

Promotion & Recreation Committee Minutes

July 19, 2016

The Promotions and Recreation Committee meeting was called to order at 5:42 p.m. by Chairman Scott Jahnke. Members present included: Chairman Scott Jahnke, Supervisor Larry Kirchman, Supervisor Ron Paider and Supervisor Doug Doell. Members absent included: Supervisor Dennis Cravillion. Also present were Promotions & Recreation Director Dave Myers and Tourism Coordinator/PIO Jennifer Schneider. Guests at the meeting included: Andy Bader.

Adoption of Agenda & Approval of Minutes:

Supervisor Kirchman made a motion to adopt today's agenda and approve the June 28, 2016 Promotions & Recreation Committee Minutes. This was seconded by Supervisor Paider. All present were in favor. Motion carried unanimously.

Public Comments:None

Discuss Brown County 4H wanting to rent livestock pens from the Kewaunee County Fairgrounds:

Discussion put on hold. Darlene Boeder to possibly attend next meeting if pens are still needed.

Discuss the request for adding a boat launch to Red River Park:

See Red River Park Boat Launch Points of Discussion sheet

Supervisor Kirchman requested to allow Mr. Bader to comment.

Mr. Bader told the committee that he had been receiving requests for a boat launch to be put back in with water levels at record highs.

Further information needed in order to move forward with any further discussion.

Discuss possibility of selling old barn timbers from Ryan Park and older used equipment:

Supervisor Doell advised that the Promotions & Recreation Department looks into selling the old barn timbers and older used equipment as soon as possible. It was also suggested by the committee that Promotions & Recreation Director Dave Myers talk to Kewaunee County Administrator Scott Feldt on how to go about the sale and potential prices. And, that any further action be left up to Promotions & Recreation Director Dave Myers.

Motion to sell old barn timbers from Ryan Park and older used equipment made by Supervisor Doell. This was seconded by Supervisor Paider. All present were in favor. Motion carried unanimously.

Discuss Rules & Responsibilities of Promotions & Recreation Committee:

Chairman Scott Jahnke made the suggestion that two of the Rules & Responsibilities of Promotions & Recreation Committee be changed.

See Attached Sheet

Motion to approve Rules & Responsibilities of Promotions & Recreation Committee made by Supervisor Kirchman. This was seconded by Supervisor Paider. All present were in favor. Motion carried unanimously.

Travel Request: None

Director's Report:

See Director's Report

Tourism Coordinator/PIO Jennifer Schneider gave a brief update from her department on seeking draft designs for new county signs, new additions to the county website – including a Tourism page and Events section, upcoming events around Kewaunee County, social media for Kewaunee Co Tourism and the display sent to Walworth County Farm Technology Days representing Kewaunee County.

Approve & Sign Vouchers:

Motion to approve and sign vouchers as presented made by Supervisor Paider. This was seconded by Supervisor Doell. All present were in favor. Motion carried unanimously.

Next Meeting Date:

August 17, 2016 at 5:30 p.m.

Any other business as allowed by law:

Chairman Jahnke brought up a request from Luxemburg Speedway attendees that there be a wider section for wheelchairs in the grandstands. It was suggested that this request is passed along to race promoters.

Chairman Doell mentioned a suggestion made to him of there being a large downtown community farmers market hosted weekly on an annual basis in Kewaunee County featuring all different types of vendors, music and more. The idea was passed along to Tourism Coordinator/PIO Jennifer Schneider.

Adjournment:

Motion to adjourn today's meeting was made by Supervisor Kirchman. This was seconded by Supervisor Paider. Meeting adjourned at 7:02 p.m.

Promotion and Recreation Committee

Purpose: The Promotion and Recreation Committee serves as the oversight committee for all recreational facilities, areas, programs and activities.

Membership: Five members appointed by the Board Chair and subject to confirmation by the Kewaunee County Board of Supervisors.

Term: The term is two years to correspond with the terms of office for Supervisors to the County Board. Membership on the committee is established at the organizational meeting held on or after the 3rd Tuesday in April of even numbered years.

Meeting Date & Time: TBD

Statutory Reference: Generally Wis. Stat. §59.56: Cultural Affairs; education; recreation.

County Departments Overseen: Promotions and Recreation Department

Subcommittees/Boards/Commissions/Councils: ITBEC Council

Rules and Responsibilities:

Policy and General Oversight

Provide oversight and develop department policy for the Promotion and Recreation Department including oversight of all programs, ordinances and regulations.

Review the outlines and principles governing the administration of the Promotion and Recreation Department including operating procedures that ensure compliance with federal and state requirements.

Financial Oversight

Audit all department bills and claims. Also, monitor department fund accounts and balances as needed.

Recommend requests, reports, or resolutions involving expenditures of county funds in excess of the budget and requiring an appropriation.

Recommend to the Finance Committee requests for transfer of funds from contingency account to budget accounts up to \$20,000. Also recommend to Finance Committee expenditures from the Capital Improvement Fund up to \$20,000.00. Recommend to Finance Committee and the County Board, all transfers from the General Fund and all transfers from Contingency and Capital Improvement Funds exceeding \$20,000.

