

## **Regular Board of Health Minutes September 12, 2016**

The monthly meeting of the Board of Health was called to order at Noon at the Public Health & Human Services Building on Monday, September 12, 2016 by Chairperson Gary Paape.

Members present were: Gary Paape, Kaye Shillin, Kathy Janosky, Cindy Kinnard, Shirley Kirchman, Linda Teske, Douglas Doell, Julie Janicsek, and Donna Thomas.

Members excused: Dr. Kurt Kurowski.

Public present were: None.

A motion was made by Linda Teske and seconded by Kathy Janosky to approve the agenda as mailed. The motion carried.

No citizen input.

A motion was made by Julie Janicsek and seconded by Kaye Shillin to approve the August 8, 2016 minutes as mailed. The motion carried.

August Monthly Report was given by Cindy Kinnard. WIC numbers increased slightly but numbers continue to drop state-wide. New outreach has been discussed to increase awareness to Kewaunee County residents. Communicable Diseases are high for the month of August due to mostly GI illnesses. Immunization numbers increased due to school starting and college students. Question about the August 16, 2016 table top exercise and Cindy indicated that area agencies attended a large group meeting to discuss how to handle an ammonia spill or similar situation at Agropur. There being no further questions from the Board, a motion was made by Kathy Janosky and seconded by Kaye Shillin to approve the August Monthly Report as presented. The motion carried.

Cindy updated the Board regarding the recent well contaminations. On August 12, 2016, 15 letters were sent out to residents that lived within a ½ mile radius of a well that tested positive for e.coli. It was found by the DNR that the e.coli positive well was not up to code and that their septic tank was failing. Cindy further advised that a press conference was held at our building on Wednesday, September 7, 2016 concerning Peninsula Pride Farms and their program to help local residents with bacterial contamination well issues. Attached is a handout given out at the press conference and that will be available locally to individuals explaining the program.

Cindy Kinnard updated the Board as to diseases in the County/area. Cindy indicated that the Zika virus is a mosquito born virus and there are a few cases reported in Wisconsin but came from people who traveled to the Caribbean. Kewaunee County currently has no cases but travel advisories have been set for anyone traveling to Florida. Lyme Disease cases have quieted down for the month of August. Cindy further reported that the influenza vaccine has been delivered and we will be starting clinics as of October 1, 2016. We are able to bill Medicare Part B or individuals can pay \$30.00 per shot. Cindy further advised the Board that the nasal flu has been removed as it was found to be only 3% effective last year.

Comments from Dr. Kurowski: None.

Travel request(s): Three travel requests were reviewed (1) October 25, 2016 for Cynthia Farrell and Marcia Dorner to attend a Fit Families Training Seminar in Wausau; (2) September 29, 2016 for Cynthia Farrell to attend a State Prenatal Care Coordination Conference in Stevens Point; (3) October 20, 2016 for Cindy Kinnard and Cynthia Farrell to attend a Statewide Lead Poisoning Conference in Waupaca; (4) Cindy Kinnard to attend the third and final New Health Officer training in Madison on November 17 and 18. A motion was made by Kaye Shillin and seconded by Shirley Kirchman to approve the travel as requested. Motion carried.

A motion was made by Douglas Doell and seconded by Donna Thomas to approve the monthly bills. The motion carried.

No overtime to report.

The next meeting dates were scheduled on October 17, 2016 at Noon and Tuesday, November 15, 2016 at Noon.

Other items as authorized by law: Cindy Kinnard advised the Board that the Back to School Program was held on August 17, 2016 at Lakehaven Hall. The Program helped 143 families and 320 children be ready for the first day of school. We received donations in excess of \$4,000 and over 4,400 supplies were donated this year.

A motion was made by Kathy Janosky and seconded by Donna Thomas to adjourn the meeting. The meeting was adjourned at 12:50 pm. The motion was carried.

