

Law Enforcement/ Emergency Management Committee Minutes September 14, 2016

The Law Enforcement/Emergency Management Committee meeting was held on September 14, 2016 in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Linda Sinkula called the meeting to order at 3:00 p.m.

Members Present: Linda Sinkula, Pat Benes, County Board Chair; Bob Weidner, Sheriff Matt Joski, Chief Deputy David Cornelius, & EOC Director Tracy Nollenberg, Excused: Scott Jahnke, Chris Rasmussen

Public Comment: No public comment.

Travel/Training Request: The Sheriff's Department requested Lt. Chris VanErem to attend the Jail Administrator's Conference being held on October 12-14 in Wisconsin Dells. This conference has been attended every year in the past by former Jail Administrator, Joe Tremel, and this will be Lt. VanErem's first conference. Pat Benes made the motion to approve this travel request, motion was seconded by Bob Weidner, motion carried.

Emergency Management had no travel requests this month.

Agenda:

Law Enforcement:

- a.) Staffing Update: Sheriff Joski reports that Deputy Austin Lawrence and Deputy Jacob Jandrin are in the midst of their training. They should be completed near the end of November, which is earlier "calendar week" wise, due to the new work schedule in the jail/dispatch. The third person that was hired, will begin training around the first of the year, and he is aware of this timeframe. The deputy involved with the grievance that was mentioned last month, dropped the grievance, and submitted his resignation.
- b.) Monthly Financial Report: Sheriff Joski shared the financial report through the end of July. He pointed out the overtime budget is at 122%, and training is at 108% on the expenditures side, which are mainly due to not being fully staffed in the jail, and having to train so many new people with the departure and retirements of those holding those training positions in the past. Sheriff Joski will be requesting some line item transfers prior to the end of the year for these. Joski also noted on the jail revenue side, the warrant fees are down at this time, mainly due to Judge Mleziva's retirement and the new Judge, Keith Mehn not having done warrants since. This is expected to rise once Judge Mehn is presented with them by the Clerk of Court. A question was asked

about the fees for Translators. It was explained there has been a higher use of their services, as there was one particular large investigation where the investigators had to use the Translators during interviews of a number of people.

- c.) Review of 2017 Proposed Budget: The proposed 2017 budget has been given to Administrator Feldt and Finance Director, Kunesh and changes by them, and approval has been made. Some points Sheriff Joski noted, was the Gas & Fuel line was decreased by \$5,000, mainly due to the drop in fuel prices currently. The budget was lowered in the expenditures for the Evidence storage facility. The sheriff's department will have an energy audit done on this building to determine what can be done to bring the cost to heat the building down. The capital outlay main costs include the squad 5 year rotation, where 2 new Dodge Charges at \$48,574, and the 8 year rotation for an unmarked squad (this is a used vehicle) at \$17,000 will be purchased. A motion was made by Pat Benes to send the 2017 budget as approved by the law enforcement committee to the County Board, motion was seconded by Bob Weidner. Motion carried.
- d.) Status of 21st Century Policing Initiative: Sheriff Joski shared a print out of an email he received after the recent meeting with representatives from 21st Century. They were pleased with how Kewaunee County Sheriff's Department has already met many of the aspects of the 2 pillars they were focusing on this trip. They are looking to have more "policies" for certain things, but many of them are for issues that large communities struggle with. They will be coming back to Kewaunee County sometime in March of 2017. Committee members shared it was a good experience to meet with them.
- e.) 911 System Update: The transition to the "Next Generation 911" system is still an improvement which needs to be addressed. This situation of the old 911 systems going bad is a real problem. There is a movement being made by WCA to push the Governor to put the "911 Police and Fire" service fees (which are charged on all phone bills), back into a fund to be used for these Next Gen updates, and what it was initially intended for. Kewaunee County has been quoted from Bay Electronics it would cost \$199,000 per 911 (we have had 2 in the past), and Bay Com cost would be \$123,000 per 911. Jason at Bay Electronics has informed Kewaunee County they can service and keep our current 911 system going for now. It is the hopes of WCA to have these monies come back to 911, and the funds could be pro-rated to each 911 area, and allocated accordingly.
- f.) Request Establishment of Eligibility List for Jailer/Dispatch position: Due to the fact the last person on the current eligibility list will start training in January 2017, Sheriff Joski requested to start the process of establishing a new eligibility list. The department has been aggressive in talking with the area trainers at both LTC and NWTC for leads on eligible students in the past, and will continue to keep in contact with these instructors. A motion was made by Bob Weidner for the sheriff's department to create an eligibility list for the jail/dispatch position. Seconded by Pat Benes. Motion carried.

