

Highway/Landfill Committee Minutes

September 22, 2016

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Gary Paape, Tom Romdenne, John Mastalir, and Pat Benes. Also present was Highway Commissioner Todd Every, Office Manager Mary Meyer, and Recording Secretary Jenny Salentine. Guests at today's meeting include: County Board Chairman Bob Weidner, County Board Members Lee Luft & Mary Ellen Dobbins, Janice Mueller, Jan Dart, Bruce Charles, John Pabich, Cathy Pabich, James Barlow, Lee Dachelet, Jeff Wiswell, Mike Decur, Sara Robertson, Michelle Seidl, and Kevin Schmidt.

Adoption of Agenda & Approval of Minutes: Gary Paape made a motion to adopt today's Agenda and approve the September 1st Highway Committee minutes. Second by Tom Romdenne. Motion carried unanimously.

Public Comments: All Public Comments were related to the CTH "S" Bridge within the City of Algoma.

John Pabich spoke in favor of a 2nd sidewalk on the CTH "S" Bridge. He mentioned it would enhance tourism, it's a safety issue, and feels additional revenue would be generated over the next years declining the \$32,000.00 cost.

Jeff Wiswell, City of Algoma Administrator, began by saying he understands the role of being an alderman & county board member. Mr. Wiswell stated we need to continue moving the County forward. He feels it simply doesn't make sense to go from a 2 sidewalk bridge back to a 1 sidewalk bridge. Mr. Wiswell concluded saying he "urges the members of the committee to do the right thing".

James Barlow, Algoma City Alderman, encouraged the committee to take the comments already made by other individuals into consideration. Mr. Barlow added the City has businesses on both sides of the bridge. \$32,000.00 may seem like a lot of money, but is it really? Mr. Barlow suggested the addition of the 2nd sidewalk may be a wise place to spend some of the increased revenue from the recently approved increased sale tax. Mr. Barlow finished with adding the City has a lot of pedestrian traffic.

County Board Member Lee Luft spoke in favor of a 2nd sidewalk as well. He feels the 2nd sidewalk will encourage tourism. Mr. Luft stated the Federal recommendation is a minimum, that doesn't mean we can't do more. Mr. Luft added, if the bridge lasts 50 – 60 years, the additional \$32,000 cost would be only \$500 per year.

County Board Member Mary Ellen Dobbins spoke about safety concerns for school children crossing the bridge.

Reports:

Patrol Superintendent Joe Dax did not attend today's meeting. Commissioner Every had the following to report on Joe's behalf:

- ❖ Ditch mowing: 2nd cut in the Towns of Ahnapee, Carlton, & Red River
- ❖ CTH "H" is complete
- ❖ CTH "D" – Shouldering is complete
- ❖ CTH "K" – Shouldering is complete
- ❖ We've started the PBM Project on STH "29" from the Brown County Line to CTH C
- ❖ Top Soil, seed, and mulch needs to be placed on CTH "H" & CTH "D"

If the paving budget allows, we'd like to do additional overlays.

Officer Manger Mary Meyer had the following to report:

- ❖ Our last billing cycle ran July 24th thru August 20th
- ❖ Hand-outs: Roads & Bridges Budget Report January 1 thru August 20th
- ❖ Mary will have more costs on CTH "D", "H", & "K" for our next meeting
- ❖ Our new .5 FTE Account Clerk II position has been filled by Michelle Larscheid

Commissioner Todd Every had the following to report:

- ❖ No changes to the Proposed Budgets for Highway or Solid Waste
- ❖ A reminder to all about the State Budget meeting regarding the "Just Fix It" Campaign will be Thursday, September 29th @ 7:00 PM in the County Board Room
- ❖ Hand-Outs:
 - WISDOT 2017 – 2019 Biennial Budget Proposal Summary

- 2016 Equipment Auction Summary
- Solid Waste: Account Aging Report – Receivables (as of Sept. 8th, 2016)
- ❖ The Well maintenance project is just about complete

Committee Member Pat Benes asked if we've begun putting together a spec list for replacing trucks. Commissioner Every provided a quick update.