Respectfully Submitted,



# Water Well: How it works

## Follow these steps to get clean drinking water in Kewaunee County

1. If you think your water may be contaminated with E. coli bacteria, get your well water tested. To arrange for testing:
  - New, first-time owners will be contacted by the County Health Department and offered a chance to have their well water tested for free.
  - Homeowners can obtain a test kit from the Health Department, Land & Water Conservation Department, or private companies.
2. Report test results to the Health Department or the Land & Water Conservation Department:
  - Results of free, paid or private tests are reported to the homeowner.
  - To be eligible for "Water Well" assistance, testing must be completed by a certified laboratory.\*
  - Homeowners should report a positive E. coli result to the Health Department or Land & Water Conservation Department.
  - Only those who report results will be eligible for the "Water Well" assistance.
  - It is up to the homeowner to decide whether to forward the report to the County Health or Land and Water departments, or the Wisconsin Department of Natural Resources (DNR)
  - *The laboratory must be certified under Ch. ATCP 77 Wis. Adm. Code.*
3. When the Health Department or Land & Water Conservation Department receives a report and test results from a private residence in the county indicating it is contaminated with E. coli:
  - The Health Department or Land & Water Conservation Department will notify the owner and provide information so the owner can contact DNR. The county agency accepting the intake call will notify other county agencies per the Kewaunee County Well Contamination Event Protocol. The county protocol will be initiated.
  - The Health Department or Land & Water Conservation Department will:
    - Advise the homeowner not to drink the water.
    - Advise the homeowner to contact the DNR to report the contamination.
    - Provide information needed for the homeowner to contact Peninsula Pride Farms to arrange home delivery of safe water as soon as possible.

## HOMEOWNER RESPONSIBILITIES

- Testing:** Homeowners must have their water tested for E. coli.
- Reporting:** If the test for E. coli is positive, they must report results to the Health Department or Land & Water Conservation Department. To be eligible for the Water Well program, homeowners also must report results to the DNR.
- Soft water:** To operate, the water treatment system requires "soft water" - water without an appreciable quantity of dissolved minerals, such as iron. The homeowner may be required to install a water softener at their own expense if they have "hard water" and do not already have a properly functioning softener.
- Peninsula Pride Farms will not be responsible for treating hard water.
- Partial system cost:** Homeowners pay 50% (estimated at \$750) of the water treatment system cost.
- Extended service costs:** Homeowners assume service costs after 12 months.
- Well replacement:** If an inspection reveals that the well is damaged or broken, the homeowner may be encouraged to replace it at their own expense.



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4. Regardless of the suspected source of the E. coli, from agriculture or non-agriculture sources, Peninsula Pride Farms will:

- Arrange to have Culligan deliver water to the residence.
  - Pay for water delivery service for up to three months or until any well defects are corrected. Peninsula Pride Farms will be invoiced directly for the bottled water service.
  - Contact Champion Pump to arrange for a complete well inspection paid for by Peninsula Pride Farms.
5. Champion Pump will inspect the well and send the inspection report to the homeowner/landowner, and the Land & Water Department.
- If the well is broken (cracked casing, broken well cap, etc.), Champion Pump will notify the owner, so the owner can repair any defects at their own expense.
  - They will not be eligible for further assistance from Peninsula Pride Farms if the problem is fixed.
  - Some homeowners may be eligible for needs-based financial assistance from the DNR to replace their wells
  - If the well is not broken and the homeowner wishes to apply for a water treatment system, Champion Pump will contact the DNR.

6. The DNR will review the request for a residential water treatment system and evaluate it based on applicable statutes and administrative codes.

- The DNR may conduct its own inspection and investigation of the source of E. coli.
- Upon approval for water treatment, the DNR will notify the homeowner. Upon request from the homeowner, Peninsula Pride Farms will be notified and will arrange for installation of a Viqua VH410 in-home ultraviolet ("UV") water treatment system, to be professionally installed by a Culligan representative.
- The water treatment system will be installed by Culligan. For the water system, Peninsula Pride Farms will pay for:
  - Installation costs: a maximum of \$1,000, including a pre-filter. (Estimated costs are \$700-\$800).
  - Treatment system cost: One half of the cost of the Viqua VH410 water treatment system. (Estimated total cost is approximately \$1,495. The homeowner will be required to pay half.)
  - The first 12 months of Culligan service: Up to \$200 in service costs, including any necessary lamp replacement (estimated at \$180). The homeowner will assume ongoing costs after 12 months.
  - Removal of the treatment system: If the homeowner does not want to keep the treatment system or pay for any necessary Culligan service after one year, Peninsula Pride Farms will pay for its removal and will pay for the homeowner's half of the system cost.
- The Peninsula Pride Farms Water Well program does not include well replacement. If the well does not receive DNR approval for water treatment, homeowners may elect to replace the well at their own expense. Some homeowners may be eligible for needs-based financial assistance from the DNR to replace their wells.