- g.) Sheriff Joski did share a report on the average daily inmate population for the month of August, 2016. The total for all inmates in August averaged 32.71, which includes the Huber inmates. This is above our capacity of 22 beds and 3 holding. Chief Deputy Cornelius also informed the committee that the contract with Algoma Police Department has been renewed for another 24 months, and the agreement was signed by the Sheriff, Administrator Feldt, and the Algoma Mayor.

Emergency Management:

- a.) Monthly Financial Report: Director Nollenberg gave the financial report for the EOC through the end of July. She noted there were two deposits made in amounts of \$13,000 and \$52,089 by the State and SARA. They will continue to do line transfer maintenance. There were some errors on recent phone bills and they were double-entered. This was caught, and Janine is aware of the problem, and was correcting it. Nollenberg also noted they received a grant from the state in the amount of \$3,000.
- b.) Status of City, Village, Municipality EOP updates: Nollenberg reports there are 6 left to do.
- c.) Status of Off Site Facility Updates: There was one that was not up to date, and that has been taken care of and submitted at the end of August.
- d.) Nims Compliancy Update: EOC is still working on a number of people to get them to complete this and get compliant. Nollenberg explained if we are ever in a situation where we would need assistance, we could be denied funding if our county is not compliant in the future, so this is very important.
- e.) Potential tour of Point Beach Nuclear, for all new & existing County Board personnel: The tour has been set to be on October 5 at 9:00 a.m. No other people (such as spouses) will be allowed on this tour. Nollenberg is requesting a "head count" as she will have to register all attending by name and Social Security numbers etc.
- f.) Nollenberg shared her 2017 Budget which was submitted to Paul Kunesh. She explained the various changes in the EOC budget compared to last year. A motion was made by Pat Benes to send the EOC 2017 budget as approved by the law enforcement/EOC committee to the County Board, motion was seconded by Bob Weidner. Motion carried
- g.) Disaster Assessment Team Status: Five people have been taken off of the current disaster team, and the EOC will be reaching out to the area communities to replace those five members.

Approval of Bills:

Bob Weidner made the motion to approve the payment of bills for both Law Enforcement and Emergency Management, seconded by Pat Benes. Motion carried.

Next Meeting: The next meeting will combine the October/November meetings, and be held on October 26, 2016 at 9:30 a.m. at the Emergency Management office in Luxemburg.

Other Matters as Authorized by Law: Pat Benes brought up he noticed in reading minutes, that the resolution to support law enforcement had been on the Law Enforcement committee meeting agenda, but had not been addressed as Sheriff Joski was not present, but that it had been brought to the County Board, when it had not been presented by the committee. A brief discussion took place on how this had occurred.

Bob Weidner also stated he had been reading the recent memo of understanding between Human Services and Law Enforcement regarding fraud in programs managed by Human Services. He was curious if there was a lot of miss-use in our county. It was explained how these situations are handled, and there are definitely incidents each year. Law enforcement only gets involved if Human Services has found an issue, and then law enforcement will investigate these fraud claims.

Adjourned: Bob Weidner made the motion to adjourn the meeting. Motion seconded by Pat Benes, motion carried. Meeting adjourned at 4:15 p.m.

Minutes provided by: Recording Secretary, Mary Berkovitz

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