

**REQUEST FOR PROPOSAL
KEWAUNEE COUNTY
LUXEMBURG SPEEDWAY RACE TRACK**

CONTACT INFORMATION

Name of Group _____

Address _____

City, State, Zip _____

Phone Number _____

Name of Authorized Agent _____

Title of Authorized Agent _____

Signature of Authorized Agent _____

*The above named organization/agent makes the following proposal to
Kewaunee County to promote a racing program at the Kewaunee County
Fairgrounds in Luxemburg, Wisconsin*

Length of Agreement _____

Race Season

Start Date _____

End Date _____

PROPOSAL QUALIFICATION FORM

All persons who wish to promote a weekly racing program at the Kewaunee County Fairgrounds, Luxemburg Wisconsin during 2020 must complete this Qualification Form and submit it to the Promotions and Recreation Department along with the attached forms and any other proposal information.

Kewaunee County will consider no proposal unless a completed qualification form is included.

The information contained herein will be treated as confidential, unless proposing organization and its principle parties authorize such release. Please note that non-private or non-sensitive information may be subject to open records request.

1. Form of business organization. Circle all that apply.

Domestic Corporation
Foreign Corporation
Partnership
Sole Proprietor

2. Date and state of incorporation (if it applies)

3. **ATTACH** a list of the key personnel employed by the organization and their areas of expertise.

4. Primary activity of the organization:

5. Number of years engaged in primary activity:

6. Number of years involved in racing promotions (if different from #5):

7. List tracks or venues and dates of automobile races previously promoted by the organization or experience that gives assurance that you or your organization can provide:

8. Provide reasons why you and your organization are qualified to perform this type of work and include key members/employees of your team.

9. List all insurance owned by the organization, the name of the insurer and the policy limits (include Workers Compensation, Liability, etc. *Selected promoter will be required to name Kewaunee County as an additional insured on any policies and to have a minimum of \$5,000,000 Aggregate and \$1,000,000 per occurrence in coverage.*

Insurer

Policy Limit

Completed Products Liability _____

Liquor Liability Endorsement _____

Participant Coverage _____

Worker's Compensation _____

Other Insurance _____

10. What is the name of your bonding company?

11. *As a condition of any contract, selected promoter will be required to provide a performance bond to insure Kewaunee County against any loss as a result of promoter's failure to promote a full program of stock car races at the Kewaunee County Fairgrounds in 2020. A similar performance bond will be required annually under the agreement.*

12. Have you or your organization ever failed to complete a contract?

Yes No

13. If so, please explain:

14. **ATTACH** a list of all equipment owned by the organization, including public address systems, stadium lighting equipment, vehicles and anything else that might pertain to this proposal.

15. **ATTACH** a complete financial statement prepared not more than six months prior to the date of the proposal.

16. Will you be able to offer IMCA sanctioning of races for any class of race cars? If so, what classes do you plan to promote?

Yes No

Please attach any additional relevant information you would like the county to consider?

**Please note the promoter selected may be required to enter into a contract with the Kewaunee County Highway Department for care and maintenance of the track.*

**Kewaunee County reserves the right to overlook any errors or omissions and select the proposal which Kewaunee County feels best meets its needs.*