#### FOR MORE INFORMATION

Kewaunee County Health Department  
810 Lincoln St.  
Kewaunee, WI 54216  
Phone: 920-388-7160  
Website: <http://www.co.kewaunee.wi.gov>

Kewaunee County Land & Water Conservation Department  
625 Third Street  
Luxemburg, WI 54217  
Phone: 920-845-9700  
Website: <http://www.co.kewaunee.wi.gov>



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CHILD SUPPORT COMMITTEE MEETING

September 12, 2016

PUBLIC HEALTH AND HUMAN SERVICES CENTER

The meeting of the Child Support Committee was called to order by Chairperson Gary Paape on September 12, 2016 at 12:55 P.M. Members present included: Gary Paape, Kaye Shillin, Linda Teske, Donna Thomas, Doug Doell, and Cindy Kudick, Child Support Coordinator.

A motion was made by Kaye Shillin and seconded by Doug Doell, to approve the agenda. The motion carried.

A motion was made by Kaye Shillin and seconded by Doug Doell, to approve the July, 2016 minutes. The motion carried.

Cindy Kudick reported the monthly stats for the month of August. The collections for the month were \$161,034.34 with a collection rate of 87.76%. Ms. Kudick reported that total Family Cases filed are 62 and the Paternity Cases are 6 as of this date.

A motion was made by Donna Thomas and seconded by Doug Doell to approve the monthly reports. The motion carried.

The committee reviewed the rules and responsibilities of the Child Support Committee. Gary Paape highlighted changes and presented to committee the changes he will be submitting.

Discussion was held regarding the purchasing of new computers in the Child Support Agency.

It was noted that Cindy Kudick will submit to each member a copy of her 2017 budget for their review.

A motion was made by Linda Teske, and seconded by Donna Thomas to approve the bills. The motion carried.

There are no travel requests or overtime to report.

The next meetings set will be October 17, 2016 and November 15, 2016 at noon at the Health and Human Services Center.

A motion was made to adjourn the meeting at 1:16 P.M. by Kaye Shillin and seconded by Doug Doell and approved by all.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Jamil Junk".

## VETERANS SERVICE COMMITTEE MEETING

September 12, 2016

### KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

#### Call to Order:

The meeting was called to order at 1:20 p.m. by Chairman Gary Paape.

#### Roll Call:

Members present were Chairman Gary Paape, Doug Doell, Kaye Shillin, Linda Teske, Donna Thomas and Administrative Assistant Tara LaCrosse for CVSO Jane Babcock.

#### Approval of Agenda:

A brief discussion was held that the Veterans Department budget needs to be presented to the committee prior to being submitted. Chairman Paape requested that CVSO Jane Babcock submits the budget to all committee members as soon as possible.

A motion was made by Donna Thomas and seconded by Doug Doell to approve the agenda. The motion carried.

#### Approval of August's Meeting Minutes:

A motion was made by Linda Teske and seconded by Donna Thomas to approve the minutes. The motion carried.

#### Approval of Bills:

A motion was made by Doug Doell and seconded by Kaye Shillin to approve the bills as presented. The motion carried.

#### Department Operations:

A brief discussion was held on the monthly award spreadsheet and office activity for the last month.

Tara informed the committee of the training day that the Veterans Office is hosting on September 29, 2016 from 9:00 am to 11:00 am and 1:00 pm to 3:00 pm in the Large Human Services Conference Room. Chairman Paape requested a copy of the letter that was mailed out to the community so he can present it to the County Board. Linda requested a second copy be sent to her for the church she represents as she didn't recall receiving the letter. Currently there are 15 attendees for the morning session and 9 for the afternoon session. About 55 invites were mailed out.

A brief discussion was also held as to what is done in the office when a veteran passes away.

Travel Requests:

From October 3 – October 7, 2016 the Fall WICVSO Conference will be held in Green Lake.

On October 11, 2016 there will be a meeting at the Green Bay VA Clinic for CVSO's to provide feedback to VA Leadership in regards to the VA Clinics/Hospitals. The new Administrative Director will also be there.

A motion was made by Donna Thomas and seconded by Kaye Shillin to approve the travel requests as presented. The motion carried.

Overtime:

None

Such Other Matters as Authorized by Law:

None

Next Meeting Dates:

Next meetings scheduled for October 17, 2016 and November 15, 2016 at 12:00 p.m. at Kewaunee County Public Health and Human Services Center

Adjournment:

A motion to adjourn was made by Donna Thomas, and seconded by Doug Doell. The motion carried and the meeting adjourned at 1:42 p.m.

Respectfully Submitted,



Tara LaCrosse

Administrative Assistant/Recording Secretary