, 2016

PUBLIC HEALTH AND HUMAN SERVICES CENTER

The meeting of the Child Support Committee was called to order by Chairperson Gary Paape on July 11, 2016 at 1:07 P.M. Members present included: Gary Paape, Kaye Shillin, Linda Teske, Donna Thomas, Doug Doell, and Cindy Kudick, Child Support Coordinator.

A motion was made by Kaye Shillin and seconded by Doug Doell, to approve the agenda. The motion carried.

A motion was made by Doug Doell and seconded by Linda Teske, to approve the May, 2016 minutes. The motion carried.

Cindy Kudick reported the monthly stats for the month of June. The collections for the month of June were \$160,577.20 with a collection rate of 86.2%. Ms. Kudick reported that total Family Cases filed are 43 and the Paternity Cases are 3 as of this date.

Discussion was held regarding the filling of the vacant position in the Child Support Agency and the committee is supportive of this request.

A motion was made by Kaye Shillin and seconded by Donna Thomas to approve the monthly reports and the support of hiring. The motion carried.

A motion was made by Doug Doell, and seconded by Donna Thomas to approve the bills. The motion carried.

A motion was made by Linda Teske and seconded by Doug Doell to approve the travel requests for Cindy Kudick and Mary Holly to attend the paternity roundtable on August 11, 2016 and the new financial worker training on August 23 and 24, 2016. The motion carried.

The next meeting is set for August 8, 2016 at noon at the Health and Human Services Center. The September meeting is set for September 12, 2016 at noon.

It was noted that Kaye Shillin was appointed Vice Chairperson in the absence of Gary Pape.

A motion was made to adjourn the meeting at 1:34 P.M. by Donna Thomas and seconded by Kaye Shillin and approved by all.

Respectfully submitted

Mary Holly

VETERANS SERVICE COMMITTEE MEETING

July 11, 2016

KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

Call to Order:

The meeting was called to order at 1:46 p.m. by Chairman Gary Paape.

Roll Call:

Members present were Chairman Gary Paape, Doug Doell, Kaye Shillin, Linda Teske, Donna Thomas and CVSO Jane Babcock.

Approval of Agenda:

A motion was made by Kaye Shillin and seconded by Doug Doell to approve the agenda. The motion carried.

Approval of June's Meeting Minutes:

A motion was made by Donna Thomas and seconded by Kaye Shillin to approve the minutes. The motion carried.

Approval of Bills:

A discussion was held on the copier purchase and it was verified that this expense has already been reimbursed via the CVSO Grant. The Committee had a few questions on the Vet Relief Payments that were made in June that the Commission approves.

A motion was made by Doug Doell and seconded by Donna Thomas to approve the bills as presented. The motion carried.

Department Operations:

A brief discussion was held on the monthly award spreadsheet and office activity for the last month.

CVSO Babcock informed the Committee that as of July 11, 2016 at 11 am, all CVSO's in the state of Wisconsin have lost access to some data in the VBATs software. This software allows the office to verify service amongst other things. Secretary Scocos now requires a signed form to access the veteran's file, which means additional work will need to be done to verify service if we do not have the discharge recorded in the county.

A brief discussion was held on regionalizing CVSO offices, Secretary Scocos has repeatedly stated that the Northern Wisconsin counties are supportive of this movement, when in reality, two counties did try to regionalize, and it didn't work.

CVSO Babcock attended the Veterans Car Show in Kewaunee on July 9 and had a small booth to discuss benefits with anyone interested.

Chairman Paape announced that he has elected Kaye Shillin as the Vice-Chair of the Committee in the event he is not able to attend the meetings.

Travel Requests:

None

Overtime:

None

Such Other Matters as Authorized by Law:

Donna present CVSO Babcock with a Congressional poem that she would like displayed in the office. This was given to her by a Vietnam Veteran.

Next Meeting Dates:

August 8, 2016 and September 12, 2016 at 12:00 p.m. at Kewaunee County Public Health and Human Services Center

Adjournment:

A motion to adjourn was made by Doug Doell, and seconded by Donna Thomas. The motion carried and the meeting adjourned at 2:06 p.m.

Respectfully Submitted,



Tara LaCrosse
Recording Secretary