



Kewaunee County
JAIL NEEDS ASSESSMENT STUDY COMMITTEE
AGENDA

July 8, 2019 5:00 p.m.

County Administration Building, 810 Lincoln Street, Kewaunee, WI 54216
Human Services Training Room

1. Call to Order
2. Roll Call
3. Approval of July 8, 2019 Agenda
4. Approval of June 10, 2019 Minutes
5. Review of Final Report
6. Recommendation to Executive to Start Phase 2
7. Other Discussion Items
8. Next Meeting
9. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.



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Human Services Training Room,

Call to Order: Chair Weidner called the meeting to order at 5:00 p.m.

Roll Call: Robert Weidner, Gary Paape, Doug Doell, John Mastalir, Tom Romdenne, Chuck Wagner, Scott Feldt, Dave Cornelius, Chris Van Erem, Jason Veaser, Nancy Thelen, Dana Johnson, Jeff Wisnicky, John Cain, Rod Miller, Doak Baker, Pat Benes, Jeff Dorner, John Pabich.

Approval of June 10, 2019 Agenda: Wagner moved and Pabich seconded to approve the agenda. Motion carried.

Approval of May 13, 2019 Minutes: Wagner moved and Pabich seconded to approve the May 13, 2019 minutes. Motion carried.

Discussion of Jail Bed Projection: Miller reviewed the methodology used in projecting the number of jail beds needed. The average daily population (ADP) is used as a starting point. This includes male and female inmate populations. Miller explained how various factors do not necessarily correlate with the need for additional jail beds. Miller continued that the county population has remained flat and crime statistics have decreased, yet the average daily population has increased over time. Miller estimated an average daily population of 55 inmates as a base with additional factors of classification, maintenance and peak times which would add an additional 19 beds for a total of 74 beds for a 20 year projection. Miller followed up with a discussion on possible policies and initiatives that could affect the projection. The Committee discussed Miller's projections and what if any policy changes and initiatives could be utilized to affect future jail bed needs.

Cain summarized the physical assessment of the current jail facility. Cain explained that the facility has numerous challenges with the current facility including the roof, Heating, Ventilation and Air Conditioning (HVAC), electric and power systems, fire alarms, video surveillance and the physical condition of the building and cells themselves. In essence, the building has reached and in many cases beyond its normal life expectancy.

Discussion of Optional Action Plans: Cain summarized the option plans reviewed by the committee at the last meeting. The Committee agreed that two options should be reviewed from a cost/benefit perspective and three options should be studied for viability. Two options had been removed. The Committee agreed that the final report should list all options and indicated the two options that the committee did not recommend for study. The two options identified for cost/benefit study were the abandon siting a jail and contract out for all jail and 911 services, and the construction of a jail addition and remodel on the current jail site. The three options to be studied for viability are to construct a new Law Enforcement Center on the current site, construct a new jail offsite, and construct a new Law Enforcement Center offsite.



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Review of Final Draft: The final report will recommend the county to begin planning for a new law enforcement center. Cain reviewed the reasons justifying a new facility. Cain cited the condition of the current facility and its impact on operations and the need for additional jail beds now and in the future.

The committee offered suggestions to make the report easier to understand and more informative. The report will be presented to the County Board at its June 18 meeting.

Review of Future Study Timeline: The committee reviewed the next steps of the process. The County Board will receive the presentation in June and give final approval to move to Phase 2 at the August Board meeting. Between June and August, any additional questions or concerns by the County Board or the public can be addressed at that time.

Discussion of a Jail Informational Video: Weidner informed the Committee that an informational video will be produced to assist in educating the public. The Sheriff has been working with Kewaunee High School produce a video. A meeting will be held to discuss the video, its content and what information may need to be added and if an additional video is needed.

Next Meeting: July 8, 2019 at 5:00 p.m.

Adjournment: Benes moved and Pabich seconded to adjourn the meeting. Motion carried. Meeting adjourned at 7:34 p.m.