



**Kewaunee County**  
**JAIL NEEDS ASSESSMENT STUDY COMMITTEE**  
**AGENDA**

September 19, 2019 5:00 p.m.  
County Administration Building, 810 Lincoln Street, Kewaunee, WI 54216  
Human Services Training Room

1. Call to Order
2. Roll Call
3. Approval of September 19, 2019 Agenda
4. Approval of July 8, 2019 Minutes
5. Review of Scope of Phase 2 Study
6. Discussion of Potential Phase 2 Topics
7. Other Discussion Items
8. Next Meeting
9. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.



**Kewaunee County**  
**JAIL NEEDS ASSESSMENT STUDY COMMITTEE**  
**MINUTES**

July 8, 2019 5:00 p.m.  
County Administration Building, 810 Lincoln Street, Kewaunee, WI 54216  
Human Services Training Room,

**Call to Order:** Chair Weidner called the meeting to order at 5:01 p.m.

**Roll Call:** Robert Weidner, Gary Paape, Doug Doell, John Mastalir, Tom Romdenne, , Scott Feldt, Dave Cornelius, Jason Veese, Dana Johnson, Jeff Wisnicky, John Cain, Doak Baker, Jeff Dorner, Anne Kulhanek.

**Approval of July 8, 2019 Agenda:** Paape Moved and Romdenne seconded to approve the agenda. Motion carried.

**Approval of June 10, 2019 Minutes:** Paape Moved and Romdenne seconded to approve the May 13, 2019 minutes. Motion carried.

**Review Final Report:** Cain reviewed the Final Report with the study group. Cain indicated that an electronic version of the full report has been made available to the County and is available upon request. Discussion followed on initial reactions to the report. Discussion also took place regarding the options that will be studied in Phase 2. It was indicated that the design of the building including inmate housing, jail support, programming and staffing cannot be provided right now as it is part of the Phase 2 process. There was discussion related to the 20 year jail bed projection. Mastalir moved and Cornelius seconded to accept the projection by the consultant of 82.2 beds for 20 years. Discussion centered around the public reaction of the current jail bed capacity and the consultant's projection. It was pointed out that the jail capacity is 22 but the average daily population is 41. The projection in 20 years is 61.4 with various factors added to equal 82.2 for Year 2039. Motion carried.

Additional discussion followed related to jail cell size and general inmate housing design. Paape moved and Doell seconded to approve the final report. Motion carried.

**Recommendation to Executive Committee to Start Phase 2:** Cain explained that Venture Architects will be ready to proceed with Phase 2 as soon as it is approved by the County. Discussion followed as to the timeline of approval. It is tentatively scheduled that the Executive Committee will approve the Phase 1 Report and recommend the County proceed to Phase 2 in August. The Finance Committee will approve and recommend funding for Phase 2 in August as well. Joski moved and Paape seconded to recommend the County proceed to Phase 2 of the study. Motion carried.

**Other Discussion Items:** Weidner indicated that for Phase 2 the Sheriff's command staff, County Administrator and state Jail Inspector shall be the main part of the Phase 2 group providing information to the consultants with the County Board Chair and Public Safety and Justice Committee Chair participating periodically.



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The Chair also indicated that a video will be produced in the future as more concrete information is available. This information will assist in educating the public as to the need for a new facility and the various factors that went into its design and cost.

**Next Meeting:** September 19, 2019 at 5:00 p.m. and October 17, 2019 at 5:00 p.m.

**Adjournment:** Romdenne moved and Johnson seconded to adjourn the meeting. Motion carried. Meeting adjourned at 6:09 p.m.