Discuss possible reconsideration of sidewalk decision on the CTH "S" Bridge Project: Commissioner Every reviewed the timeline:

- ❖ 2014 ~ CTH "S" Bridge Project approved for replacement
- ❖ 2015 (early) ~ Selected Ayres & Assoc. for Design
- ❖ 2015 (late) ~ Scoping Meeting with Ayres Associates - The following items were indicated to be emphasized in the project:
 1. Keep the project on schedule
 2. Minimize the impacts to the adjacent properties
 3. Minimize extra costs above budget
- ❖ 2016 ~ Preliminary Layout
- ❖ 2016 (June) ~ Public Involvement Meeting in Algoma
- ❖ 2016 (July) ~ Highway Committee Decision to proceed w/ design specs for sidewalk on one side only and if two sidewalks were desired by the City of Algoma, then they should pay the local share of the increased costs.
- ❖ 2016 (July 26) ~ Received correspondence from Algoma City Mayor
- ❖ 2016 (August) ~ Highway Committee stood by their prior decision for 1 sidewalk & has requested the City of Algoma choose which side of the bridge to put the 1 sidewalk, also offered the City of Algoma, if they'd like a 2nd Sidewalk, if could be done at their expense

At this time, Committee Chairman Larry Kirchman explained why there are 2 items on the agenda pertaining to this topic per Jeff Wisnicky, Corporation Counsel. Committee Member Tom Romdenne stated the County currently does not have a policy about bridge replacement.

Tom Romdenne motioned to reconsider the Highway Committee's previous decision made at their July committee meeting regarding the CTH "S" Bridge project with sidewalk only on 1 side. Second by Gary Paape. Discussion followed:

At this time, Chairman Kirchman spoke & complimented the City of Algoma on their crosswalk signage and how they have additional signage used for safety. Mr. Kirchman added the Highway Committee has voted twice to do 1 sidewalk & has offered the City of Algoma to choose which side they'd like the sidewalk. To provide a sidewalk on both sides means an increased project cost of \$160,000.00 to which 80% is paid by Federal, the County's cost would be \$32,000.00.

County Board Chairman Bob Weidner recapped a conversation he had w/ Mayor Schmitt on the Fiscal Topic. The City is very much in favor of 2 sidewalks, however, the City was asked to cost share the 2nd sidewalk & the City said NO. Mr. Weidner also added, the STH "42" Bridge in Kewaunee has only 1 sidewalk on 1 side of the bridge.

Committee Member Pat Benes commented he has heard very little from anyone on this subject.

At this time, Chairman Kirchman called for a roll-call vote from the Committee. A 'yes' Vote means you are in favor of reconsidering the sidewalk decision of only 1 sidewalk on 1 side of the bridge. A 'no' vote means you are not in favor of reconsidering the sidewalk decision. Votes are as follows:

- Pat Benes: NO
- Gary Paape: YES
- Larry Kirchman: NO
- John Mastalir: NO
- Tom Romdenne: YES

Motion FAILED.

Discuss City of Algoma request for sidewalk on CTH "S" Bridge Project: Because the motion failed in the agenda item immediately above, no further action was taken.

Discuss Village of Luxemburg Main Street Project Request: Commissioner Every recapped the history on this topic to include the first topic discussed was to offer the Village of Luxemburg a credit for future work, after that, a one-time payment was offered. However, now the Village of Luxemburg would like the County to pave equal amounts (square yards) on a future project on CTH "AB" within the village. In 5-10 years, the County would mill and pave an area equal to the area milled and paved by the Village in this project which is the county's maintenance responsibility. Administrator Feldt, Commissioner Every, and County Board Chair Weidner are agreeable to this solution.

The committee recommends Corporation Counsel, Jeff Wisnicky to draft an agreement. Motion made by Gary Paape to send the draft copy of an agreement between the County & Village of Luxemburg for future paving on CTH "AB" where the County would pave 2,975 feet. Second by John Mastalir. All in favor. Motion carried.