Approve recommendations for the maintenance, repairs, capital improvements *and sales of materials and equipment.*

Review and approve the annual budget recommendation to the County Administrator.

Departmental Oversight

Recommend policies and programs for recreational activities in Kewaunee County conducive to general health and welfare.

Oversee all Kewaunee County recreational facilities, areas, programs and activities.

Oversee the Kewaunee County Fairgrounds and recommend programs and policies to encourage agricultural, industrial and other similar exhibitions or purposes that tend to promote the public welfare.

Perform all other duties imposed by Law or the County Board.

Red River Park Boat Launch Points of Discussion

- **Possible Benefits**
 1. Improved Launch access
 2. Possibility of increased revenue (fees would be the same as for using inland lake launches - \$5 daily-\$30 season pass)
 3. Increased park use for different types of recreation (boating, jet skis etc)

- **Safety Issues**
 1. Traffic Congestion –lack of space for boat trailer parking (baseball field draws large number of users-games Monday-Thursday with tournaments on weekends)
 2. Lots of children using park and no clearly marked parking areas or boundaries (this is especially a concern during baseball games/practices)

- **Costs**
 1. Sturdy pier/dock needed
 2. Cost of Zebra and Quagga mussel removal/dredging (2015 cost appx. \$3500)
 3. New launch ramp(s) needed
 4. Permits (DNR)
 5. Seasonal cost of removing docks
 6. Creating proper parking areas
 7. Delineating parking areas

- **Environmental Factors**
 1. Changing water levels
 2. Sediment deposits (dredging needed?)
 3. Mussels washing up on shore

- **Merit review for Red River Park Recommendations 2014 -Grant Project report from Miller Engineers & Scientists #10-18497 20-113**
 1. Removing old launches due to storm water runoff (pollution)
 2. Creating better public access to beach area (Boardwalk)
 3. Creating infiltration swales to reduce storm water runoff
 4. Planting native vegetation to reduce erosion



KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

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Director's Report (June 28th – July 19th)

Winter Park

The gold shed is now the sandstone shed, Barry and volunteers painted the metal storage shed to match the siding on the chalet and tube sheds. Roger Post will be back soon to finish up the parking lots and beginner's ski hill. We had to cut down a few more trees for the hill project and the parking lots have dried out considerably by adding the drain tile so we will be spreading more gravel and we should be ready by the time winter comes around.

Fairgrounds

The County Fair from what I have heard for attendance from Fair Board members was a success. We obviously have a lot of clean up to do and we will hopefully have the grounds ready for the races this Friday. The race promoters have been having a great season so far with the exception of the two canceled races due to rain. The numbers for attendance they have given me so far have been averaging over 2000 spectators per race.

Snowmobile Alliance

We are now preparing our supplemental paperwork to see if the state will fund any of the bills over our \$44,075 state trail aid we already received and paid out to our clubs. We are still unsure if we will receive any additional aid, but we are hoping for at least a percentage to be paid back to us.

Bruemmer Park

We have added a new fox to the zoo and the two foxes have seemed to get along very well. Buddy appreciates having a companion again. We are also adding two goats this Wednesday that are being donated to us from Charlene Robinson's family (she is one of the summer help workers and involved with the 4H goat project). We did have a water line spring a leak causing some minor damage to one of the shelter areas. I have a plumber coming this week to check out the water lines to give us a better idea of where we should go with this situation.

Red River Park

Highway has been asked to grind up the old pavement on the road along the outer edges of the park. We will be adding gravel if needed and rolling out everything to firm up the surface. For the time being this will be more cost effective and if we choose to pave in the future this will be a good base to work with. This project should help with the potholes and poor road conditions that have been an issue here for years.

West Alaska Lake

We also had Highway grind up the old blacktop around the launch area at West Alaska Lake. During the last heavy rainstorm we developed a large washout near the launch area that needed to be repaired. Highway was working on County D already so this was made a little easier having equipment on site to fix things up before they became an issue.

Ahnapee Trail

We have the Kewaunee Snowmobile Club ready to cut for the second time this year. The trail has been doing well and we seem to have had fewer trees down this year compared to last summer so far. I have also been contacted by the city of Algoma about cutting certain off trail areas of the trail near Algoma Lumber that have not been cut by us in the past. I had to have the Highway dept. use the ditch mower for the time being. I did get in contact with Kelly Raleigh-Moses DNR Trail Coordinator and she will be having some conversations with the city as far as future management of these off trail areas. Kelly also has concerns about encroachments by companies in Algoma along the trail and she will be setting up a site visit with me in the next month. Most of the issues have always been there and we are looking to clear up some trouble spots along the trailhead in the city and hopefully improve the use of the trail in this area.

Upcoming Events

Zoobilee August 27th, Races 7/22, 7/29, 8/5 no racing on the 12th however.

General Park

No major issues to report. We have been working hard to keep up with grass cutting and general maintenance at a lot of locations – we are down 2 mowers right now, but making due. We will definitely need to start replacing mowers that are 12 plus years old by next year. They are just not holding up and repairing older mowers is starting to add up fast.