



## CONSERVATION SPECIALIST

Notice is hereby given for the position of Conservation Specialist. Serves as one of the technical support staff of the Kewaunee County Land & Water Conservation Department. The wage range for this position is \$20.95 - \$22.22.

Administer NR 151 compliance; including farm walkovers (site visits), administer Farmland Preservation Program, assist landowners with carrying out Land & Water programs / ordinances, assist with technical survey and design. Apply for grants for various programs and develop & administer grants once received. Map (GIS) Nutrient Management Plans, Soil Water Resource Management Grants.

County employment application forms with a resume must be submitted to Scott Feldt in the Kewaunee County Administrator's Office by Thursday, August 24<sup>th</sup>, 2017 at 4:00 p.m. Submit to: Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216. Employment application forms and job description are available in the County Administrator's Office or the County's website at [www.kewauneeeco.org](http://www.kewauneeeco.org)

### Qualifications

1. Bachelor's degree in soil and water conservation, natural resources technology, soil science, agricultural science or a related field.
2. Previous work experience in carrying out the duties of this position will be considered a plus.

Equal Opportunity Employer

Scott Feldt  
Kewaunee County Administrator



Kewaunee County  
Land and Water Conservation Department  
Conservation Specialist

Characteristic Work of the Position

**Nature:** Under the direction of the County Conservationist, serves as one of the technical support staff of the Land & Water Conservation Department. The Conservation Specialist should be capable of performing the functions of the position with routine administrative and minimal technical supervision.

**Example of Duties:**

1. Administer NR 151 compliance; including Farm Walkovers (site visits)
2. Administer Farmland Preservation Program
3. Assist Landowners with carrying out Land & Water Programs / Ordinances
4. Assist with Technical Survey and Design
5. Apply for grants for various Programs and Develop & Administer Grants once received
6. Map (GIS) Nutrient Management Plans
7. Soil Water Resource Management Grants

The above duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Qualifications

**Essential Knowledge and Abilities:**

1. Knowledge of applicable county, state, and federal conservation programs.
2. General knowledge of conservation practices and laws.
3. General knowledge of farming operations and systems.
4. General knowledge of nutrient management plans.
5. General knowledge of conservation planning.
6. General knowledge of USGS quad sheets, soils maps, aerial photographs and other map sources.
7. Ability to communicate effectively.
8. Ability to write grants and reports and present findings
9. Ability to work with landowners/operators, construction contractors, cooperating agencies, and other county departments.
10. General knowledge of ArcView or GIS.

11. General knowledge of Wisconsin Departments of Agriculture, Trade & Consumer Protection (DATCP) and Department of Natural Resources (DNR), USDA Natural Resources Conservation Service (NRCS) standards, specifications, policies and procedures for installing practices.

#### Training and Experience

1. Bachelor's degree in soil and water conservation, natural resources technology, soil science, agricultural science or a related field.
2. Previous work experience in carrying out the duties of this position will be considered a plus.

#### Physical Demands

Ability to perform job related activities out in the field when needed. These activities could include: walking through plowed crop fields, getting into and out of soil test pits, carrying portable axle scales (approx. 60 pounds).

11.2015