Discuss Landfill Fee Schedule: This will be discussed at a future meeting. No action taken.

Review 2016 – 2017 LP Gas Proposals: We received 2 bids. They are as follows:

Company	LP Quote	Terms	Additional Information
Country Visions	\$1.129 / gallon	Through April 2017	Not an adjustable price. Uninterrupted service to sites.
CHS Larsen Cooperative	\$ 0.82 / gallon	Sept. 22, 2016 through April 30, 2017	Keep Full or will call – 24/7

Motion made by Tom Romdenne to approve the CHS Larsen Cooperative Bid @ \$0.82 / gallon from Sept. 22, 2016 thru April 30, 2017. Second by Pat Benes. All in favor. Motion carried unanimously.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$144,794.59. Highway Vouchers paid by credit card: \$7,347.63. Solid Waste Vouchers paid by check: \$2,839.00. Solid Waste Vouchers paid by credit card: \$1,853.24. Motion to approve vouchers as presented made by Tom Romdenne. Second by Gary Paape. All in favor. Motion carried unanimously.

Approve Travel Requests: None

Any other business as allowed by law: Committee Member Pat Benes inquired about the status of Hill Road in the Town of Montpelier. The Town has sent a letter to the County with its concerns regarding the hot mix asphalt material provided by the county on the project. Commissioner Every and Chairman Kirchman have a meeting set up with the Town Chairman to talk about the issue.

Commissioner Every stated we will be discussing this at our next committee meeting along with taking a project tour out to the site.

Committee Member Gary Paape inquired about future auction items to be listed on the WI Surplus Online Auction Site.

Next Meeting Dates:

- ❖ Thursday, October 6th @ 8:45 AM
- ❖ Wednesday, October 19th @ 8:45 AM
- ❖ Thursday, November 17th @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by Pat Benes. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 10:52 PM.

Respectfully submitted:


 Jenny Salentine, Recording Secretary

Highway/Landfill Committee Minutes

September 1, 2016

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Gary Paape, Tom Romdenne, John Mastalir, and Pat Benes. Also present was Highway Commissioner Todd Every and Recording Secretary Jenny Salentine.

Adoption of Agenda & Approval of Minutes: Gary Paape made a motion to adopt today's Agenda and approve the August 18th Highway Committee minutes. Second by Tom Romdenne. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Joe Dax did not attend today's meeting. Commissioner Every had the following to report on Joe's behalf:

- ❖ We have been working exclusively on CTH "D" & CTH "H"
- ❖ CTH "H" Updates:
 - Paving & centerline paint striping are both complete
 - The Road is open to traffic
 - Need to shoulder the road yet
- ❖ CTH "D" Updates:
 - Paving is complete
 - Currently we are painting the turn lanes
 - Need to shoulder the road yet
- ❖ CTH "K" Updates (From CTH "D" to STH "54"):
 - Finished up the over-ly
- ❖ We've completed a patch on Train Rd. for the Town of Casco
- ❖ We'll be hauling gravel to County Line Rd. in the Town of Red River & will be paving County Line Rd. as well.
- ❖ Upcoming September Work:
 - State DMA paving & ditching projects
 - State PBM crack filling project on STH "29"

Officer Manger Mary Meyer was unable to attend today's meeting. Mary will have updated reports from the Roads & Bridges Fund for our next meeting. The .5 FTE position has been filled by Michelle Larscheid who will begin her employment on September 12th.

Commissioner Todd Every had the following to report:

- ❖ September 29th meeting ~ "Just Fix It" campaign
 - Video will be available regarding the 2016 – 2017 State Budget
 - Commissioner Every will cover talking points about the budget
- ❖ Hand-Outs:
 - County Roads & Bridges Revenue & Expenditures – July 2016, prepared by Kewaunee County Finance Director, Paul Kunesh
 - Solid Waste Fund Revenue & Expenditures – July 2016, prepared by Kewaunee County Finance Director, Paul Kunesh
 - Solid Waste Tonnage & Charge Summary (by refuse) – January 1st – August 31st, 2016
 - Solid Waste Tonnage & Charge Summary (by refuse) – August 1st – 31st, 2016
 - Solid Waste Tonnage & Charge Summary (by refuse) – January 1st – August 31st, 2015 (to be used in comparison to the current year)
- ❖ Landfill: The monitory wells are taken care of. Light grading to do on borrow site & then to seed it.

Review 2017 Highway Department Budgets: A draft copy of the Preliminary 2017 Highway Dept. Budget was provided to all committee members. As requested from Administration, this budget was prepared with a 0% increase. This budget also reflects no fund balance transfer as previously approved by the Highway and Solid Waste Committee. Transportation Aids are estimated at the 2016 level, 2017 estimates have not been sent out yet from the DOT. We do not have any bridge construction projects scheduled in 2017. Winter Maintenance remains the same. Please remember, this is a net zero impact to the budget. Motion to approve the Preliminary 2017 Highway Dept. Budget made by Gary Paape, second by Tom Romdenne. All in favor. Motion carried unanimously.

Discuss Village of Luxemburg Main Street Project Request: Commissioner Every provided the following updates: County Administrator Scott Feldt has offered a payment of \$80,000.00 to the Village of Luxemburg. This was offered instead of offering a credit to be used for future work. The Village of Luxemburg has stated this offer will be brought to the full Village Board for discussion. The next Village of Luxemburg Board Meeting is scheduled for Tuesday, September 13th.

Discuss Landfill Fee Schedule: Commissioner Every prepared a spreadsheet showing Landfill Cost Comparisons as of September 1st, 2016 with the following counties: Kewaunee, Brown (transfer site), Outagamie, Winnebago, Oconto, Mar-Oco., Shawano, Marathon, Lincoln, and Advanced Disposal Sturgeon Bay. The committee reviewed the chart and a brief discussion followed. No action taken at this time.

Update on Local Bridge Replacement Projects: All bridges are in the report preparation and preliminary design phases. All projects are still on schedule.

St. Peter's Rd. Bridge in Carlton Town: The Town decided not to widen the bridge.

CTH "J" Bridge: Summer 2017 Construction

CTH "BB" Bridge: Summer 2018 Construction

CTH "E" Bridge: Summer 2019 Construction

CTH "S" Bridge: Summer 2019 Construction. Also, we are waiting to hear from City of Algoma officials about which side of the bridge they prefer the sidewalk will be.

Committee Member Tom Romdenne asked if there's a policy about bridge replacement. Commissioner Every stated there is no written policy in regards to bridge replacement. New bridge designs are completed using the latest engineering design standards.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$544,501.84. Highway Vouchers paid by credit card: \$3,924.31. Solid Waste Vouchers paid by check: \$23,698.23. Solid Waste Vouchers paid by credit card: \$232.78. Motion to approve vouchers as presented made by Tom Romdenne. Second by Gary Paape. All in favor. Motion carried unanimously.

Approve Travel Requests:

1. Fall Commissioner Training, October 17 – 18 in Wausau (one employee to attend)
2. WISDOT and CHEMS Pro Annual Highway Training, October 13-14 in Wisc. Dells (3 employees to attend)

Motion to approve both travel requests made by Tom Romdenne. Second by Pat Benes. All in favor. Motion carried unanimously.

Any other business as allowed by law: Committee Member Pat Benes reviewed discussions he had with the Town of Pierce regarding the culvert replacement on 12th Road and CTH "KK", mowing concerns in the Town of Casco, and winter maintenance in the Town of Casco.

The committee inquired how many car killed deer pick-ups we've made for the townships since the new contract was put into play on March 1st. We average about 3-5 from Town Roads each month. From March thru August we've picked up a total of 20 car killed deer on Town roads.

Next Meeting Dates:

- ❖ Thursday, September 22nd @ 8:45 AM
- ❖ Thursday, October 6th @ 8:45 AM
- ❖ Wednesday, October 19th @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by Pat Benes. Second by John Mastalir. All in favor. Motion carried. Meeting adjourned at 10:48 PM.

Respectfully submitted:


Jenny Salentine, Recording Secretary